



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY,  
HEREFORDSHIRE, HR8 1DH Tel: 01531 632306

Email: [admin@ledburytowncouncil.gov.uk](mailto:admin@ledburytowncouncil.gov.uk)

Website: [www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)

8 January 2021

TO: Councillors Bannister (Chairman), Chowns, Eakin, Harvey, Howells, Knight, Manns, Morris (Vice-Chair) and Vesma (Town Mayor – Ex-officio)

Dear Member

You are hereby summoned to attend meeting of the Economic Development & Planning Committee on Thursday, 14 January 2020 at 7.30 pm. During the Covid-19 Pandemic, meetings will take place via Zoom for the purpose of transacting the business set out below.

Members of the public will be able to watch the meeting live on the Council's Facebook Page at the link below:

<https://www.facebook.com/Ledbury-Town-Council-1834014213360154/?ref=bookmarks>

Yours faithfully

Angela Price PSLCC  
Town Clerk

## AGENDA

1. **To receive apologies for absence**
2. **To receive any declarations of interest and written requests for dispensations**

*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011)*

*(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at Herefordshire Council at least 72 hours prior to the meeting)*

### **3. Public Participation**

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. If you wish to raise a question or concern related to any item on the agenda please follow the link provided on our website or join via Zoom using the following ID and Password.

Zoom Link:

<https://us02web.zoom.us/j/84241274137?pwd=RzRHV1N6VDhiNDNJehhtSEF3YU9tUT09>

## **BUSINESS CARRIED OVER FROM MEETING OF ECONOMIC DEVELOPMENT & PLANNING HELD ON 10 DECEMBER 2020**

### **ECONOMIC DEVELOPMENT**

4. **Corporate Plan** (Pages 1395 -1400 )  
(Discussion Time – 20 minutes)

### **FINANCE**

5. **Consideration of items for inclusion on 2021/22 Budget**  
(Discussion Time – 20 minutes) (Page 1401)

### **TRAFFIC MANAGEMENT**

6. **Copy of letter sent to Ledbury Police from local resident**  
(Discussion Time – 5 minutes) (Page 1402)
7. **Future of Transport: rural strategy – Call for Evidence**  
(Discussion Time – 5 minutes) (Page 1403 - 1424)

### **GENERAL INFORMATION**

8. **Leadon Way Roundabout** (Pages 1425 - 1426)  
(Discussion Time – 5 minutes)
9. **Land at Dymock Road – letter from Gladman Developments Ltd**  
(Discussion Time – 5 minutes) (Pages 1427 - 1429)
10. **Market Towns Forum – S106 Allocation – Ross on Wye Resolution**  
(Discussion Time – 10 minutes) (Pages 1430 - 1433)

## MINUTES

11. To approve and sign, as a correct record, the minutes of a meeting of the Economic Development & Planning Committee held on 10 December 2020 (Discussion time 5 minutes) (Pages 1434 - 1441)
12. To review Action Sheet (Pages 1442 - 1446)

## WORKING PARTIES

13. To receive and note the minutes of the Major Planning Applications Working Party meetings held on 7 December 2020 (attached) and 11 January 2021 (To Follow) (Discussion time 5 minutes) (Pages 1447 - 1449)
14. Neighbourhood Development Plan Working Party (Pages 1450 - 1471) (Discussion Time 5 minutes)
  - i. To receive and note the minutes of a meeting of the Neighbourhood Development Plan Working Party held on 1 December 2020
  - ii. Notes of meetings 7 – 11 of the Steering Group
  - iii. Consultants Work Programme update
  - iv. Green Infrastructure extension conceptual map
  - v. Timeline Revisions
  - vi. Business consultation letter

## PLANNING

15. Planning Consultations (Pages 1472 - 1530) (Discussion time 15 minutes)

	Application Number	Deadline for comments	Application details
15.1	<a href="#">201718</a>	31 December 2020	A hybrid application comprising: An application for full permission for the erection of a children's day nursery (Use Class D1), food store (Use Class A1), with associated access, landscaping and associated work; and An application for outline planning permission for the erection of a medical centre (Use Class D1), with all matters bar access reserved – <b>Land South of Leadon Way &amp; East Dymock Road, Ledbury, Herefordshire, HR8 2JQ</b>
15.2	<a href="#">204129</a>	31 December 2020	Works to trees in conservation area in preparation for house build at <b>The</b>

			<b>Orchard, South Parade , Ledbury , HR8 2HA</b>
15.3	<a href="#">204154</a>	3 January 2021	Proposed change of use of part of basement, ground & first floor levels from Class E to 4 Class C3 dwelling houses; with associated external alterations - <b>24 High Street, Ledbury, Herefordshire, HR8 1DS</b>
15.4	<a href="#">204508</a>	27 January 2021	Application for variation of condition 10 of Planning permission NE1999/2305/F (Refurbishment of existing household waste site, including extension into adjacent land, for the importation, handling, sorting, screening and temporary storage of waste materials). To allow the Household Recycling Centre (HRC) to be open for longer hours on a Sunday in order to allow greater capacity to a growing population and in order to provide consistency in opening times across all HRCs in Herefordshire – <b>Household Waste Disposal Site, Little Marcle Road, Ledbury, Herefordshire, HR8 2DR</b>

16. **Planning Decisions** (Pages 1531 - 1534)  
(Discussion time 15 minutes)

#### GENERAL INFORMATION

17. **Request to Cultivate Full Pitcher Roundabout** (Pages 1535 - 1539)  
(Discussion time 15 minutes)
18. **Government Response to local housing** (Pages 1540 - 1571)  
(Discussion time 15 minutes)
19. **Date of Next Meeting**

To note that the date of the next meeting of the Economic Development & Planning Committee is scheduled for 11 February 2021

Distribution: Full agenda to: - Committee Members (7)  
Town Mayor (1)  
Press (2)

