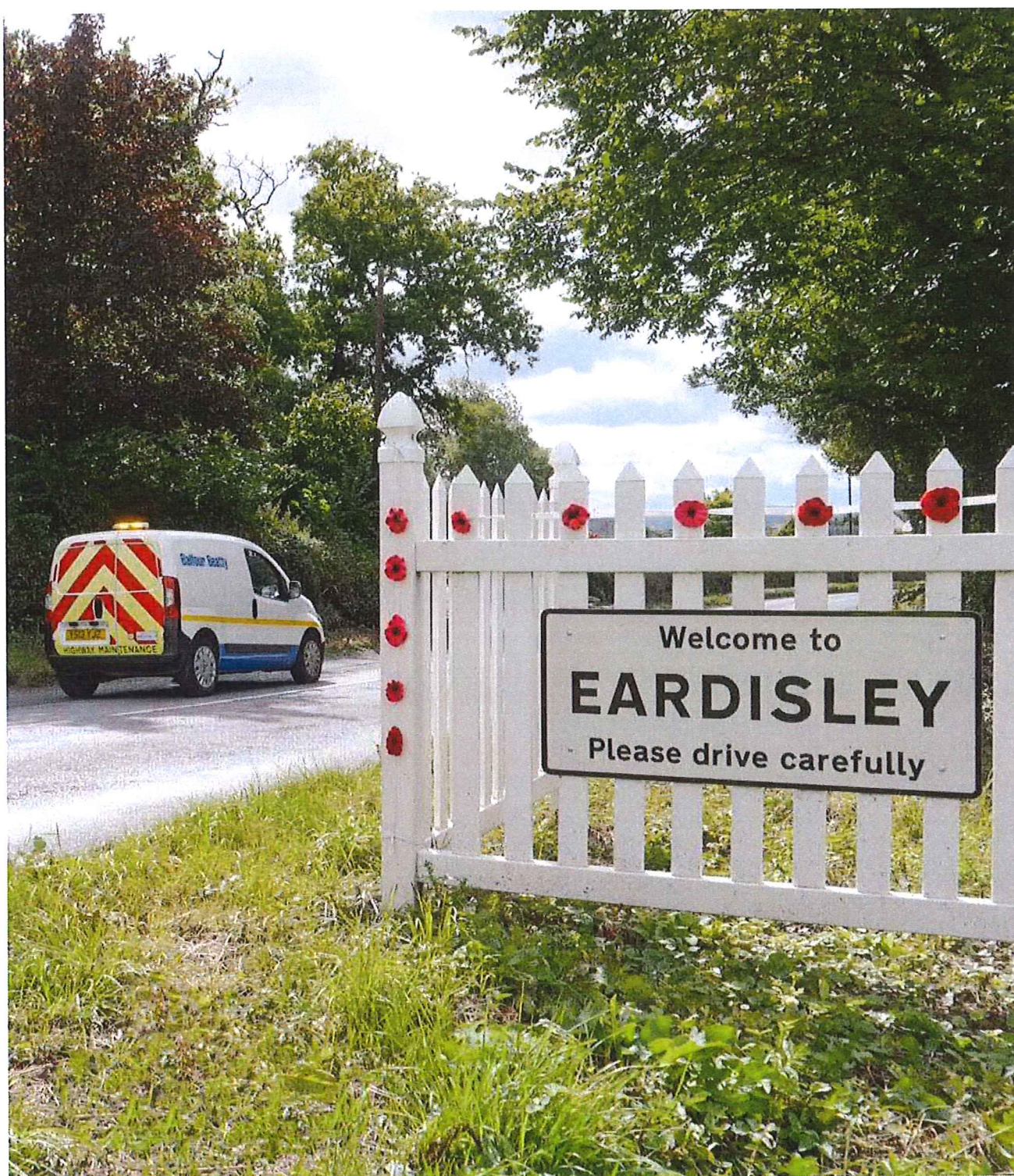


COMMUNITY COMMISSIONING TOOLKIT

LOCAL COMMUNITIES, LOCAL PRIORITIES

HEREFORDSHIRE COUNCIL



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INTRODUCTION

Many local communities, often through their parish or town council (who have the opportunity to raise additional revenue via the precept and other local funding mechanisms), have expressed an interest in directly funding minor works or services to resolve issues or enhance their communities.

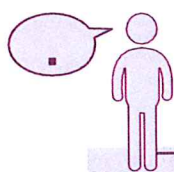
Communities understand local need and are better placed to recognise, fund and deliver on points of local concern ahead of the timescale that can be delivered through Herefordshire Council; whose core delivery is focused on meeting safety priorities and obligations to the county as a whole.

