

LEDBURY TOWN COUNCIL

October Fair 2016

INCOME

October Fair rent **2,000.00**

EXPENDITURE

Manning barriers 180.00

Road Closure 250.00

Grant advert 92.50

522.50

Grant funding available **1,477.50**

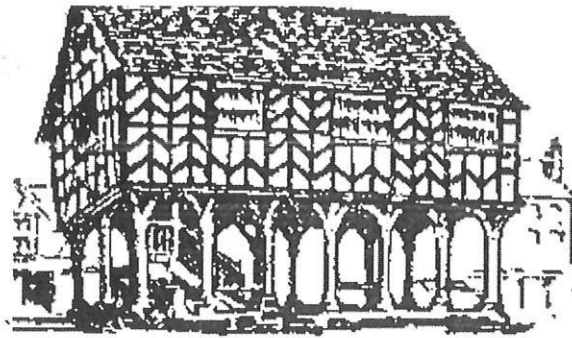
Less Carnival Association 1/3 492.50

Total available for allocation **£985.00**

plus reserves **1,805.00**

Applications received:

- | | |
|--|--------|
| 1. Artistree - Gallery development | 600.00 |
| 2. Friends of Ledbury Children's centre - Storytime and Play project | 500.00 |
| 3. 1st Ledbury Brownies - 'Flagging it up' promotion | 200.00 |



LEDBURY TOWN COUNCIL

GRANT APPLICATION

1. YOUR ORGANISATION

Contact Name:	Laura Clarke	
Position:	Chair	
Organisation:	Friends of Ledbury Children Centre	
Contact Address:	c/o Ledbury Children's Centre, Longacres, Ledbury, HR8 2BE	
Telephone Number:	01531 633549	
E-mail:		
Status of Organisation	Charity	
Charity / Company Number	N/A The Friends of Ledbury Children's Centre operate as a small charity with an income below the level at which registration with the Charity commission is required.	
What geographical area does your organisation cover?	Ledbury and surrounding area.	
How long has your organisation been in existence?	Less than one year	
	Between one and five years	Since January 2014
	More than five years	
What are the aims and objectives of your organisation?	To raise funds and spend them appropriately for the benefit of children attending Ledbury Children's Centre and also to raise awareness of the Children's Centre.	
What are the main activities of your organisation?	Supporting Ledbury Children's Centre by: Fund raising, providing volunteer support for Centre run activities, purchasing toys, books, equipment and other resources, funding educational trips and activities, running social and educational activities such as Story time. All of these services support families with under fives in preparing their children to be ready for school.	

2. Your Project / Activity

Project Title:	Storytime and Play (2017)
Description of project	Sessions of Storytime and Play are run on a weekly basis by volunteers at Ledbury Children's Centre for pre-nursery school children and their families in the Ledbury Area. At each session a volunteer delivers a story and the theme of the story is complemented with rhymes and songs, a guided play session and a craft activity, ideas that can also be used in the home. Children are also offered a nutritious snack to promote healthy eating. Sessions are open to all families but are particularly targeted at families

	<p>experiencing stress in some way or families where English is not the first language. The aim is to narrow the gap between disadvantaged children and others and ensure that the former group are “school ready” when they enter Ledbury Primary School. There is a sessional charge of £1.50 per family but this is waived for families dependent on means tested benefits such as income support.</p>
<p>Where in Ledbury will the project / activity take place?</p>	<p>Ledbury Children’s Centre</p>
<p>Who will benefit from the project?</p>	<p>All children benefit from the storytime activities which encourage learning through play, parent/child engagement, language and communication, social skills, mark making, physical with outside play, repetition of songs and rhymes. These help young children with the transition to other nursery and school reception as the routines are similar. Children from disadvantaged backgrounds gain further benefits as parents / carers are introduced to a range of parenting skills that promote social interaction, language development and early confidence in age appropriate literacy and numeracy awareness. Children from homes where English is not the first language additionally benefit from exposure to English enabling them to gain proficiency in their second language.</p>
<p>What evidence do you have of local need/demand for the proposed project / activity?</p>	<p>Level of attendance at Storytime –110 individual children attended Storytime over the course of the last year. On average 12 – 15 children, together with parents and carers, attend per week.</p> <p>Ofsted inspectors in their last report on Ledbury Primary School in January 2014 (latest available) commented that “<i>Level of development is lower than expected when they start in the Nursery</i>” “Storytime aims to reduce the gap.</p> <p>There are a growing number of children in Ledbury from families where English is not the first language.</p> <p>Allowance has been made, in the application, for one week of additional support in delivering the appropriate educational component by a fully trained external provider. This will add to volunteers continued professional development and inspire and bring confidence to potential new volunteers within the group, to support and sustain sessions to provide and promote young children’s learning and development.</p>
<p>How will the event be managed and how will you measure its success?</p>	<p>Success will be measured by the improvement in language, vocabulary, self-confidence and communication skills of the children.</p> <p>Ultimately, the measure of success will be the difference in base line assessments between children participating in the project and their peer group on entry to the nursery department at Ledbury Primary School.</p> <p>Termly questionnaires will support evaluation of the project from the parent’s feedback.</p>
<p>Please give the timescale and key milestones for your project, including start date and finish date.</p>	<p>The project is ongoing due to the commitment and dedication of skilled volunteers.</p>

Please explain how your organisation will acknowledge Ledbury Town Council's contribution.

