# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY
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30 October 2026

To: All Councillors

Dear Councillor

You are **summoned** to attend a meeting **of LEDBURY TOWN COUNCIL**, to be held on **Thursday, 5 November 2026 at 7.00 pm** in the **Town Council Offices, Church Lane, Ledbury, HR8 1DH** for the purpose of transacting the business shown in the agenda below.

Yours faithfully

PP Angela Price PSLCC, MIWFM, AICCM
CiLCA (England & Wales)
Town Clerk

**FILMING AND RECORDING OF COUNCIL MEETING**

**Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018.**

## AGENDA

1. **To receive apologies for absence**

2. **To receive Declarations of Interests**

   To receive any declarations of interest and written requests for dispensations.

   *Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.*

*(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours prior to the meeting.)*

3. **To note the Nolan Principles**
https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2

4. **To note the General Duty on Public Authorities of Section 149 of the Equality Act 2010** **(Page 7818)**

5. **To approve and sign as a correct record the minutes of a meeting of Council held on 15 October 2026** **(Pages 7820 - 7830)**

6. **To receive and note the Action sheet** **(Pages 7832 - 7835)**

7. **To receive Chairman's Communications**

8. **To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)**

*"Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business of the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting."*

9. **To receive motions presented by Councillors in accordance with Standing Order 9**

## FINANCE, POLICY & GENERAL PURPOSES

10. **To receive and note Budget Monitoring Report for month 6** **(Pages 7836 - 7863)**

i. Receipts and Payments 1 August to 30 September 2026
ii. Balance sheet and Trial Balance – Months 5 and 6
iii. Budget Monitoring Reports 1 April to 30 September 2026
iv. Masefield Matters financial reports **(To Follow)**
v. Financial Reporting Schedule

11. **To confirm verification of bank statements and reconciliations for September 2026**

12. **To approve Invoices for Payment** **(To follow)**

13. **Broadband/Lease Line Renewal** **(Pages 7866 - 7867)**

GOVERNANCE

14. To receive any updates in respect of Code of Conduct Matters

PLANNING, ECONOMY & TOURISM

15. To consider Planning Consultations (Page 7868 - 7869)

16. To receive and note update on Planning Decisions (Pages 7870 - 7873)

17. Representation at Herefordshire Council Planning Committee (Standing Item)

18. To receive and note Notification of Appeal Decision - Appeal Ref: 6007745 Land at Ledbury Road, Wellington Heath, Ledbury HR8 1NB (Pages 7874 - 7887)

19. Notification of Upgrade of existing Telecommunications Base Station at Orchard Lane, Ledbury, HR8 1B (Pages 7888 - 7897)

20. Painted Room and Market House Visitor Numbers - March to August 2026 (Pages 7898 - 7901)

21. Progress in respect of Martins Way Pump Track (Pages 7902 - 7903)

ENVIRONMENT AND LEISURE

22. Free Trees – Climate Resilient Tree Scheme (Pages 7904 - 7906)

23. Council Offices – High Level Works Update (Pages 7908 - 7951)

GENERAL

24. Masefield Matters (Standing Item) (To follow)

To receive and note Project Managers report

25. To give consideration to request for City & Town councils to consider contribution to a pooled County level Budget in respect of Herefordshire's Youth Strategy 2026/27 (Pages 7952 - 7953)

26. Outside Bodies

i. To receive and note the minutes of a meeting of the Ledbury Community Choir held on 9 October 2026 (Pages 7954 – 7955)

27. Date Of Next Meeting

To note that the next meeting of Council is scheduled for 26 November 2026 at 7.00 pm

28. **Exclusion of Press and Public**

**In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting**

29. **Installation of Memorial at Ledbury Cemetery** **(To Follow)**

Distribution: Full agenda and reports to all Councillors (10)