Community Commissioning has been developed to allow communities to fund a range of schemes utilising the benefits of the existing Herefordshire Council's Public Realm Services contract with Balfour Beatty Living Places.

- Community Commissioning is optional and Balfour Beatty Living Places will continue to provide services to a level sufficient to fulfil the council's statutory obligations and delivery of services as identified and agreed through the Annual Plan.
- The use of Balfour Beatty Living Places to deliver works on the ground is also optional and, subject to certain conditions, community groups can use another competent contractors to provide works, services or materials.

BENEFITS OF COMMUNITY COMMISSIONING

- Empowers communities to fulfil the needs and wishes of their residents
- Can be used for a wide range of schemes which fall within the scope of Herefordshire Council's Public Realm contract
- Allows for additional improvements to the public realm over and above what can be currently funded for the benefit of all
- Communities funding schemes allows resources to be focused on other areas
- Provision of a supported process ensures appropriate governance is in place for the benefit of the community
- Supports principles of Herefordshire Council's Asset Management Strategy by "providing support to enable routine maintenance work to be delivered locally."



Often the community is better placed

to identify, fund and deliver solutions to problems of local concern.

FUNDING

There are a number of funding streams that may be available to local communities. These include parish precept, grants and contributions from local businesses. In all cases any proposed schemes must come through Balfour Beatty Living Places for guidance and approval.

This toolkit sets out the process through which **Herefordshire Council and local communities can work together** to develop solutions, or purchase routine services or materials.

WHAT IS COMMUNITY COMMISSIONING?

The purpose of Community Commissioning is to find cost-effective ways for local communities to progress schemes for which Herefordshire Council funding is no longer readily available. It enables communities to enhance their local area and address their local needs.

WHAT CAN COMMUNITY COMMISSIONING BE USED FOR?

Any service that is within the current scope of the Public Realm contract (i.e. delivered by Balfour Beatty Living Places) can be considered, subject to approvals. This can be from a simple purchase of routine services or materials, such as grass cutting or the purchase of litter bins, to the identification of solutions and approaches to more complex issues such as speeding, poor visibility and flooding. Further examples of the type of schemes that could be considered are given in [Appendix 1](#) of this toolkit.



- ▲ "Community group" – an established and registered organisation that is acting on behalf of and for the benefit of the local community

KEY PRINCIPLES

- All **schemes will be managed** of behalf of Herefordshire Council by Balfour Beatty Living Places.
- Community groups can **use other competent and compliant providers** to deliver works on the ground subject to necessary approvals and inspections being put in place.
- **Agreements will be clear** and in place at each stage of a project.
- **Payments will be made in advance** to Herefordshire Council who will then hold the budget until project completion.
- Any **design work will be undertaken by Balfour Beatty Living Places**. This removes design risk and liability from the community group and ensures compliance with legislation, in particular the Construction (Design & Management) Regulations 2015.
- Once a project is completed, **ongoing maintenance liability** for any assets installed may be transferred to the community group. This will be discussed and agreed at the start of the project.
- **Paid assessments** to determine a project's feasibility may be required but Balfour Beatty Living Places will also provide access to advice and information to enable the community group to make an informed final decision.

Projects are dependent on the community group having the finances to complete the works but Balfour Beatty Living Places can provide advice and guidance on options.

THE PROCESS EXPLAINED

STAGE 1: REQUEST - IDENTIFYING THE PROBLEM

Community group identifies issue
Discussion with Locality Steward
Formal request raised

FOR ROUTINE PROBLEMS



Request services or materials using Routine Services Order Form (see **Appendix 2**)

FOR COMPLEX PROBLEMS



Requirements identified using Community Commissioning Assessment Request Form (see **Appendix 3**)

STAGE 2A: ROUTINE SERVICES & SUPPLY OF MATERIALS

Balfour Beatty Living Places will supply materials or services if approved

STAGE 2B: FEASIBILITY, ASSESSMENT & PLANNING

Balfour Beatty Living Places carries out an assessment of the request including basic design work where required.




The price of the assessment will be agreed in advance. More complex schemes may require a detailed design stage where Balfour Beatty Living Places will work with the Community group to consider options.

The Community group will be required to fund the design stage.

STAGE 3: APPROVALS & DELIVERY

Local Community group submits application setting out preferred option.