In notices and publicity material and via the Friends Facebook page.
Letters to parents.

3. How you will pay for your project.

What is the total cost of the project?	£1000.00
Amount requested from Ledbury Town Council.	£500 (towards, resources, room hire and healthy snack and one week of external additional support)

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied	Granted
Charlotte Emma Ballard Trust	£200	£200	

The balance will be covered via the Friends' Funds and contributions from families where appropriate.

4. Further information enclosed

Information	Enclosed
A copy of your organisation's most recent bank statement.	5 January 2017
A copy of your constitution and list of appointed officers	Yes
A copy of your organisation's committee and meeting structure	yes
A copy of your organisation's latest set of accounting statements	May 2016
Copies of any letters of support for your project	Letter from Ledbury Health Visiting Team and from Ledbury Primary School
Other (please list below)	Friends of Ledbury Children's Centre Mission Statement
Statement explaining recent change in financial position	The balance of £2629.92 includes £1050.00 ring fenced for a project 'Cooking is Fun and Healthy Lifestyles' and £137.00 for emergency travel/welfare.

Friends of Ledbury Children's Centre Committee:

Chair: Laura Clarke
Secretary: Katie Balson
Treasurer: Ruth Hill

Frequency of Meetings: Three per year.

5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/we accept the following:

- (i) That any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered.
- (ii) That any grant offered will be used only for the purposes set out in this application.
- (iii) That we will provide reports on progress at the request of the Town Council.

Should any grant offered not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to Ledbury Town Council on demand.

Signed:	
Name (s):	LAURA CLARKE CHAIR FRIENDS OF LEDBURY CHILDREN'S CENTRE
Date:	08 FEBRUARY 2017

Please return your completed form to:

Mrs K Mitchell
Clerk to the Council
Town Council Offices
Church Street
Ledbury
Herefordshire
HR8 1DH

E-mail: admin@ledburytowncouncil.gov.uk

2. Your Project/Activity

<p>Project title:</p>	<p>'Flagging it up! Brownies in Ledbury'</p>
<p>Description of project (please continue on a separate sheet if necessary)</p>	<p>To promote Brownies in Ledbury so that all girls know the opportunities are open to them. Using a new Brownie Standard (Flag) to promote this.</p>
<p>Where in Ledbury will the project/activity take place?</p>	<p>Baptist Church, Remembrance Parade, other local opportunities; e.g. Community Day.</p>
<p>Who will benefit from the project? (please tell us what groups will benefit and approximately how many people will benefit in total)</p>	<p>Girls currently in Brownies (24) Girls wanting to join - all girls aged 7-11 - Not sure on numbers. Adults looking for volunteering opportunities</p>
<p>What evidence do you have of local need/demand for the proposed project/activity? (This might be survey work or statistical evidence)</p>	<p>Our unit is full with a waiting list, but this is only a small percentage of people who could be taking part. Another unit could be opened if</p>
<p>What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organisation)</p>	<p>N/A.</p>
<p>How will the project be managed and how will you measure its success?</p>	<p>- Plan written of events we will attend / hdd. - 'Flagging it up' committee formed to ensure we stick to this</p>
<p>Please give the timescale and key milestones for your project, including a start date and finish date.</p>	<p>1 year from grant being awarded.</p>

Number of girls participating should increase

a measure of our success.

<p>Please explain how your organisation will acknowledge Ledbury Town Council's contribution.</p>	<p>- Press release - locally and nationally through <i>Grindling UK</i></p> <p>- local newsletters i.e. <i>Ledbury Forum</i></p>
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- Social media - Facebook + Twitter pages.

3. How you will pay for your project.

What is the total cost of the project?	£ 250
Amount requested from Ledbury Town Council.	£ 200

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status) and list of appointed officers	
A copy of your organisation's committee and meeting structure	
A copy of your organisation's latest set of accounting statements (if any exist)	
Copies of any letters of support for your project	
Other (please list below):	

5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/we accept the following:

- (i) That any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered.
- (ii) That any grant offered will be used only for the purposes set out in this application.
- (iii) That we will provide reports on progress at the request of the Town Council.

Should any grant offered not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to Ledbury Town Council on demand.

Signed:	
Name (s):	BRIDGET SNAPSPELL
Date:	09/02/2017.

Please return your completed form to:

Mrs K Mitchell
Clerk to the Council
Town Council Offices
Church Street
Ledbury
Herefordshire
HR8 1DH

E-mail: admin@ledburytowncouncil.gov.uk