

Planning					
EXPENDITURE					
Item No.	Description	2024/25 Budget	2024/25 Projected Outturn	2025/26 Draft Budget	2026/27 Draft Budget
				£	£
1	Traffic Management	2,000	3,249	2,000	2,000
2	Charter Market Improvements	2,000	315	2,000	2,000
3	Tourism/Town Plan Projects	5,000	5,000	5,000	5,000
4	Lengthsman Scheme/P3 Scheme	3,000	3,000	3,000	3,000
5	Charter Market Strategy	5,500	0	5,500	5,500
6	Neighbourhood Dev. Plan	1,000	0	500	500
7	Gazebos	0	410	500	500
8	Tourist Information Centre	1,000	200	1,000	1,000
TOTAL EXPENDITURE		19,500	12,174	19,500	19,500
INCOME					
1	Charter Market Fees	(5,500)	(7,000)	(6,000)	(6,000)
2	Tourist Information Centre	(100)	(284)	(200)	(200)
3	Lengthsman grant	0	(3,168)	(3,000)	(3,000)
TOTAL INCOME		(5,600)	(10,452)	(9,200)	(9,200)
NET EXPENDITURE/(INCOME)					
		13,900	1,722	10,300	10,300
NOTES:					
1. Traffic management - overspend due to SID's taken from EMR					

107      4,704

Expenditure

2025/26	Anticipated expenditure	785,725	
2024/25	Total anticipated expenditure	725,019	
	Difference	60,706	Equates to a 8.38% increase
Income			
2025/26	Anticipated Income	51,103	
2024/25	Total anticipated income	42,619	
	Difference	8,484	Equates to a 19.91% increase
2025/26	Draft proposed expenditure	785,725	
	Draft anticipated Income	51,103	
	Proposed draft Precept figure	734,622	Equates to a 7.78% increase
Precepting Band D Households			
2025/26		3,696.97	
2024/25		3,614.40	
2024/25	Precept Received	682400÷ 3614.40	Band D equivalent properties = £188.80
2025/26	Precept Required	735622 ÷ 3696.97	Band D equivalent properties = £198.71
			increase p/a £9.91 increase of 5.39%
			(£0.84 per month increase)

Operating Costs					
EXPENDITURE					
Item No.	Description	2024/25 Budget	2024/25 Current expenditure	2025/26 Draft Budget	2026/27 Draft Budget
		£	£	£	£
1	Salaries	283,447	283,447	299,480	314,454
4	Temporary staff	8,000	15,413	8,000	8,000
5	Subscriptions	5,000	5,000	5,000	5,000
6	Staff Training	4,000	6,000	6,000	6,000
7	Councillor Training	1,500	1,500	1,500	1,500
8	Officers Travel/Conference/Subsistence	1,500	1,706	1,500	1,500
9	Telephone & Broadband services	5,400	5,400	6,000	6,500
10	Postage and Franking machine lease	300	452	400	400
11	Stationery	3,800	4,100	4,000	4,000
12	Photocopier Running costs	3,280	4,100	3,500	3,700
13	Office Equipment/furniture	2,500	2,503	2,500	2,500
14	Equipment Maintenance	1,650	1,650	1,650	1,650
15	Petty Cash	0	413	0	0
16	Bank Charges	500	500	500	500
17	Audit Fees (Internal)	2,500	375	2,500	2,500
18	Audit Fees (External)	3,000	1,680	3,000	3,000
19	Insurance	19,000	22,336	20,000	20,500
20	GDPR	500	0	500	500
21	PAT Testing	250	0	0	0
22	Website	3,000	3,774	4,000	4,000
23	ICT services & Software Lease	5,350	6,350	11,000	11,000
24	ICT - Including Computer Hardware	1,000	2,159	0	0
25	Health & Safety/PPE	500	100	500	500
26	Professional Fees	10,000	16,571	15,000	15,000
27	Card Machine Rental	600	600	600	600
28	Annual & Other Meetings	1,000	0	500	500
TOTAL EXPENDITURE		367,577	386,129	397,630	413,804
INCOME					
1	Bank Interest	(6,000)	(7,719)	(6,000)	(6,000)
2	Western power Wayleave	(126)	(126)	(126)	(126)
TOTAL INCOME		(6,126)	(7,845)	(6,126)	(6,126)
NET EXPENDITURE/(INCOME)		361,451	378,284	391,504	407,678
NOTES:					
4. Temporary staff - overspend due to temporary admin support					
22. Overspend due to unanticipated changes to web pages					
23. Computers need replacing on annual programme					