Outcome	Obj- No.	Objective	Actions	Target date	Committee Lead	Stakeholders	Comment	
A Prosperous Ledbury	1	To work with others to ensure Ledbury is a vibrant place to live in, to work in and to visit.	To encourage and support formal and informal cooperation and knowledge sharing between local businesses and employers.	2020/21	ED&P	ED&P	combine with below	
			To explore benefits of organised business forums and lobbying groups, e.g. creation of a local Chamber of Commerce, Business Improvement District, Business Breakfast Club, etc.	2020/21	ED&P	ED&P	Investigate the way forward for each of these initiatives taking learning from City and other market towns	
			To lobby the Local Authority to secure investment in Technology & Enterprise projects in the town	2020/21 onwards	ED&P	ED&P	Liaison with HC inc on Economic Development	
			Work with county council to ensure car park charging tariffs, on street parking, parking restrictions, lining and signage meets local needs.	2020/21 onwards	ED&P	ED&P	Liaison via ward members	
			Invest in online and printed promotional material in support of local events and to encourage visitors and promote the local economy	2020 onwards	ED&P	ED&P, E&L	Strategy & Plan for town promotion	
			Work with county council planners and local landowners to achieve sustainable growth by bringing forward local employment sites alongside new homes and improved community	Continuous	ED&P	ED&PNDP	NDP and link to above on ED liaison	
			Consider the introduction of community led housing schemes	2021/22	ED&P	ED&P	NDP and link to above on ED liaison	
	2	To work in partnership with local schools and community groups to encourage and support lifelong learning	Work with schools and youth groups to continue the Youth Council and Youth Forum	2020/21	E&L	E&L	Investigate options for this in other	
			Provide regular opportunities for young people to be involved in local decision-making	2020/21	E&L	E&L	Investigate options for this in other	
			Promote opportunities for young people to be involved in town events and initiatives	2020/21	E&L	E&L	Investigate options for this in other	
			Lobby for improved links to the emerging Hereford University initiative	2020/21	ED&P	ED&P	Via Ward members	
	A Resilient Ledbury	1	To react to the Worldwide Climate & Ecological Emergency and develop a green strategy for Ledbury Town Council	Develop a waste management and recycling policy for all areas of the Council	2020/21	E&L	E&L	Climate action plan & lon with Env group
				Work with Herefordshire Council and local groups to provide green waste collection service and advice on composting and recycling	2020/20 onwards	E&L	E&L	Climate action plan & lon with Env group
Consider how best to exercise the parish power for the provision of allotments and to encourage local people to make better and more healthy food choices				2021/22	E&L	E&L	Climate action plan & lon with Env group & NDP on land allocation	
2		To work in partnership with County Council, schools and community groups to develop environmental initiatives to enhance the area	Introduce bird and bat boxes in the cemetery and Dog Hill Woods	2020/21	E&L	E&L	under Develop a Greenspace Management Plan	
			Develop a Greenspace Management Plan for land assets owned or maintained by the council, to include proactive tree planting programmes and wildlife/biodiversity enhancement activity	2020/21	E&L	E&L	Develop a Greenspace Management Plan	
			Work towards meeting the criteria for Green Flag award for open spaces within the town	2020/21	E&L	E&L	Under Develop a Greenspace Management Plan	
			Plan to map/record all the footways as well as the PROW, cycle and bridleways in the parish. Identify extensions and enhancements to the network and promote the walking and cycling opportunities in the area e.g. Herefordshire has a Walking Festival which we could take a more active part in. To be carried out via NDP working parties	2020/21	ED&P	ED&P	NDP but also footpath warden	
			Encourage the development of community gardens and community gardening schemes.	2021/22	E&L	E&L	Env Group and NDP for land allocations	
3		"Ledbury Wears it Beauty Lightly"	Work with Herefordshire Council and its contractors to ensure litter, dog waste, waste and recycling facilities and grit bins are correctly located, maintained and replaced/repared.	2020/21	E&L	E&L	Develop maps for each and condition assessment	
			Develop a Public Realm management plan for the town centre and footpaths etc. to sit alongside the Greenspace Management Plan	2021/22	ED&P	ED&P	Develop a Public Realm management plan and link to Infrastructure Delivery Plan	
			Be creative in introducing alternative and interactive projects to promote a tidy town, such as talking bins	2021/22	E&L	E&L	Link to public Realm Mgt Plan	
			Support organisations such Ledbury in Bloom, UBA gardeners and the allotment association with planting and enhancement of the town	Annually	E&L	E&L	Link to greenspace mgt plan	

		Promote 'stop the drop' and 'scoop the poop' campaigns and support community clean-up groups to minimise litter and untidiness in the town.	2021/22	E&L	E&L	Link to Greenspace and Public Realm Mgt Plans		
		Introduce a litter clean-up plan and work in partnership with schools and local organisations and stakeholders to organise Litter Picks in areas within the town	Monthly	E&L	E&L	Link to Greenspace and Public Realm Mgt Plans		
A Healthier Ledbury	1	To organise, promote and support events which improve the health and wellbeing of all	Work with mental health and wellbeing organisations to promote their services, including the social media platforms/	Continuous	E&L	E&L	Health Group liaison and promoting health messages on website and social media	
		To become a Dementia Friendly Town in order to generate awareness of how to support people living with dementia		Start 2021/22 - with aim to achieve by 2023	E&L	E&L	NOM to council. Health Group liaison possibly tie in with ecumenical church group	
		To ensure the health and wellbeing of all events run by the Council or in partnership with other local organisations is a priority		Continuous	E&L	E&L		
		Work with HC and local lobbying and user groups to secure improvements to public transport services		2020 onwards	ED&P	ED&P	GHAL, We Love Our Bus groups and liaison with ward members	
		Work with local stakeholders, landowners and HC planners to improve facilities at/serving the train station		2020 onwards	ED&P	ED&P	NDP & liaison with ward members	
		Promote walking and cycling in Ledbury		Continuous	E&L	E&L	Link to Town Promotion plan	
		Promote road safety and take an active approach to traffic management in partnership with HC		Continuous	ED&P	ED&P	Working Party & liaison with ward members	
		To encourage the Mayor to include an event that highlights health and wellbeing		2019/20	Clerk	Clerk	Clerk and Mayor consider	
	2	To work in partnership with local Health Board and community organisations to develop and promote health and wellbeing	To invite local health board representatives to pre council meetings to give presentation on health and wellbeing in Herefordshire and in particular Ledbury		Annually	Clerk	Clerk	
			Encourage grant applicants to demonstrate how their organisation contributes towards the health and wellbeing of the residents of the town.		When applying	Clerk	Clerk	Adjust grant form to cover H&W
			Investigate possible health and wellbeing projects within Ledbury that the Town Council could support		Continuous			Health Group liaison and promoting health messages on website and social media. Also
			Work with local domestic abuse support groups and sign up to the principles of the White Ribbon Pledge		2021/22	Clerk	Clerk	NOM to council. Clerk put a paper together and ask talk by support group to understand the issue locally
			Have Town Council representation at PACT meetings and invite police or CSAs to speak to council regularly on local issues.		Continuous	E&L		Coordinate PACT meetings with council meetings
			Support crime reduction initiatives, such as, Community Watch, We Don't Buy Crime, etc.		Continuous	E&L		
Work with the local health board to improve NHS dentistry, GP Services and minor injuries unit within the town				Continuous through the NDP	E&L		Health Group	
Encourage availability of information about health and welfare services				Continuous	E&L	E&L		
		Maintain and improve access to social and welfare advice and support services locally such as CAB, Community Action Ledbury and Age UK	On-going	F&GP then E&L for ongoing contact	F&GP then E&L for ongoing contact	Improve lision and comms and agree service support		

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	3	To reduce loneliness and isolation of people in Ledbury	Encourage Town Mayor to hold and attend regular coffee mornings within the town	Annually	E&L	E&L	Not this - more about providing info on services and events available and promote - maybe through CAB
			Promote projects that help reduce isolation and loneliness – bridge the gap between young and old with workshops	2020/2021	E&L	E&L	
A More Equal Ledbury	1	To engage with, encourage and support a diverse range of groups to create a more inclusive and equal community	Invite non-Councillor representatives to sit on Economic Development & Planning and Environment & Leisure committees	Annually	ED&P	ED&P	Via Large Application WG etc
			Invite non-Councillor representatives to sit on Council Working Party Groups	When setting up working parties	Clerk & Website	Clerk & Website	Via Large Application WG etc
			Promote diversity in democracy throughout the council through information on council social media platforms	Continuous	F&GP	F&GP	Comms Plan & public engagement in local democracy
			To work with local youth groups to encourage participation in local issues	Continuous	F&L	F&L	See above on youth council/forum
			Assist in providing support for a safe place for the youth of the town to meet such as a drop-in centre	2020 onwards	E&L	E&L	Financial support and liaison with Ward Councillors and local landlords
			Ensure grant funding is allocated equally amongst a diverse range of organisations	On application	F&GP	F&GP	Aligned with the council's priorities and report in annual plan/report
			Provide safe and ready access to council services for all members of the community	Continuous	Clerk	Clerk	Website and office plus location of meetings
	2	To ensure all staff and Councillors have a clear understanding of the principles of Equalities legislation	Provide Equality & Diversity training for all staff and Councillors	Termly and/or following elections	F&GP	Clerk & F&GP	Training Plan
			Assess all new policies, plans or projects for Equality & Diversity compliance in respect of protected characteristics	Continuous	F&GP	Clerk & F&GP	
			Draft and adopt a new Equality Policy	2020/21	F&GP	Clerk & F&GP	
			Adopt the Equality & Human Rights Commissioners Moving Forward Pledge	2021/22	F&GP	Clerk & F&GP	Report and NOM debate - encourage local employers to sign up
			Pledge to become a Real Living Wage Employer	2020/21	F&GP	Clerk & F&GP	Report and NOM debate - encourage local employers to sign up
	3	Enhance equal opportunities in Ledbury	Introduce a Mayor's Youth Champion	2021/22	E&L	E&L	Link to youth discussions above
Encourage local businesses to provide work experience places for all groups			Continuously	ED&P	ED&P	Promote opportunities in liaison with HC & ward members - LAC employment and KickStart2020	
To promote services and how to access them for the disabled within the town			Continuously	F&L	F&L	CAL - link to website, link to local access group	
To promote equality for our armed forces families within the town			Continuously	ED&P	ED&P	Forces covenant - promote through website	
Cohesive Communities in Ledbury	1	To engage with the people of Ledbury, encouraging community participation	Promote and encourage public participation at Council meetings	On-going	F&GP	Council	Better use of comms channels and invite public to register interest in topics through website
			To have a presence at Community events in Ledbury such as the Community Day, Carnival and other such events	Annually	F&L	F&L	Add to annual calendar for council
			To hold Candle Lighting events at Ledbury Cemetery Mother's Day and Father's Day last weekend before Christmas	Annually	E&L	E&L	

