



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY  
HEREFORDSHIRE HR8 1DH. Tel. (01531) 632306

Email: [clerk@ledburytowncouncil.gov.uk](mailto:clerk@ledburytowncouncil.gov.uk) Website: [www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)

10 July 2020

**TO: Councillors Bannister, Knight, (Chair), Manns, Morris, Vesma (Town Mayor-ex-officio) and Whattler**

Dear Member

You are hereby summoned to attend a meeting of the **Environment & Leisure Committee** which will be held on **Thursday, 16 July 2020 at 7.30 pm**. During the Covid-19 Pandemic, meetings will take place via Zoom for the purpose of transacting the business set out below.

Members of the public will be able to watch the meeting live on the Council's Facebook Page at the link below:

<https://www.facebook.com/Ledbury-Town-Council-1834014213360154/?ref=bookmarks>

Yours faithfully

Angie Price  
**A G E N D A**

1. **To receive apologies for absence**
2. To receive declarations of interest and written requests for dispensations  
*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011)*  
*(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting)*
3. **Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Committee Chairman.

**However, you will not be able to raise questions via the live stream, and therefore should you have any questions you wish to raise in the meeting in relation to any of the items on the agenda. Please send your questions/comments to the Town Clerk**

no later than 4.30 pm on the day of the meeting at [clerk@ledburytowncouncil.gov.uk](mailto:clerk@ledburytowncouncil.gov.uk) who will ensure they are raised in the meeting.

4. **To approve and sign as a correct record the minutes of a meeting of the Environment & Leisure Committee held on 2 February 2020**  
(Pages 218-)

5. **Terms of Reference**

6. **To set up the following Working Parties**

- i. October Fair
- ii. Christmas Lights
- iii. Remembrance Day
- iv. Town events – to include Poetry Festival, Community Day and Carnival
- v. Council events

7. **Recreation Ground** (Pages )

- i. Update on Shelter painting
- ii. Skate Park Safety
- iii. Re-opening of children's play area and outdoor gym

8. **Cemetery** (Pages )

- i. Quotes in relation to replacement sit and ride mower
- ii. Proposed design for a Votive (Cemetery Chapel) and Memorial Tree (cemetery grounds)

9. **Provision of benches and litter bins (including recycling bins)**

10. **Wooden posts in Church Lane**

11. **CCTV**

12. **Date of next meeting**

To note that the date of the next meeting of the Environment & Leisure Committee is scheduled for 20 February 2020

13. **Exclusion of Press and Public**

**In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting**

14. **Criminal Damage at Recreation Ground**

**(Verbal update)**

**Distribution:** Full agenda to: - Committee members (6)  
Town Mayor (ex-officio)

Agenda excluding confidential papers to:

Non-Councillor members: Chris Horne  
Geraldine Horne  
Trevor Hughes

Plus: The Press  
Library

Agenda front pages to all non-committee members (3)