Planning					
EXPENDITURE					
Item No.	Description	2024/25 Budget	2024/25 Projected Outturn	2025/26 Draft Budget	2026/27 Draft Budget
				£	£
1	Traffic Management	2,000	3,249	2,000	2,000
2	Charter Market Improvements	2,000	315	2,000	2,000
3	Tourism/Town Plan Projects	5,000	5,000	5,000	5,000
4	Lengthsman Scheme/P3 Scheme	3,000	3,000	3,000	3,000
5	Charter Market Strategy	5,500	0	5,500	5,500
6	Neighbourhood Dev. Plan	1,000	0	500	500
7	Gazebos	0	410	500	500
8	Tourist Information Centre	1,000	200	1,000	1,000
TOTAL EXPENDITURE		19,500	12,174	19,500	19,500
INCOME					
1	Charter Market Fees	(5,500)	(7,000)	(6,000)	(6,000)
2	Tourist Information Centre	(100)	(284)	(200)	(200)
3	Lengthsman grant	0	(3,168)	(3,000)	(3,000)
TOTAL INCOME		(5,600)	(10,452)	(9,200)	(9,200)
NET EXPENDITURE/(INCOME)					
		13,900	1,722	10,300	10,300
NOTES:					
1. Traffic management - overspend due to SID's taken from EMR					

107      4,704

Recreation Ground					
EXPENDITURE					
		2024/25	2024/25	2025/26	2026/27
Item		Budget	Projected	Draft	Draft
No.	Description		Outturn	Budget	Budget
		£	£	£	£
1	Grounds maintenance contract	7,854	7,854	10,000	10,000
2	Grounds Maintenance	1,500	1,500	0	0
3	ROSPA reports	75	75	80	85
4	New Play Equipment	10,000	10,000	10,000	10,000
5	Play Equipment Maintenance	5,000	5,000	5,000	5,000
6	Skate Park Maintenance	1,500	0	500	500
7	Shelter Maintenance	1,000	0	300	300
8	Litter Bins	1,000	150	150	150
9	Street Light Maintenance	500	500	500	500
TOTAL EXPENDITURE		28,429	25,079	26,530	26,535
INCOME		0	0	0	0
TOTAL INCOME		0	0	0	0
NET EXPENDITURE/(INCOME)		28,429	25,079	26,530	26,535
NOTES:					
1 & 2 amalgamated					
4. New play equipment - progressing tyre swing					
5. Play equipment maintenance - wet pour replacement required					