		To hold more Parish Meetings to engage with the community	When deemed required	F&GP	Council	Consider timetable to fit council year	
		Continue to present a Citizen of the Year and Youth Citizen of the Year Awards	Annual	F&GP	Council		
		Introduce a Ledbury business of the Year Award	2021/22	ED&P	ED&P	Link to Business Forum/Chamber formation	
		To encourage young people to have a greater say in what goes on in Ledbury	Continuously	E&L	E&L	Discuss with Youth Council/Sally Holliday	
2	To provide financial assistance support to a thriving voluntary community within Ledbury	Annual grants giving exercise	Annually	F&GP	Council	Align with council priorities/local issues	
		Consider proposals for new projects or events at Full Council or via public forums such as Parish Meetings	Continuously	All Committees	Council	Participatory Budgeting and public consultation on annual business plan	
		Request feed-back from organisations granted financial assistance to establish the impact of their group on the town and its community	Annually	F&GP	F&GP	Part of existing process	
		To ensure good publicity of the Council's grants processes	Annually	F&GP	F&GP		
3	To support well connected and enhanced community networks and safeguard community facilities	Engage with organisations such as Network Rail including invitations to give presentations pre council meetings	Annually	Clerk	All Committees		
		Work in partnership with Herefordshire Council through the Ledbury Neighbourhood Plan when considering planning applications to ensure Ledbury focused S106 projects.	Annually	ED&P	All Committees	... primarily through effective working with ward members	
		Increase social media presence to enhance engagement with the community and businesses	2019/20 social media presence has been growing over the past year	F&GP	All Committees		
		To work with the Market Town's in Herefordshire through the Market Towns Forum	2019/20	Clerk & Nominee/s	All Committees		
		Work with providers of public transport to ensure the needs of the community are met	2020 onwards	ED&P	E&L		
		Continue to develop the Neighbourhood Development Plan	To be adopted by May 2021	ED&P	ED&P		
		To provide public toilets and baby changing facilities in the town	2020/21	ED&P	E&L		
		To continue to work with residents on traffic management issues	2019 onwards	ED&P	ED&P		
Vibrant Culture & Heritage in Ledbury	1	Enhance community participation in the arts, culture and heritage	Work in partnership with arts festival groups to support and develop local projects and events such as the Ledbury Poetry Festival and the Ledbury Fringe	Annually	E&L	ED&P	Through tourism WG?
		Produce a business plan for the Painted Room	2020/21	ED&P	E&L	Possible link to Ledbury Places engagement	
		Maintain the Council offices and Market House to the required standard and provide access as and when required	Continuously	F&GP	E&L	Link to Ledbury Places/Civic Soc dialogue	
		Produce an Asset Management Plan for the council to include maintenance and improvements to council- owned buildings	2020/21	F&GP	F&GP	Link to Ledbury Places/Civic Soc dialogue	
		Develop and promote the Council Offices and the Market House as the Heart of the Tourist focus in Ledbury	2021/22	ED&P		Link to Ledbury Places/Civic Soc dialogue and to Tourism WG	
		Promote Ledbury in Bloom	Annually	F&L			



		Support the Town Twinning between Ledbury and Strömstad	Annually	ED&P			
		Hold an open day at Ledbury Cemetery and make the burial books available for inspection and family history searches	Bi-annually	E&L			
		Continue to support events such as the October Fair, Ledbury in Bloom, Christmas Lights switch on, Poetry Festival, Ledbury Big Breakfast and Community Day.	Annually	E&L	F&GP	Events calendar link to business forum	
2	Encourage participation in sports and recreation	Support local sports clubs via financial assistance grants	Annually	F&GP		Just sports? Or promote healthy lifestyles	
		Work in partnership with Herefordshire Council to promote and support sporting events in Herefordshire and in particular Ledbury	Continually	E&L		County tourism connection and through market towns forum	
		Work with the community and stakeholders to ensure land for sporting activities is available	2020/21 via NDP Working Party	ED&P	E&L	Neighbourhood Plan and Ward Members	
		Maintain and expand the availability of quality public access spaces for recreation and leisure	Continuously	E&L	ED&P	Neighbourhood Plan and Ward Members	
		Encourage greater participation in sport and exercise	Continuously	E&L		Healthy lifestyles	
3	Promote heritage, culture and achievements	Celebrate outstanding achievements of citizens through Freedom of the Town	As nominated	F&GP		Rare event	
		Publish up to date Tourist leaflet	2019/20	ED&P		Tourism WG	
		Publish regular editions of a Council e Newsletter	Quarterly	F&GP	Clerk		
		Consider possible Blue Plaque sites within Ledbury	2021/22	ED&P	E&L		
		Work in partnership with military organisations in respect of commemoration plaques for military theatre	2021/22	E&L			
		Create a memory project in partnership with Old Ledbury to capture people, addresses, pictures, events, memories about the WW2	To be updated regularly	E&L	ED&P	Maybe broaden beyond WW2 to local memory projects, inc AgeUK memory project	
		To repair and maintain the War Memorial	2020	E&L		Asset mgt plan	
		To consider the erection of a statue of the Poet Laurette "John Masefield"	2021/22	E&L		maybe widen to consider public art as part of tourism attraction	
		Celebrate all the poets with connections to Ledbury by way of a poetry and literature project in conjunction with the Ledbury Poetry Festival	?	E&L		Maybe fund project through the festival, or become parton of the festival on a particular theme which	
		Promote Ledbury more effectively as an attractive visitor destination	Continuously	ED&P		Tourism WG	
		Develop and improve facilities to make visitors welcome	Continuously	ED&P	E&L	Ledbury Places, Tourism WG, Public Realm plan	
		Maintain and expand the availability of quality public access spaces for recreation and leisure	Continuously	E&L		NDP and green spaces mgt plan	
A Globally Responsible Ledbury	1	To promote and contribute to global wellbeing	Build relationship with schools, churches, voluntary organisations and businesses to encourage them to be globally responsible in line with the Global development target list - <a href="https://sdg.humanrights.dk/goals-and-targets">https://sdg.humanrights.dk/goals-and-targets</a>	2020/21 onwards	ED&P	Link to Climate action for Ledbury and social justice/responsibility pledge?	
			Endeavour to use environmentally sustainable products at all Civic and Corporate events	2019/20	F&GP	Review Fair Trade Town status and possible new frameworks to support	
	2	To undertake local procurement wherever possible, whilst achieving best value for money	Staff to consider supply chain when entering into the purchase of goods and services	As required	F&GP		
			Reduce carbon footprint	Continuously	E&L	F&GP	Climate Action Planning