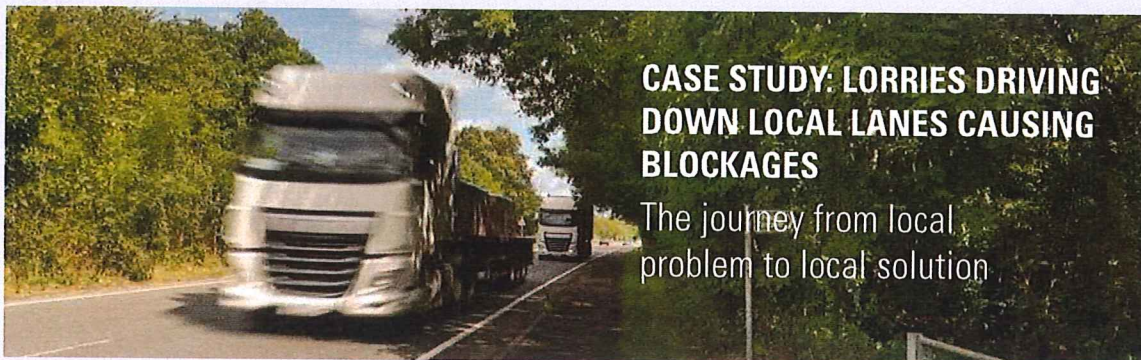
Delivery of a scheme can be by one of four options. Prices can be provided for any of these and payment must be made in advance of starting work.

	OPTION 1	OPTION 2	OPTION 3	OPTION 4
Supply of materials 	Balfour Beatty Living Places	Local Community Group	Balfour Beatty Living Places	Local Community Group
Delivery of works 	Balfour Beatty Living Places	Balfour Beatty Living Places	Local Community Group	Local Community Group
Supervision & inspection 	Balfour Beatty Living Places	Balfour Beatty Living Places	Balfour Beatty Living Places	Balfour Beatty Living Places

STAGE 4: COMPLETION & HANDOVER

The completed scheme will be signed-off by Balfour Beatty Living Places on behalf of Herefordshire Council.

Depending on the nature of the scheme, future maintenance may sit with the Community group or Herefordshire Council.



CASE STUDY: LORRIES DRIVING DOWN LOCAL LANES CAUSING BLOCKAGES

The journey from local problem to local solution

LOCAL COMMUNITY GROUP



Identifies issue with HGVs using local lanes



Discuss with Locality Steward and confirm consideration needed for "No Access for HGVs" signs



Complete assessment request form. Send to Herefordshire Council



Assessment price provided and checked



Assessment price approved. Payment sent to Herefordshire Council.



Assessment completed. Design and specifications included. Price supplied for delivery options



Consider delivery options and decide to supply signs and posts



Application Form completed and sent to Herefordshire Council along with payment.



Order and take delivery of signs and posts. Inform Balfour Beatty Living Places



Posts and Signs checked and Installed

STAGE 1: REQUEST – IDENTIFYING THE PROBLEM

Understanding the issues, identifying the cause, and considering potential solutions by working with your locality steward and other technical experts.

Once a local community has identified a problem they should liaise closely with their Locality Steward. The Locality Steward can provide initial advice and confirm whether the problem can be resolved through the supply of routine materials or services (**STAGE 2A**) or whether there is a requirement for a more detailed assessment to be carried out (**STAGE 2B**). Examples of problems experienced by local communities include:

Routine problems (see STAGE 2A)

- Empty grit bins
- Overgrown public open spaces
- Blocked ditches
- Litter / dog fouling
- Broken Play equipment

Complex Problems (see STAGE 2B)

- Speeding
- Inconsiderate or illegal parking
- Collisions or near misses
- Difficult route finding
- Localised congestion
- Inappropriate overtaking
- Flooding



▲ Balfour Beatty Living Places locality steward

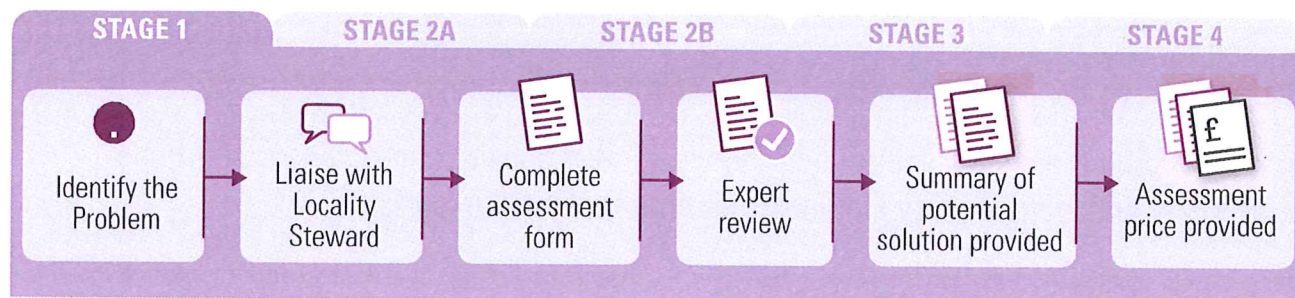
Appendix 1 of this Toolkit gives further information about a range of engineering options with general advice as to when they might be appropriate and indicative prices of implementing them. **Community Groups are not expected to put forward a comprehensive and costed package of works**, selecting items from Appendix 1 as if it were a menu, to resolve the problem(s). Instead, communities are required to discuss the matter with their Locality Steward and, if the problem is identified as being more complex, to complete and submit an **Assessment Request Form** setting out:-

