

LEDBURY TOWN COUNCIL

**MINUTES OF AN EXTRAORDINARY MEETING OF THE
ENVIRONMENT & LEISURE COMMITTEE
HELD ON 15 FEBRUARY 2024**

PRESENT: Councillors Bradford (Chair), l'Anson, McAll, Newsham and Sinclair

ALSO PRESENT: Julia Lawrence – Deputy Town Clerk

E89 APOLOGIES FOR ABSENCE

No apologies for absence were received.

E90 DECLARATIONS OF INTEREST

None received.

E91 THE NOLAN PRINCIPLES

RESOLVED:

That the Nolan Principles be received and noted.

E92 PUBLIC PARTICIPATION

No members of the public were present at the meeting.

**E93 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE
MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE HELD ON
4 JANUARY 2024**

RESOLVED:

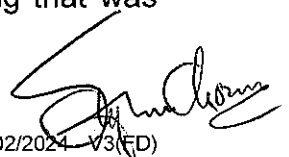
That the Minutes of the Meeting of the Environment & Leisure Committee held on 4 January 2024 be approved and signed as a correct record.

E94 TO REVIEW ACTION SHEETS

Members requested that the Action Sheets should be presented A3 size as the print within the packs was too small to read. It was agreed that the items shown in red marked "Complete" should be removed from the next Action Sheet.

The following actions were discussed:

- E67** Members requested an update regarding the SLA for the October Funfair. The Deputy Clerk advised that this was with the Clerk to take back to the solicitors for amendment following the recent Task & Finish Group Meeting that was held to discuss the draft SLA.



- E75 The Deputy Clerk advised that a detailed report would be presented to the next Environment & Leisure Committee regarding CCTV, advising that there was no actual camera underneath the Market House.

Councillor l'Anson briefly informed the meeting that she had attended a virtual meeting with the Clerk concerning the future of CCTV concerning Hereford City Council withdrawing funds for the CCTV.

Members requested an update regarding the quarterly newsletter. The Deputy Clerk advised Members that this would be included within the report referred to above.

Councillor Bradford requested that a cost be sought to install a camera on the Methodist Church, Bye Street.

- E76.3 It was noted that the Contractor responsible for Dog Hill Wood did not have a ticket to work at height. Members considered that the Council may want to consider this for the future should anything need to be installed at height.

- E77 Maintaining the Walled Garden. The Deputy Clerk advised Members that this was already on the agenda for the meeting on 7 March 2024.

- E80.1 Christmas Lights. The Deputy Clerk advised Members that she and the Clerk were hoping to meet Christmas light contractors at the recent SLCC Conference but there had been no companies in attendance. It was noted that the existing contractor will be invited to quote.

RESOLVED:

That the Action Sheet be received and noted.

Councillor l'Anson left the meeting at 5.45pm.

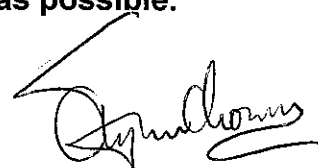
E95 GARDEN OF REMEMBRANCE – LEDBURY CEMETERY

Members of the Environment & Leisure Committee considered the report noting that there was some urgency to appoint a contractor to install a new Garden of Remembrance as there were currently only two plots remaining in the existing Garden of Remembrance.

Members considered the proposals put forward and agreed unanimously to appoint Company 1 to undertake the works at a cost of £3,327.00 plus VAT.

RESOLVED:

That Members of the Environment & Leisure Committee unanimously agreed to award the contract to Company 1 to install a new Garden of Remembrance at Ledbury Cemetery, at a cost of £3,327.00 plus VAT and instruct Officers to appoint Company 1 so that works can commence as soon as possible.



E96 DATE OF NEXT MEETING

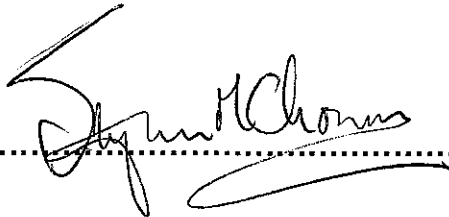
RESOLVED:

That the next Meeting of the Environment and Leisure Committee will be held on 7 March 2024 in the Committee Room, Council Offices, Church Lane, Ledbury.

The meeting ended at 5.48pm.

Signed

(Chair)

A handwritten signature in black ink, appearing to read 'Stephen H. Chorus', written over a dotted line.

Dated

13-3-24