		To work with local businesses and community to provide water refill stations throughout the town	2021/22	E&L		consider alongside making visitors welcome - revise as necessary w,r,t, covid
		Initiate and work with local traders to promote Shop Local Campaign	2021/22	ED&P		Through business forum
		Raise awareness of existing energy discount schemes and how energy efficiency of homes can be improved – facilitate an eco-fair	2021/22	F&GP	E&L	Through Environment Group and ward members to HC support
		Promote opportunities for community energy projects	Continuously	E&L	ED&P	Through Environment Group and ward members to HC support
3	A plastic free Ledbury	Develop a plastic free policy for Ledbury Town Council and pledge a commitment to working towards a plastic free town	2020/21	E&L	ED&P	With Food Group and Business Forum
		Facilitate and develop regular litter pick events or work with organisations who already do this	2019/20	E&L		With Environment Group, Ledbury in Bloom, Community Clean-up and Business Forum on sponsorship of bins etc.
		To provide recycling bins within the town		E&L		Work with HC/BBLP and Environment Group

1400.

Agenda Item  
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Economic Development & Planning					
Item No.	Description	-2020/21	-2020/21	-2021/22	-2022/23
		-Budget	Projected Out-turn	-Draft Budget	-Draft Budget
		£	£	£	£
<b>-EXPENDITURE</b>					
1	Salaries (Town Cleaner)	16,000	6,000	24,000	24,000
2	Traffic Management	10,000	1,000	10,000	10,000
3	Charter Market Improvements	1,000	-	1,000	1,000
4	Tourism	1,071	-	1,092	1,114
5	Definitive Footpaths	500	379	510	520
6	Lengthsman Scheme	3,000	3,000	3,000	3,000
7	P3 Scheme	2,500	2,500	2,500	2,500
8	Street Cleaning materials	717	717	731	745
9	Neighbourhood Dev. Plan	10,000	3,000	10,000	-
10	Town Centre Facilities	5,000	-	5,000	5,000
	<b>TOTAL EXPENDITURE</b>	<b>49,788</b>	<b>16,596</b>	<b>57,833</b>	<b>47,879</b>
<b>INCOME</b>					
1	Charter Market Fees	(12,350)	(4,690)	(11,500)	(11,500)
2	Town Centre Facilities	0	0	(3,000)	(3,000)
3	P3 Scheme Income	(1,766)	0	0	0
	<b>TOTAL INCOME</b>	<b>(14,116)</b>	<b>(4,690)</b>	<b>(14,500)</b>	<b>(14,500)</b>
	<b>NET EXPENDITURE/(INCOME)</b>	<b>35,672</b>	<b>11,906</b>	<b>43,333</b>	<b>33,379</b>
<b>NOTES:</b>					
1. Includes on costs					

earmarked reserves  
consider increase

may need additional monies

1401



The Officer-in-Charge  
Ledbury Police Station

**SPEEDING IN SOUTHEND AND BIDDULPH WAY**

Dear Sir/Madam,

The Temporary 20 mph speed limit in Ledbury has been in place for some weeks now and there are plenty of signs, yet the limit is largely ignored with vehicles speeding on average (in my view) between 30 – 40 mph and quite a few approaching 50 mph. I would suggest less than 5% are observing the limit and I am being "tailgated" when trying to keep to the limit. All this appears to be going on unchecked.

As a pedestrian using the narrow paths in the Southend and having to step into the road to "Safe Distance", is quite a daunting experience.

I can appreciate that you are all very busy, but the purpose of this letter is to bring this selfish, deliberate, action by the majority, to your attention. There is absolutely no excuse for speeding in Biddulph Way with its bends and parked cars. At the very least it is reckless and in my view, totally unacceptable.





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1. Home (<https://www.gov.uk/>)
2. Transport (<https://www.gov.uk/transport>)
3. Transport planning (<https://www.gov.uk/transport/transport-planning>)

Open consultation

# Future of Transport: rural strategy – call for evidence

Published 24 November 2020

From:

Department for Transport (<https://www.gov.uk/government/organisations/department-for-transport>)

## Summary

Invites views on and evidence from all those with an interest in rural mobility and transport innovation.

This consultation closes at  
11:45pm on 16 February 2021

## Consultation description

This call for evidence seeks views and evidence from all those with an interest in rural transport.

Following our Future of mobility: urban strategy (<https://www.gov.uk/government/publications/future-of-mobility-urban-strategy>), which was published in March 2019, the Department for Transport are now seeking views and evidence on what could be incorporated into a Future of Transport: rural strategy.

The consultation document has 3 sections:

- the context of the Future of Transport: rural strategy
- our assessment of the mobility trends in rural areas, and the emerging opportunities for rural environments that we're witnessing in transport innovation – this section seeks views on whether we have identified these correctly and further evidence for these trends
- consideration of the approach that the government could take to help shape these opportunities to benefit rural areas

This consultation is part of the Future of Transport programme (<https://www.gov.uk/government/collections/future-of-transport-programme>), which aims to shape transport innovation and secure the UK's position as a leader in the transport sector of the future.

## Documents

1403

## Future of Transport: rural strategy – call for evidence

(<https://www.gov.uk/government/consultations/future-of-transport-rural-strategy-call-for-evidence/future-of-transport-rural-strategy-call-for-evidence>)

HTML

### Ways to respond

Respond online (<https://www.smartsurvey.co.uk/s/F7XF5W/>)

or

Complete a response form

([https://assets.publishing.service.gov.uk/government/uploads/system/uploads/consultation\\_response\\_form\\_data/file/820/fot-download-form.rtf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/consultation_response_form_data/file/820/fot-download-form.rtf)) and

### Email to:

[futureoftransport@dft.gov.uk](mailto:futureoftransport@dft.gov.uk)

Published 24 November 2020

### Brexit transition

38 days to go

Check you're ready for 2021

(<https://www.gov.uk/transition>)

### Related content

#### Collection

- Future of Transport programme (<https://www.gov.uk/government/collections/future-of-transport-programme>)

### Explore the topic

- Transport planning (<https://www.gov.uk/transport/transport-planning>)

1404





Department  
for Transport



INDUSTRIAL  
STRATEGY

Agenda  
Item  
7

# The future of transport in towns and cities



March 2019

1405

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# Introduction



There are going to be some big changes to transport in our towns and cities.

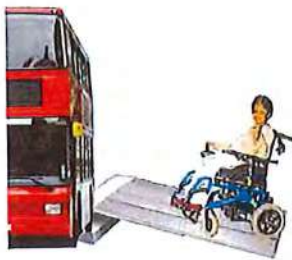


For example, very soon we may have lots of electric vehicles and self driving cars.



The government needs to think about:

- How the laws and rules about transport will need to change



- How to help companies to provide the right transport for people



- How to make sure we make the right decisions



- How to make the most of new ways to travel

# Our ideas



When we think about new ways to travel we will make sure that:

- New ways of travelling are safe



- People all over the UK must be able to make use of new ways of travelling



- Walking and cycling is best for short journeys in towns and cities



- Buses, trams and trains are most important



- New transport must not give off pollution



- New ways of travelling must help to cut down the amount of traffic



- People should be able to have a choice about how they travel



- It's easy to change types of transport in your journey



- We share information about new ways of travelling so that people have more choice

# Problems with transport today



Today we have lots of cars on the road.