110      4236

Cemetery					
EXPENDITURE					
Item No.	Description	2024/25 Budget	2024/25 Projected Outturn £	2025/26 Draft Budget £	2026/27 Draft Budget £
1	Salaries	40,980	37,451	43,952	46,150
2	Temporary Staff	2,000	6,055	2,000	2,000
3	Cleaning	250	0	100	100
4	Rates	3,169	3,169	3,350	3,500
5	Water	100	135	100	100
6	Electricity	1,000	600	1,000	1,000
7	PPE/Health & Safety	500	500	500	500
8	Chapel & Mortuary Maintenance	2,100	2,702	1,500	1,500
9	Grounds Maintenance	2,200	3,078	2,200	2,200
10	Equipment Maintenance	2,000	1,000	2,000	2,000
11	New Equipment	1,100	500	1,100	1,100
12	Equipment Hire	500	0	500	500
13	Vehicle Maintenance	1,000	577	1,000	1,000
14	Vehicle Tax, Insurance & MOT	1,000	1,066	1,100	1,200
15	Skip Hire	1,760	1,760	1,800	1,900
16	Tree works/prop maintenance	1,000	500	1,000	1,000
17	Fuel	1,000	1,123	1,100	1,200
18	Perimeter Repairs	2,000	2,000	2,000	2,000
19	Memorial Testing	1,000	3,119	1,000	1,000
20	CCTV Maintenance Contract	95	95	100	105
21	Memorial Board	1,000	1,077	100	100
22	New Scatter Garden	0	0	2,000	0
23	Cemetery Mapping	375	375	395	415
24	Vehicle Replacement	0	0	5,000	5,000
25	Green vehicle	0	0	3,000	3,000
26	Storage Container	0	0	2,000	0
<b>TOTAL EXPENDITURE</b>		<b>66,129</b>	<b>66,882</b>	<b>79,897</b>	<b>78,570</b>
<b>INCOME</b>					
1	Internment fees	(11,000)	(8,580)	(11,000)	(11,000)
2	Memorial Fees	(2,500)	(1,224)	(2,500)	(2,500)
3	Mortuary Rent	(2,500)	(2,500)	(2,500)	(2,500)
4	Chapel Hire	(150)	(275)	(150)	(150)
5	Transfer of Exclusive Right of Burial	(360)	(163)	(360)	(360)
<b>TOTAL INCOME</b>		<b>(16,510)</b>	<b>(12,742)</b>	<b>(16,510)</b>	<b>(16,510)</b>
<b>NET EXPENDITURE/(INCOME)</b>		<b>49,619</b>	<b>54,140</b>	<b>63,387</b>	<b>62,060</b>
<b>NOTES:</b>					
1. Staff salaries - high due to direct employ of temporary staff member - current total reflects potential year end total due to no post holder being in place following 31.01.2025 4. Temporary Staff - high due to cost of temporary staff and contractors 3. Cleaning - no expenditure due to maintenance operative undertaking cleaning of chapel 8. Maintenance - cost of pews and lanterns more than anticipated 9. Grounds Maintenance - overspend due to Geo survey - EMR transfer agreed					

24. Vehicle Replacement -funds to be transferred to EMR for vehicle replacements

25. Green Vehicle - budget represents a 5-year write off

Closed Churchyard					
EXPENDITURE					
		<u>2024/25</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
		Budget	Projected	Draft Budget	Draft Budget
			Outcome		
<u>Item No.</u>	<u>Description</u>		£	£	
1	Property Maintenance	1,000	1,000	1,000	1,000
2	Refuse Collections	250	100	250	250
3	Tree Works	1,000	1,000	1,000	1,000
4	Memorial Testing	1,000	1,000	0	0
5	Grounds Maintenance (contract)	1,500	1,500	1,500	1,500
EXPENDITURE		4,750	4,600	3,750	3,750
INCOME		0	0	0	0
TOTAL INCOME		0	0	0	0
NET EXPENDITURE/(INCOME)		4,750	4,600	3,750	3,750
NOTES:					
These budgets will be incorporated into the cemetery budgets in the 25/26 budget reports					
4. Memorial testing required every three/five years					