- the details of the problem being experienced
- location,
- who is affected,
- what appears to be the cause,
- specific times / days that the problem occurs,
- potential solutions considered,
- funding available,
- views of local policing team (if required)

The information provided will be reviewed by professional staff within Balfour Beatty Living Places with expertise in a variety of fields such as highways design, drainage, traffic engineering and traffic regulation. The purpose of this review will be to consider whether, in principle, an appropriate solution exists that is technically and legally feasible and broadly affordable for the Community Group. **In most cases detailed assessment and design work will be required and this stage will need to be funded by the Community Group.**

The Community Group will receive a written response, which will aim to give a preliminary view of how the problem can best be resolved given any constraints already identified, an indicative price for such a solution and a price for carrying out the detailed assessment and design where applicable.

We have defined the key tasks in Stage 1 below. You will find a similar format in each of the following sections of this toolkit, with details provided in the text.



EXAMPLE

Issue: Perception that drivers are speeding through edge of the village

Solution proposed by Parish Council: Extend speed limit through the introduction of a TRO

Solution identified following assessment: Enhance current signage, highlight village boundary



STAGE 2A: ROUTINE SERVICES AND SUPPLY OF MATERIALS

The provision of routine services and materials is usually straightforward. The supply of materials that generally do not require an assessment can usually be provided by either Balfour Beatty Living Places or by a separate contractor without the need for a formal design or assessment.

Routine services are those services which Balfour Beatty Living Places routinely carries out on highways and open spaces and can which can fairly easily be added to. Examples of routine services include bin emptying, vehicle surveys and grass cutting.

In some cases an assessment and design may be required and applicants will be advised if this is the case during initial discussions.

When materials are supplied for a third party contractor to install, there is an obligation on the Community group to ensure they are installed properly and in line with key considerations set out in page 14 of this toolkit. Materials available for supply include stiles, gates, salt, and sandbags.

Community groups wishing to purchase routine materials and services should complete the **Order Form: Routine Services and Material** which lists the range of routine services and materials that are available to commission. Most items have an indicative unit price against them so a reasonable estimate of the likely price can be made. The price of some of the services, for instance grass cutting or bin emptying, will be dependent on location, access restrictions and other constraints. Where indicated, a plan will be required and perhaps other supporting documentation to enable the price to be calculated accurately.

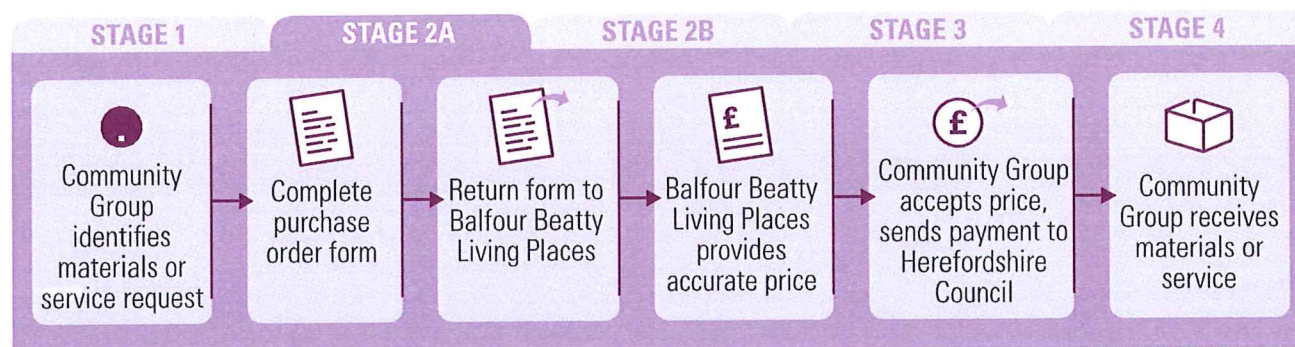
The completed form should be returned to Balfour Beatty Living Places with any necessary supporting information. A confirmed price will then be provided. The goods and services will be provided after payment has been received.