Driving is a helpful way for people to travel. But it does cause some problems:



- **Safety.** Nearly 2000 people are killed on the roads each year. Nearly 25,000 people are seriously injured



- **Pollution:** Vehicles give off pollution which causes health problems for many people



The pollution is making the earth warmer, bringing more storms, and higher tides.



- **Too much traffic:** Lots of vehicles on the road means it takes longer to get to places



- **Noise:** The noise of traffic causes health problems for people



- **Not enough exercise:** People drive around in cars. Some people don't get enough exercise and become overweight



- **Space:** Parked cars take up a lot of space



We expect that more people will be coming to live in our towns and cities. We have to do something or these problems will become worse.

# What's changing

A lot of things are changing all at once:



## Mobile phones and the internet

People can now book and plan their journeys on their mobile phone.



Vehicles can 'talk' to each other, so that they can avoid traffic jams.

## Vehicles with no drivers



Different companies are working on building vehicles that work automatically - without a driver.



The government is supporting:

- A project to have self driving buses in Edinburgh
- Two projects for self driving taxis in London





## Cleaner transport



Cars powered by electricity are better for the environment and do not give off pollution.



By the year 2040 we want all new cars to stop using petrol and diesel and use energy that is better for the environment.

## Other new types of transport



**Drones:** Drones are already being used:

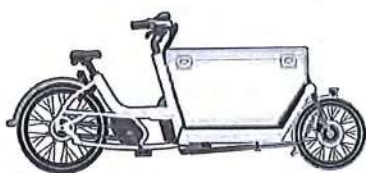
- To help emergency services



- To check that places are safe



**E-bikes:** Many people are using electric bikes to travel around towns and cities.



E-bikes are also being developed to transport boxes and parcels in crowded towns and cities.

# Other changes

## Less travelling but more people



We think that there will be many more people living in Britain in the coming years.



But we think that people will travel less because more people are working from home.



## More older people

People are living longer. There are more older people.



We think that towns and cities will have mostly younger people. Young people are less likely to own a car. They are driving less.



## We do things differently

These days, nearly every adult has a smart phone. Nearly everyone uses their smart phone to help them travel.



Many people buy things from the internet. They want it to be delivered as quickly as possible.



Nearly half of these people will pay to have it delivered the same day.

# A chance to make things better

## Better for people



The new types of transport bring a chance to make travelling better for everyone.

## Safer streets



Many new cars are safer. Some will stop automatically when they sense something in the way.



These new types of cars don't get tired or distracted like people.



It might be a while before there are fully self driving cars. In the meantime there will be many new things on cars that make them safer.

## Cheaper, fairer travel



Mobile phones and computers might make it cheaper and easy to share transport.



Travel could become cheaper.



## Smoother journeys

Mobile phones and the internet can now give you the latest information about your journey.



This means that you can avoid traffic delays.



It also means that you can plan your journey so you don't have to wait so long to catch a train or bus.

## Better walking, cycling and public transport



Better public transport and easier walking and cycling will mean that fewer people will want to have their own car.



It would not be hard to use mobile phones and the internet to help people to share electric bikes.

## Better for the environment

### No pollution



Electric vehicles will improve the quality of the air in towns and cities.



This is better for people's health.



## Quieter

Electric vehicles are quiet. The streets will be quieter.

This is better for people's health.



## More space

Sharing cars more means you won't have so many parked cars everywhere.



## Less traffic

Computers in cars will tell you about traffic jams up ahead. So you can go a different way.



This could lead to fewer traffic jams.



More people will share cars. This will lead to less traffic.



Electric bikes for boxes and parcels will take up less space and lead to less traffic too.



## Wasting less time

At the moment many people spend a lot of time driving.



With self driving cars, people will have more time for work or leisure.

## New businesses



We think that these changes in travel will be good for businesses in the UK.



We think that the UK can sell new ways of travelling to other countries in the world.



# What are the risks?



We need to think about the risks of the new ways of travelling. We need to make sure that we can deal with these problems.

## Risks for people



- Making sure that new transport is safe



- Making sure that self driving taxis don't lead to fewer people travelling on buses



- Making sure that people who don't use the internet or bank accounts don't miss out



- Making sure people don't become more lonely



- Making sure that people's personal information is kept safe



## Risks for the environment

- Towns may grow too big



- Drones may make the sky very busy



- The roads may become busy with people using the new self driving taxis

# Next steps



We are looking at what new laws and rules we will need for electric cars, self driving cars and drones.



We are looking at what new laws we will need for electric scooters.



We are looking at how all the different ways of travelling can work better together.



We want transport companies to share information about how people are travelling. This will help us to make sure that things are working properly.



We are looking at new laws for buses and taxis.

# For more information



If you need more information please contact us by:



Post:

**Department for Transport  
Great Minster House  
33 Horseferry Road  
London  
SW1P 4DR**



Telephone: **0300 330 3000**



Website: **[www.gov.uk/dft](http://www.gov.uk/dft)**



Ask a question: **[forms.dft.gov.uk](http://forms.dft.gov.uk)**

ECONOMIC DEVELOPMENT & PLANNING COMMITTEE	10 DECEMBER 2020	AGENDA ITEM: 8
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Report prepared by Angie Price – Town Clerk

## LEADON WAY ROUNDABOUT LANDSCAPE PROPOSAL

### Purpose of Report

The purpose of this report is to provide members of the Economic Development & Planning Committee with an update in respect of the ownership of the roundabout at Leadon Way near the Barratts Site.

### Detailed Information

Members will recall that this issue has been on the agenda a number of times, with a request to establish whether Herefordshire Council had adopted the roundabout.

The Clerk has finally received a response to that enquiry which advises the following:

*"This roundabout has not yet been adopted by Herefordshire Council and it is not likely to be so for about another year. therefore, the roundabout currently sits under Barratts. Barratts had expressed an interest in planting the roundabout and I had assumed they would be looking to maintain it throughout the duration of their sales on site, which is anticipated will be for a few years.*

*As such I felt it would be best if Barratts co-ordinated with LTC rather than change it all in a year's time, so that this can continue past their ownership.*

*Therefore, could I ask you to confirm the following:*

*How long do Barratts wish to take responsibility of the roundabout for?*

*Do you intend to plant it out and maintain it or employ someone to do this on behalf of Barratts?*

*You have already provided the proposals for the planting and once I have received a response to the above questions I will submit this to the relevant committee, which hopefully will provide a final decision on this matter."*

The Clerk has forwarded the request for further information to Barratts and is awaiting a response. In the meantime, to avoid any further delay on this matter officers felt it would be helpful to bring the report to committee for a decision, subject to the outcome of Barratts response and a final decision from BBLP.