Amenity Areas					
EXPENDITURE					
		2024/25	2024/25	2025/26	2026/27
Item	Description	Budget	Projected	Draft	Draft
No.		£	£	£	£
1	Salaries Town Cleaner	32,030	33,388	35,057	36,810
2	Street Cleaning Materials	500	500	300	300
3	Dog Hill Wood Management Plan	1,000	1,000	1,000	1,000
4	Dog Hill Wood Maintenance Contract	4,540	4,540	4,540	4,540
5	Dog Hill Wood Maintenance	0	337	0	0
6	Dog Hill Wood Coppicing	1,000	0	1,000	1,000
7	General Tree Works	2,000	2,000	2,000	2,000
8	General Park Maintenance	1,000	1,000	1,000	1,000
9	Devolved Services (Grass Cutting)	1,000	500	1,000	1,000
10	CCTV Hereford	11,275	11,300	12,000	12,000
11	New equipment	200	200	200	200
12	Dog Bags	700	700	700	700
13	Defibrillator maintenance	350	350	750	750
14	Electricity (Comm Hall)	1,200	1,000	1,000	1,000
TOTAL EXPENDITURE		56,795	56,815	60,547	62,300
INCOME					
1	Dog Poop Bags	(500)	(500)	(500)	(500)
TOTAL INCOME		(500)	(500)	(500)	(500)
NET EXPENDITURE/(INCOME)					
		56,295	56,315	60,047	61,800
Notes:					

**Council properties - Market House****EXPENDITURE**

<u>Item No.</u>	<u>Description</u>	<u>2024/25</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
		Budget	Projected Outturn £	Draft Budget £	Draft Budget £
1	Rates	1,760	1,760	1,900	2,000
2	Electricity	1,600	600	1,000	1,000
3	Cleaning	100	0	100	100
4	Water	100	100	100	100
5	Maintenance	5,000	5,000	5,000	5,000
<b>TOTAL EXPENDITURE</b>		<b>8,560</b>	<b>7,460</b>	<b>8,100</b>	<b>8,200</b>

**INCOME**

1	Market House Income	(1,100)	(1,140)	(1,100)	(1,100)
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<b>TOTAL INCOME</b>		<b>(1,100)</b>	<b>(1,140)</b>	<b>(1,100)</b>	<b>(1,100)</b>
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<b>NET EXPENDITURE/(INCOME)</b>		<b>7,460</b>	<b>6,320</b>	<b>7,000</b>	<b>7,100</b>
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**NOTES**

Council Buildings - Painted Room					
EXPENDITURE					
		2024/25	2024/25	2025/26	2026/27
		Budget	Projected Outturn	Draft Budget	Draft Budget
Item No.	Description			£	£
1	Salaries	8,500	21,920	25,711	26,997
2	Advertising	800	800	800	800
3	Stock purchased	550	1,017	550	550
4	Music Licence	500	500	500	500
5	Card Machine Rental	600	600	600	600
TOTAL EXPENDITURE		10,950	24,837	28,161	29,447
INCOME					
1	Sales	(1,000)	(2,330)	(2,000)	(2,000)
2	Donations	(3,000)	(5,067)	(5,000)	(5,000)
TOTAL INCOME		(4,000)	(7,397)	(7,000)	(7,000)
NET EXPENDITURE/INCOME		6,950	17,440	21,161	22,447
NOTES:					
1. Salaries overspend due to increased opening hours and additional staff - consideration needs to be given to opening hours going forward					
5. Stock purchase - overspend due to delays in purchasing and receiving invoice for previous year - suggest moving 25/26 funds into general reserve to offset expenditure					

105                      4700

Jacobean Room					
EXPENDITURE					
Item No.	Description	2024/25	2024/25	2025/26	2026/27
		Budget	Projected	Draft	Draft
		£	Outturn	Budget	Budget
		£	£	£	£
1	Licence Fee	0	0	0	1,000
2	Decorations	0	0	250	250
3	Advertising	500	0	500	500
TOTAL EXPENDITURE		500	0	750	1,750
INCOME					
1	Ceremony Room	(2,200)	(5,000)	(4,000)	(4,000)
TOTAL INCOME		(2,200)	(5,000)	(4,000)	(4,000)
NET EXPENDITURE/(INCOME)		(1,700)	(5,000)	(3,250)	(2,250)
NOTES:					
Line 1 - Due every three years					

