

## LEDBURY TOWN COUNCIL

Report from the Cemetery Working Party  
held at 7pm on Monday 25<sup>th</sup> April 2016  
in the Town Council Offices

---

**Present:** Councillors: M Eager (Chair), P Bettington, R Barnes, N Roberts,  
K Francis and M Bateman.

1. **Apologies** received from Cllrs A. Crowe and A. Manns.
2. **Report of meeting** held on 25<sup>th</sup> October 2016 was accepted.
3. **Recent Works Update from M. Bateman (with photos):**
  - a. Fencing: Completed.
  - b. Driveway: resurfaced by Mark to satisfactory manor, edging still to be done but not being treating as urgent.
  - c. Cottage Refurbishment: All works completed including new electricity supply but supply still needs to be connected and electric meter still to be installed, work benches and racking to be ordered. Some discussion as to whether to refurbish upstairs, Mark said not required yet as it would not be used, decided to leave but keep watching brief to make sure no water ingress etc.
  - d. Phil asked Mark to look at overhanging trees at the lower part of the cemetery and also made him aware of traveller issues.
4. **Grave Digging Protocols:**

Members scrutinised the current copies of Cemetery & Operational Policy and also the current Health and Safety procedures. Members considered that some of the wording did not apply and was causing confusion, also some policy procedure had not been adopted or was missing completely. It was agreed that Martin went back to Deputy Clerk with a record of the points raised and discuss rewording both documents and present to next E&L meeting.

**Recommendation:** That funeral directors use their own operatives (min 2 per internment) to dig graves and that they would be subject to the reworded policy documents and follow LTC Health & Safety procedure.

5. **Memorial Benches:**

Following a recommendation from the last Environment & Leisure committee meeting members once again discussed at some length the placement of memorial name plaques on the council owned benches in the new part of the cemetery.

**Recommendation:** Following a tied vote, that the Environment & Leisure Committee makes the final decision whether to allow memorial plaques on council owned benches in the cemetery.

**6. Boundary Wall:**

Before Mark was asked to leave the meeting, he was questioned as to the condition and urgency of the wall and proposed repairs. It was established that the worst section was from the corner of New St/Oakland Drive to the waste bin area. Members had before them for consideration two quotes for repairs with a (approx £2,500) difference. Members were concerned that neither quote covered sufficient length of wall that required repair and were also concerned as to the proposed repair materials and mortar mix.

**Recommendation:** **Subject to further clarification from both builders that this council accepts the quote from C J Clueit for £8200 using capital reserves to cover the shortfall of monies set aside for these proposed works.**

Meeting Closed at 8.10pm

Time and date of next meeting to be decided.