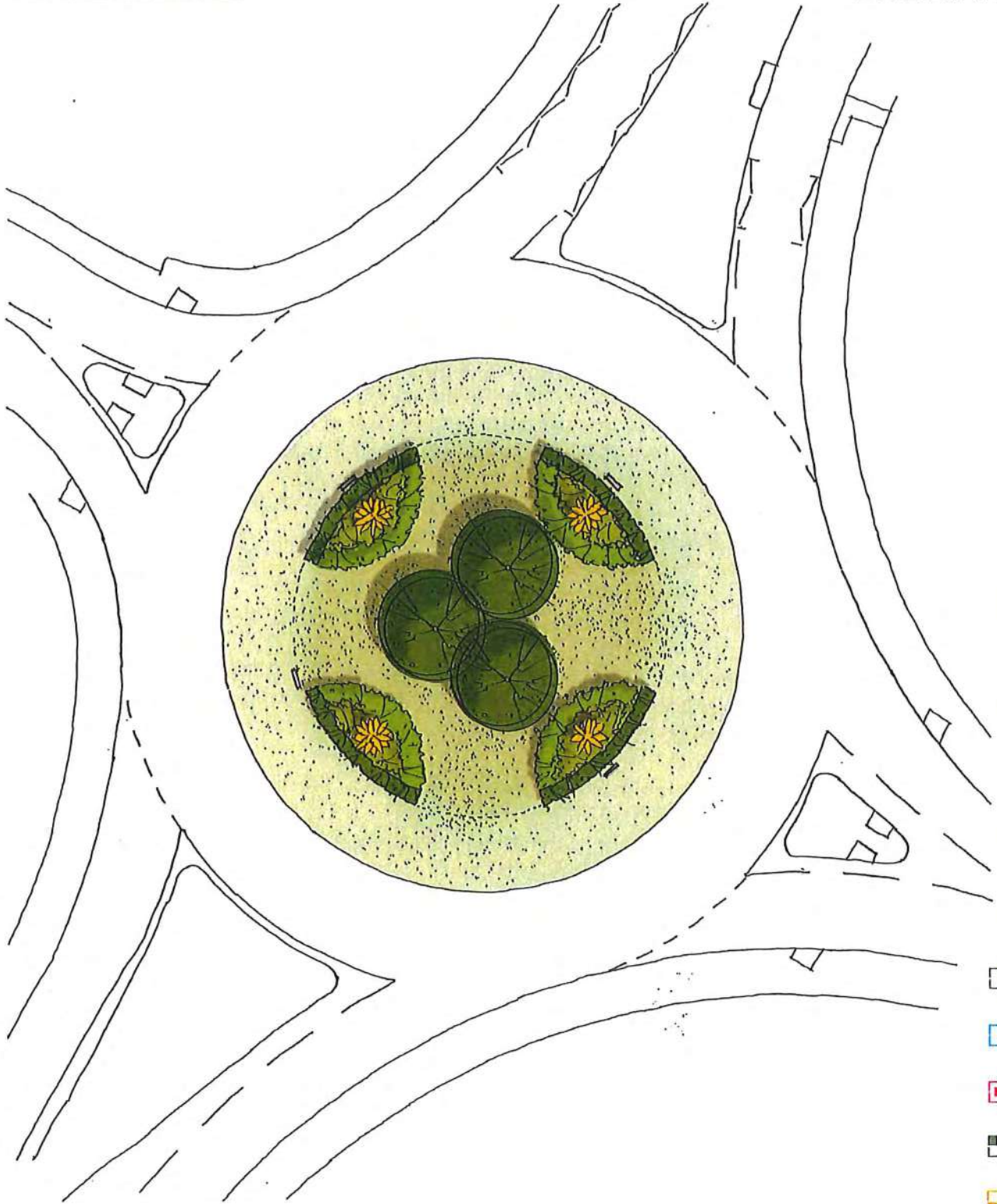
### Recommendation

That Members of the Economic Development & Planning Committee agree to Barratts being issued a licence to cultivate the roundabout on Leadon Way, subject to the outcome of the final decision from BBLP.

1425

**LEGEND**

- Proposed tree planting
- Proposed hedgerow planting
- Proposed shrub planting
- Proposed grass area
- Proposed signing



1426

Land to the South of  
Leadon Way, Ledbury  
Roundabout Sketch  
Landscape Proposals

Client: BarrattHomes West Midlands  
Drawing Ref: P16-0793\_25  
Date : 10/02/2020  
Drawn by : VM  
Scale : 1:2500 A3



Agenda Item  
19

# GLADMAN

DEVELOPMENTS LIMITED

Gladman House, Alexandria Way  
Congleton Business Park  
Congleton, Cheshire  
CW12 1LB

T: 01260 288800

[www.gladman.co.uk](http://www.gladman.co.uk)

17 November 2020

Ledbury Town Council  
Town Council Offices  
Church Street  
Ledbury  
Herefordshire  
HR8 1DH

**SENT BY EMAIL ONLY**

Dear Councillors,

**Re: Land at Dymock Road, Ledbury.**

I am writing to you with regard to the above site which can deliver a number of benefits for the community of Ledbury and the wider area through the provision of (but not limited to) new sporting facilities on the site. This would be supported by the delivery of some housing on the site. I enclose a location plan of the site for your information.

Gladman is committed to providing sustainable development and associated community facilities identified by the people of Ledbury. In light of this we have discussed the requirements for youth football in Ledbury with the Swifts Junior Football Club and Officers from Herefordshire Council.

Within the land we are promoting, we have identified that we can deliver at least all the requirements necessary for youth football in Ledbury on the site:

- 11, 9, 7 and 5 a-side football pitches (to cater for a range of ages)
- Changing rooms
- Club Room
- Officials Room
- Car parking

From discussions to date, Gladman understands there are currently no other sites identified to accommodate this level of sports provision in the town.

I understand Ledbury Town Council are undertaking a review of your Neighbourhood Plan as noted in meeting minutes published on your website. I would therefore be extremely grateful if we could arrange a meeting to discuss what we can offer the local community, including delivery of youth football provision in Ledbury, on the land we are promoting with regards to your neighbourhood plan.

In light of the COVID-19 pandemic, we would be pleased to do this via video calling at a convenient time for members of the Town Council and/or the Neighbourhood Plan Steering Group.

VAT Registration No. 677 6792 63

Registered Address: Gladman House, Alexandria Way, Congleton Business Park, Congleton, Cheshire, CW12 1LB, Registration No. 3341567

1427

I look forward to discussing this matter with you and hope we can work together in delivering for the community of Ledbury.