## Services - Community Grants

### EXPENDITURE

		<u>2024/25</u>	<u>2024/2025</u>	<u>2025/26</u>	<u>2026/2027</u>
		<u>Draft</u>	<u>Projected</u>	<u>Draft</u>	<u>Draft</u>
<u>Item</u>	<u>Description</u>	<u>Budget</u>	<u>Outturn</u>	<u>Budget</u>	<u>Budget</u>
		£	£	£	£
1	Barrett Browning Clock	500	500	500	500
2	Community Action Ledbury	12,000	12,000	12,000	12,000
3	Citizens Advice Worcs	0	5,000	5,000	5,000
4	Awards	250	250	250	250
5	Unspecified Grants (\$137)	20,000	16,260	20,000	20,000
6	Age UK Hereford localities	4,000	4,000	4,000	4,000
7	Dream your future	1,500	1,500	1,500	1,500
8	Ledbury Food Bank	2,500	2,500	2,500	2,500
9	Ledbury Methodist Church	1,350	1,350	1,350	1,350
10	LEAF	10,440	10,440	10,440	10,440
11	Ledbury Carnival	3,500	3,500	4,500	0
12	Buses4Us	16,000	16,000	8,000	0
13	John Masefield Memorial Project	10,850	7,000	0	0
14	Winter of Well Being	0	1,500	0	0
15	Promotional material	3,000	3,000	3,000	3,000
16	Signage	3,000	1,500	3,000	3,000
17	External Power Supply High Street	120	936	1,000	120
18	Events Barriers	100	100	100	100
19	Events	8,000	8,000	12,000	12,000
20	Christmas Lights rental, instal, & Storage	15,000	15,000	15,000	15,000
21	Christmas electricity	0	832	1,000	1,000
22	Advertising	1,000	1,000	1,000	1,000
23	Newsletter	500	500	500	500
24	Election Expenses	500	0	300	300
25	Ledbury in Bloom	4,000	4,000	4,000	4,000
26	Climate Change	2,000	500	2,000	2,000
27	Station Telephone Kiosk	500	0	0	0
28	October Fair Expenditure	500	564	500	500
<b>TOTAL EXPENDITURE</b>		<b>121,110</b>	<b>117,732</b>	<b>113,440</b>	<b>100,060</b>

### INCOME

1	October Fair Rent	(2,250)	(2,250)	(2,500)	(2,500)
2	Event income	(1,000)	(2,743)	(2,500)	(2,500)
3	Climate change income	0	(65)	0	0
4	Event Sponsorship	0	(419)	0	0
5	Shop front income	0	(4,068)	0	0
6	Photocopies	0	(38)	0	0
<b>TOTAL INCOME</b>		<b>(3,250)</b>	<b>(9,583)</b>	<b>(5,000)</b>	<b>(5,000)</b>

<b>NET EXPENDITURE/(INCOME)</b>		<b>117,860</b>	<b>108,149</b>	<b>108,440</b>	<b>95,060</b>
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NOTES:

Civic					
EXPENDITURE					
		2024/25	2024/25	2025/26	2026/27
		Budget	Projected	Draft	Draft
Item	Description		Out turn	Budget	Budget
No.			£	£	£
1	Civic Hospitality	1,100	1,100	1,100	1,100
2	Mayor's Hospitality	1,100	1,100	1,100	1,100
3	Civic Insignia and repairs	400	150	400	400
4	Mayor's/Deputy Mayor's Expenses	1,000	1,000	1,000	1,000
5	Poppy Wreath	20	40	40	40
6	Councillors Expenses	500	500	500	500
7	Mayor's Advertising	500	786	500	500
8	Roll of Honour	50	15	50	50
9	Flag Pole & Flags	132	132	200	200
10	Town Crier Fees and Subscriptions	500	347	500	500
11	Town Crier Regalia	500	500	500	500
12	Petty Cash	0	33	0	0
TOTAL EXPENDITURE		5,802	5,703	5,890	5,890
INCOME		0	0	0	0
TOTAL INCOME		0	0	0	0
NET EXPENDITURE/(INCOME)		5,802	5,703	5,890	5,890
NOTES:					
7. Mayors Advertising - overspend due to 23/24 Mayor's LGT event					
11.Current Town Crier advised purchasing new uniform					

