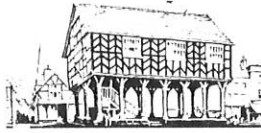


19 JAN 2017

**LEDBURY TOWN COUNCIL****End of grant report**

Please complete, sign and return this form to Ledbury Town Council together with receipts if requested.

Project Name:	Community operation of public toilets in Ledbury
Organisation:	Ledbury & District CBS – known as 'Love Ledbury'

Part one: How the grant has been spent

Give a breakdown of the items or activities funded by the grant, using the same budget headings you provided in the application form question 'What is the total cost of the project?'

Item or activity	Actual total cost of Item/activity for the project	Amount of Ledbury Town Council grant spent on item/activity
Locks and building works	4,357	3,950
Locks additional works	650 (estimate)	140 (reserve)
Public meeting	25	0
Legal start-up	1,310	1,310
Signage and Advertising	2,000 (estimate)	2,000 (reserve)
Total amount spent	£8,342 (£2,650 allocated)	£7,400 (£2,140 earmarked)

If how you spent your grant is different to what you put in your application form, you must explain why and advise how this has allowed you to achieve your outcomes. Give details of any contact you had with Ledbury Town Council to agree any changes. **Should any grant monies not be used in accordance with the terms and conditions set by the Town Council, you will need to repay the outstanding amount to Ledbury Town Council.**

2 coin operated locks were procured and fitted, as agreed. However, there have been continuing difficulties with their operation due to integration and function issues with existing building systems (power supplies) and mechanical parts (e.g. door latches).

We currently have Sentinel Security Systems (latches), EDA (electronic management systems) and Gargett Electronics (Coin Locks) working to sort the matter out – to include dealing with issues created by recent vandalism/liquid contamination of the coin locks.

We expect the costs for this work to be in the region of £650 but since some of this is related to legacy integration and mechanical issues associated with the initial

installation, we are currently making a provision of £140 from the council's grant towards this remedial work.

We have delayed procuring new signage and advertising displays for the building in the hope of including council credits and logos on the signage. Throughout, we have hoped that the project would become a long-term joint venture with ongoing support from Ledbury Town Council towards the loos' operation, and have made such approaches to the council on a number of occasions since October 2015. We are yet to receive a positive response. We continue to have £2,000 earmarked for this work which we shall procure in the New Year.

HMRC has requested alterations to the legal documentation provided for legal registration, which has been provided to Coop Legal. No additional legal costs have been incurred.

Part two: What the grant has achieved

- a) Tell us about the difference your project has made to the people that were involved in it.

It has been a useful and interesting experience for those involved to learn about the operation of a public asset through the operation of the Bye St loos. Comments received from the public have been consistent in indicating that the loos are very much appreciated by local people and by visitors to the town.

We were pleased to be nominated as one of the Mayor's chosen charities in 2015 and were sad subsequently to lose the involvement and support of Cllr Crowe during her mayoral year. We were disappointed not to receive any financial donation from her Mayor's Charity at the end of her fundraising year.

We have welcomed Cllr Morris and Cllr Harrison to the management team and hope for better relations with, and sustained support from, the town council in future.

- b) Tell us about any wider benefits to the community.

Two of the public loos in Bye Street have been continuously available for public use from August 2014. All 4 loos have been available - free of charge, for designated public events throughout the year. These include: Community Day, Armed Forces Day, The Ledbury Poetry Festival Celebration, Carnival, October Fair, Christmas Lights Switch-on, Boxing Day Meet.


Takings from the coin locks indicated that each year ~10,000 people are using the facilities each year. Taking into account polite door holding, mechanical faults and periods of free use we estimate that in excess of 25,000 visitors have used the loos since they were reopened in August 2014.

How many people directly benefited from the grant?	~25,000.
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Part three: Declaration

The declaration must be signed by the main or senior contacts in your application form.

I confirm that the details in this form are correct. We are aware that we may be asked to forward receipts for inspection.

Name:	Cllr Liz Harvey
Position in organisation:	Interim Chairman
Contact details Tel. No. / email:	Love Ledbury, c/o Glen Helen, 1 Elmsdale Road, Ledbury, Herefordshire HR8 2EG
Signed:	
Date:	17 th November 2016

Please return your completed form to:
Mrs K Mitchell, Clerk to the Council, Town Council Offices, Church Street, Ledbury
Herefordshire, HR8 1DH
E-mail: clerk@ledburytowncouncil.gov.uk