Yours sincerely,



Stuart Carvel

**Planning Director , Gladman Developments Ltd.**

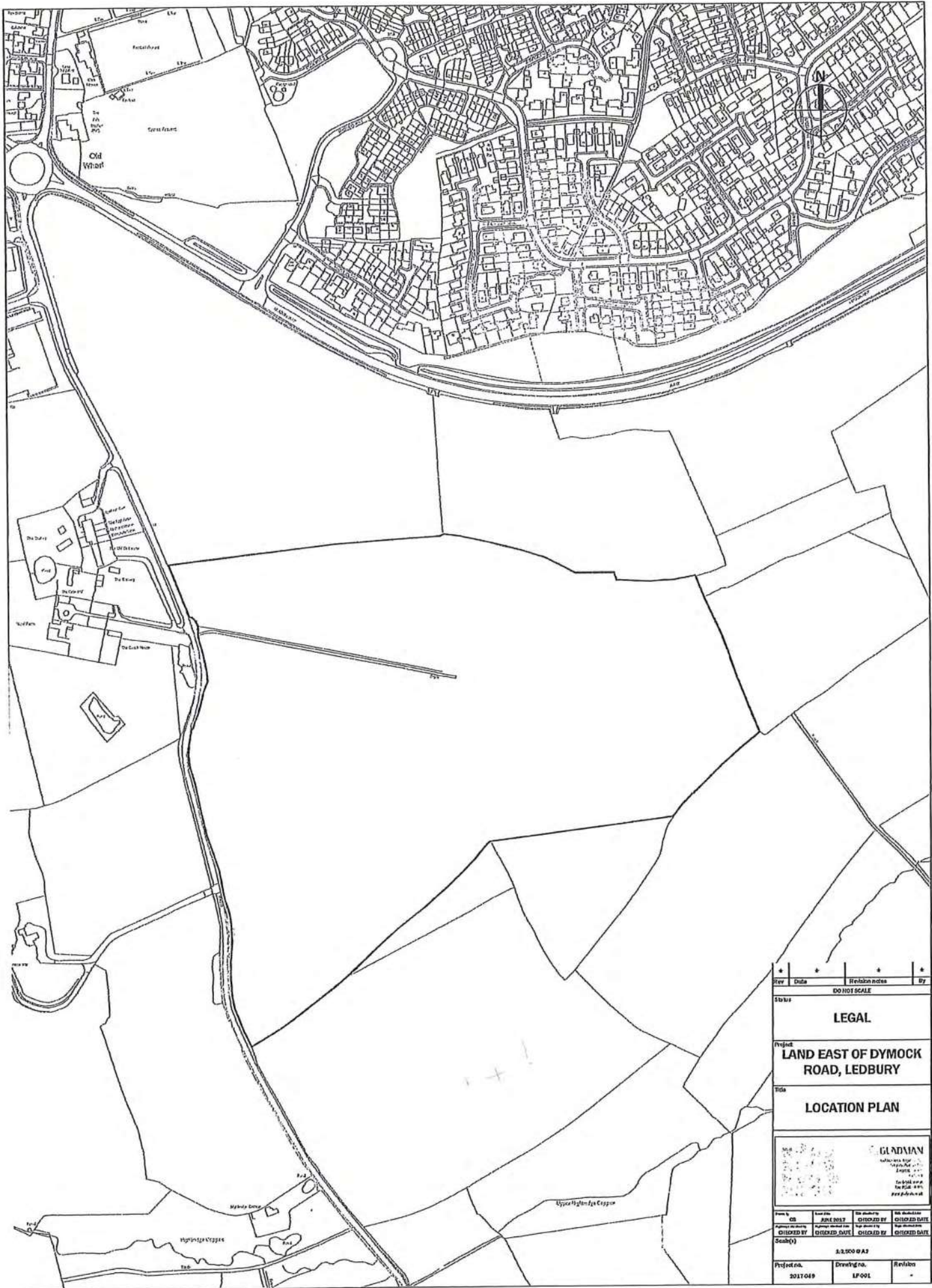
[s.carvel@gladman.co.uk](mailto:s.carvel@gladman.co.uk)

07904 378923

Enc: Location Plan

1428





Rev	Date	Revisions	By
DO NOT SCALE			
<b>LEGAL</b>			
Project <b>LAND EAST OF DYMOCK ROAD, LEDBURY</b>			
Title <b>LOCATION PLAN</b>			
		<b>GLADMAN</b> Surveyors & Engineers 100 High Street Ledbury, Herefordshire HR8 9JH Tel: 01432 861111 Fax: 01432 861112 Email: info@gladman.co.uk	
Drawn by <b>CB</b>	Scale <b>AS SHOWN</b>	Checked by <b>GP</b>	Issue Date <b>20170419</b>
Author/checked by <b>GP</b>	Checked Date <b>20170419</b>	Issue Date <b>20170419</b>	Issue Date <b>20170419</b>
Scale(s) <b>1:2,500 @ A3</b>			
Project no. <b>20170419</b>	Drawing no. <b>LP001</b>	Revision <b>-</b>	

1429



LTC Clerk

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**From:** assistantclerk <assistantclerk@rosstc-herefordshire.gov.uk>  
**Sent:** 24 June 2020 10:09  
**To:** Jenny.Bartlett@herefordshire.gov.uk  
**Cc:** clerk; j.debbage@leominstertowncouncil.gov.uk; clerk@herefordcitycouncil.gov.uk; LTC Clerk; clerk@kingtontowncouncil.gov.uk; deputyclerk@bromyardandwinslow-tc.gov.uk  
**Subject:** Market Towns Forum - S106 Allocation  
**Attachments:** Resolution 190114.docx

Dear Cllr Bartlett

Further to the email from Julie Debbage regarding S106 Allocation, I am now able to respond on behalf of the Planning and Development Committee of Ross Town Council with suggestions for overall policy improvement as follows.

1. That, as resolved in January 2019, we support the earliest possible adoption of the Community Infrastructure Levy by Herefordshire Council, in line with surrounding areas (please see resolution attached).
2. That we would strongly welcome a formal consultation and review of the Planning Obligations Supplementary Planning Document as part of the review of the Core Strategy.
3. Some topics for the review to consider would be:
  - a) the role of NDPs in shaping community infrastructure requirements and planning obligation Heads of Terms
  - b) the need for Herefordshire Council to provide regular training for Parish and Town Councils on planning obligations and how to engage with the process
  - c) the need for, as part of the new Document, a practical guide for Parish and Town Councils, explaining how they can engage with every stage of the process
  - d) whether to include Parish and Town Councils in the consultations that are held with Ward members before Heads of Terms are agreed
  - e) whether, when Heads of Terms have been agreed, Parish and Town Councils should be provided with an explanation of the extent to which Parish and Town Councils and other local representations made during the consultation are reflected in the agreed document.

On behalf of the Town Council, I look forward to receiving any future correspondence on this matter.

Kind regards

*Amanda Smith*

Amanda Smith  
Assistant Town Clerk

Ross-on-Wye Town Council  
The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Telephone: 01989 562373

<http://www.rosstc-herefordshire.gov.uk>

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Total Control Panel

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To: [clerk@ledburytowncouncil.gov.uk](mailto:clerk@ledburytowncouncil.gov.uk)

Message Score: 50

High (60): **Pass**

From: assistantclerk@rosstc-herefordshire.gov.uk

My Spam Blocking Level: High

Medium (75): **Pass**

Low (90): **Pass**

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[Block](#) rosstc-herefordshire.gov.uk

*This message was delivered because the content filter score did not exceed your filter level.*

12431



## ROSS-ON-WYE TOWN COUNCIL

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### RESOLUTION 190114

This Council notes that the legal powers for English Planning authorities to introduce in their areas a Community Infrastructure Levy have been in place since the Planning Act 2008 (1). The CIL provides for Parish and Town Councils to receive at least 15% of all proceeds, or 25% if a Neighbourhood Development Plan is in place.

This Council notes the Herefordshire Council has paused the process by which CIL can be levied in the County, thus depriving Town and Parish Councils of this potential income. We note that most neighbouring authorities have introduced the levy (including Shropshire (2), Cheltenham Borough, Gloucester City, Tewkesbury Borough (3), Malvern Hills, Worcester City and Wychavon Councils (4)).

Ross Town Council calls upon Herefordshire Council to proceed as quickly as possible with the implementation of CIL. The urgency is due to the rate at which planning applications are being made within the town, and the significant loss of potential CIL receipts to the Town Council if the bulk of the remaining housing allocation to 2031 is granted planning permission before a CIL charging regime is in place.

#### *Supporting information*

The Community Infrastructure Levy (CIL) was introduced to complement section 106 by providing a way for developer contributions to be channelled more effectively for community benefit, hence, it was hoped, reducing the reluctance of local communities to accept development. For those areas of England which are parished, once CIL has been introduced by a principal authority, the Parish or Town council receives 15% of the levy (subject to a cap which for Ross-on-Wye would be so large at about £480,00 a year, that it is effectively uncapped) or, once a Neighbourhood Plan has been adopted, 25% (uncapped).

For Ross Town Council CIL could be a potentially valuable source of capital funding which would allow this Council to make strategic investments in youth, health, transport and community services. It would generate the funding to make progress on many of the issues with which we struggle, for example poor play facilities, speeding and traffic pinch-points, and lack of cycle provision. However, the bulk of planning permissions against the Neighbourhood Plan targets to 2031 have now been awarded, many of them in the last two years with planned developments to the east of the town. Had Herefordshire followed the example of Shropshire, and adopted CIL in 2012, the 15% levy from these would have accrued to Ross Town Council.