**Council Properties****EXPENDITURE**

<u>Item</u> <b>No.</b>	<u>Description</u>	<u>2024/25</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
		Budget	Projected Outturn	Budget	Budget
			£	£	£
1	Property Maintenance (Council Offices)	3,300	3,482	5,000	5,000
2	Property Maintenance (Painted Room)	1,100	1,100	0	0
3	Non Domestic Rates	7,277	7,277	7,500	8,000
4	Wheely Bin Collection	1,000	1,000	1,000	1,000
5	Housekeeping	500	500	500	500
6	Alarms	4,620	4,620	4,620	4,620
7	Quinquennial Report	2,000	0	2,000	2,000
8	War memorial Cleaning	1,000	0	0	0
9	Cleaning	2,500	2,500	2,500	2,500
10	Window Cleaning	250	0	0	0
11	Water	590	600	630	660
12	Confidential waste - shredding	780	780	780	780
13	Electricity	10,000	15,214	15,500	16,000
<b>TOTAL EXPENDITURE</b>		<b>34,917</b>	<b>37,073</b>	<b>40,030</b>	<b>41,060</b>
<b>INCOME</b>					
1	War Memorial Refund	(3,333)	(3,333)	(1,667)	0
<b>TOTAL INCOME</b>		<b>(3,333)</b>	<b>(3,333)</b>	<b>(1,667)</b>	<b>0</b>
<b>NET EXPENDITURE/(INCOME)</b>		<b>28,251</b>	<b>30,407</b>	<b>36,696</b>	<b>41,060</b>

Bye Street Toilets					
EXPENDITURE					
		<u>2024/25</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<u>Item</u>	<u>Description</u>	Budget	Projected	Draft	Draft
<u>No.</u>		£	Outturn	Budget	Budget
			£	£	£
1	Electricity	0	500	500	500
2	Maintenance	0	500	500	500
3	Housekeeping	0	500	500	500
TOTAL EXPENDITURE		0	1,500	1,500	1,500
INCOME		0	0	0	0
TOTAL INCOME		0	0	0	0
NET EXPENDITURE/(INCOME)		0	1,500	1,500	1,500
Notes:					



Special Projects (Not included as part of overall budget)				
EXPENDITURE				
	2024/25	2024/25	2025/26	2026/27
		Transfer to/From Earmarked Reserves		Draft
Item No. Description	£	£	£	£
1			-	-
2			-	-
3			-	-
4			-	-
TOTAL EXPENDITURE	-	-	-	-
INCOME	-	-	-	-
TOTAL INCOME	-	-	-	-
NET EXPENDITURE/(INCOME)	-	-	-	-
NOTES:				

Earmarked Reserves - projected Balances for DD/MM/YYYY as at DD/MM/YYYY

Cost centre	Account	Opening Balance	Net transfers 2024/25	Closing Balance
320	Earmarked Reserves	113	(113)	0
321	Recreation Ground Equipment	25,830	(25,830)	0
322	Traffic Management	9,000	(9,000)	0
323	Charter Market Improvements	1,000	(1,000)	0
324	Listed Building Reserves	93,022	15,656	108,678
325	Elections	10,000	(10,000)	0
326	Youth Services	5,000	(5,000)	0
327	Play/skate park	24,500	(24,500)	0
328	WarMemorial	15,656	(15,656)	0
329	Paths, Bins & Benches	2,500	(2,500)	0
330	CCTV	7,355	(7,355)	0
331	Advertising	5,000	0	5,000
332	Climate Change	2,000	(2,000)	0
333	Perimeter wall cemetery	15,000	(15,000)	0
335	Amenity & Public Spaces	0	39,860	39,860
336	Community Projects	0	15,701	15,701
	<b>TOTAL</b>	<b>215,976</b>	<b>(46,737)</b>	<b>169,239</b>
	Net (from)/to Reserves 2024/25			