Anticipating the introduction of CIL, the previous RTC successfully lobbied for the review of community governance which led to the merger of the former RTC and Ross Rural Parish Council. It also encouraged the development of a Neighbourhood Plan for Ross. Four years on, with the Neighbourhood Plan close to completion, it is disappointing that we seem to be no closer to the introduction of CIL in the county.

The government has commissioned a review of CIL and its recommendations have been published (5). The government has yet to respond to these. The review does not recommend changing the provision for

Parish and Town Councils to receive 15% or 25% of CIL. However, the review made two recommendations in respect of this funding:

- We recommend that there is closer integration at both the Local Plan and Neighbourhood Plan making stages between the local authorities and the community to ensure agreement over how the neighbourhood share of LIT is allocated
- We recommend that local authorities work closely with both parishes and neighbourhoods over the actual spending of any neighbourhood allocation of LIT to ensure that the delivery of infrastructure is supported and best value obtained.

In Herefordshire, implementing these recommendations would mean closer working between Herefordshire Council and Ross Town Council in providing better infrastructure for the town, something which should surely be welcomed by both parties.

#### *References*

- (1) [https://www.herefordshire.gov.uk/info/200185/local\\_plan/139/community\\_infrastructure\\_levy](https://www.herefordshire.gov.uk/info/200185/local_plan/139/community_infrastructure_levy)
- (2) <https://shropshire.gov.uk/planning-policy/community-infrastructure-levy-cil/>
- (3) <https://www.gloucester.gov.uk/planning-development/community-infrastructure-levy-cil/>
- (4) <https://www.worcester.gov.uk/community-infrastructure-levy>
- (5) [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/589637/CIL\\_REPORT\\_2016.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/589637/CIL_REPORT_2016.pdf)

**MINUTES OF A MEETING OF THE  
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE  
HELD ON 10 DECEMBER 2020  
VIA ZOOM**

---

**PRESENT:** Councillors Bannister (Chair), Chowns, Harvey, Howells, Manns, Morris and Knight

**IN ATTENDANCE:** Angie Price – Town Clerk

P319. **APOLOGIES**

Apologies were received from Councillor Eakin.

P320. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

P321. **PUBLIC PARTICIPATION**

No questions or comments were received from members of the public.

P322. **TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE  
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE HELD ON  
12 NOVEMBER 2020 AS A CORRECT RECORD**

**RESOLVED:**

That the minutes of the meeting of the Economic Development & Planning Committee held on 12 November 2020 be approved and signed as a correct record.

P323. **TO REVIEW ACTION SHEET**

The Clerk advised that she was still awaiting confirmation of which Councillor would be meeting with the developer of planning application 200662 (Old Methodist Church, Homend), as suggested on page 1273 of the action sheet.

Councillor Knight volunteered to meet with the developer and update members accordingly.

**RESOLVED:**

1. That the Economic Development and Planning Action sheet be received and noted.

1434

2. That Councillor Knight meet with the Developer of planning application 200662 to request further information on the proposed plans for a wine bar.

P324.

#### **PLANNING CONSULTATIONS**

1. Planning Application 202679 – 15 The Homend, Ledbury, HR8 1BN

Members agreed to support Herefordshire Councils comment and object on the grounds that the application does not accord with policies contained within the National Planning Policy Framework and Herefordshire Councils Core Strategy.

**RESOLVED: OBJECTION**

2. Planning Application 202680 – 15 The Homend, Ledbury, HR8 1BN

**RESOLVED: OBJECTION**

3. Planning Application 203822 – 22 The Homend, Ledbury, HR8 1BT

**RESOLVED: NO OBJECTION**

4. Planning Application 203921 – 22 The Homend, Ledbury, HR8 1BT

**RESOLVED: NO OBJECTION**

5. Planning Application 203921 – Crispin House, 5 Church Lane, Ledbury, HR8 1DW

**RESOLVED: NO OBJECTION**

6. Planning Application 203847 – 126 Biddulph Way, Ledbury, HR8 2XL

**RESOLVED: NO OBJECTION**

P325.

#### **PLANNING DECISIONS**

Members were asked to receive and note the updated planning decisions.

**RESOLVED: That the planning decisions be received and noted.**

1435



P326. **UPDATE ON THE VIADUCT INQUIRY**

Councillor Howells proposed that the Economic Development & Planning Committee agree to a letter being sent from this Council to the Secretary of State jointly signed by Councillors Bannister, Harvey and Howells, identifying and summarising the Council's case for why a second access to the Viaduct site is desirable and necessary and that he refuse the appeal to allow a single access only, but confirm he will agree to the development on condition that a second access is included in any planning application.

Whilst Councillor Harvey agreed with the council being proactive, she suggested adapting the letter that the council sent to Mr Bill Wiggins MP as a starting point, and that the council wait for the report from the inspector before sending the letter.

Councillor Howells advised that he would draft a letter and await the inspectors report.

**RESOLVED: That Councillor Howells prepare a draft letter the the Secretary of State, noting that the letter would not be sent until the inspector's report was made available.**

P327. **SECTION 278 HIGHWAY WORKS – BOVIS HOMES P192482/0**

Members were asked to consider the following recommendation from the Major Planning Applications Working Party:

***“That a RECOMMENDATION be sent to Full Council Committee to agree that the Council meet with Planning Officers at Herefordshire Council and Bovis Homes representatives to discuss their proposals further with the intention of securing a safer access to the development. “***

**RESOLVED: That a RECOMMENDATION be sent to Full Council Committee to agree that the Council meet with Planning Officers at Herefordshire Council and Bovis Homes representatives to discuss their proposals further with the intention of securing a safer access to the development.**

P328. **WORKING PARTIES**

**Neighbourhood development Plan (NDP)**

Members were provided with notes of a meeting of the NDP Working Party held on 30 September and 1 December 2020

**RESOLVED: That the notes of the meeting of the Neighbourhood Development Working Party held on 30 September and 1 December 2020 be received and noted.**

1436

### **NDP STEERING GROUP**

Members were provided with notes of the NDP steering group meetings 1-6.

**RESOLVED: That the notes of the Neighbourhood Development Plan Steering Group meetings 1-6 be received and noted.**

### **RECOMMENDATION IN RESPECT OF DECISION MAKING**

Members were provided with a report from Councillor Howells in respect of decision-making approval.

Members were asked to consider The following recommendation from Councillor Howells:

*"That the Economic Development & Planning Committee approve and recommend to Council that decisions the Neighbourhood Development Plan Steering Groups feel need making between meetings are referred to the Chairman of Economic Development & Planning for agreement to proceed on the understanding that the recommendations within the minutes of the meetings of the Working Party will be retrospectively confirmed by the Economic Development & Planning Committee and Council. If funding is involved then the Chairman of the Finance, Policy & General Purposes Committee should also be referred to for similar approval between meetings when necessary. The Clerk also to agree with the decision agreements made."*

Councillor Harvey expressed her concerns with decision making outside of the committee process. She also advised that the inspector would need evidence that the council made a full informed decision in relation to the NDP and would most likely look through council minutes. She suggested sending recommendations to Full Council if decisions needed to be made which could not wait until the next ED&P meeting.

**RESOLVED: That the above recommendation in respect of decision making is not agreed to, but that should decisions need to be made outside of the meeting cycle dates for the Economic Development & Planning meetings that they be submitted to a meeting of Council.**

1437