EXAMPLE

Balfour Beatty Living Places regularly receives requests for additional litter and dog waste bins to be installed and emptied. Before considering an application for a litter or dog waste bin, community groups should firstly ensure;



- There is a demonstrable and sustainable need
- The location of the bin is accessible to collection crews (agreed with Balfour Beatty Living Places)
- The bin is the agreed standard, normally a Broxap Derby Standard Bin (litter) or Broxap Sirius (dog waste)
- The bin is unlikely to attract inappropriate waste
- Funding for the ongoing emptying of the bin is in place



STAGE 2B: FEASIBILITY, ASSESSMENT AND PLANNING

In order to ensure the right solution is delivered, a formal assessment of the issue may highlight the need for a detailed design.

WHEN IS AN ASSESSMENT IS REQUIRED?

A formal assessment of the problem is required if the issue and potential solution are more complex. In this case the Community group will need to complete and submit an **Assessment Request Form**.

Balfour Beatty Living Places will provide a price for carrying out an assessment and design. This will cover site visits and liaison with the Community group and any other relevant stakeholders. It is not possible for other contractors to carry out this assessment due to Balfour Beatty Living Places' Construction (Design and Management) (CDM) responsibilities.

In most cases the assessment fee will include a simple design which is required to ensure the community group is happy with the proposals and to allow work to be carried out safely and efficiently. In these instances no further design fee will be payable.

WHEN DETAILED DESIGN WORK IS REQUIRED

For even more complex cases, e.g. where a significant amount of design work is required, the initial assessment may set out an outline design and an indicative price for delivery. A separate fee would then be payable to produce the detailed design and an accurate price for delivery.

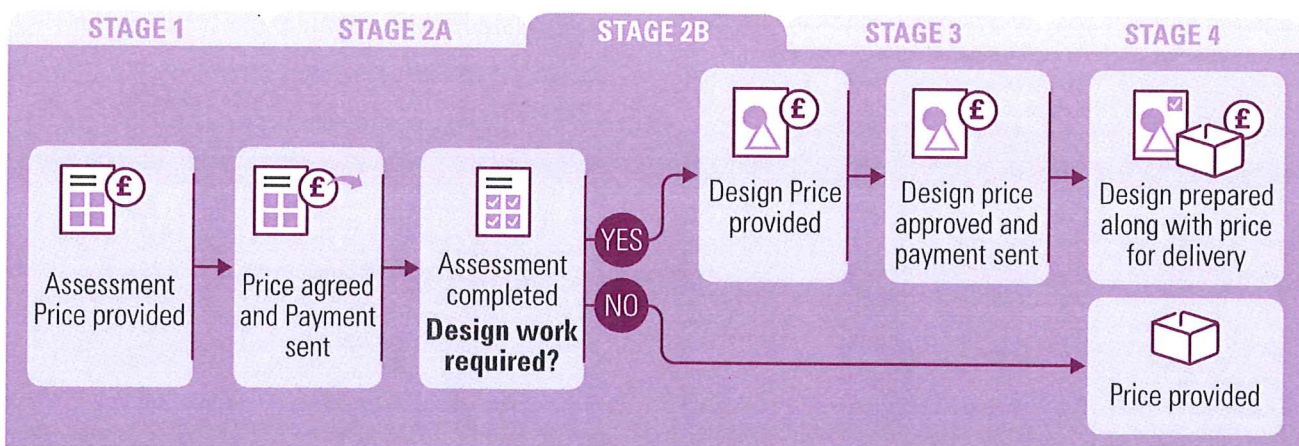
Depending on the nature of the issue under consideration, the assessment may need to include:

- traffic speed surveys
- traffic counts
- ground investigations
- ecological surveys
- public consultation
- whether any licences or consents are required
- responsibility for future maintenance

In all cases the assessment and design will be carried out by Balfour Beatty Living Places.

EXAMPLE

A Parish Council raised an issue of drivers undercutting waiting vehicles at a junction resulting in a number of near misses. A proposal was suggested to move the centre splitter island to prevent this from happening. Balfour Beatty Living Places carried out detailed investigations, including the preparation of a draft design of the proposals. Following site investigations and the use of vehicle tracking software, it was concluded that the proposal was not feasible as Heavy Goods Vehicles would not be able to negotiate the junction safely.



STAGE 3: APPROVALS AND DELIVERY

Final agreements on design and delivery options, together with formal application and payment to allow delivery works to proceed

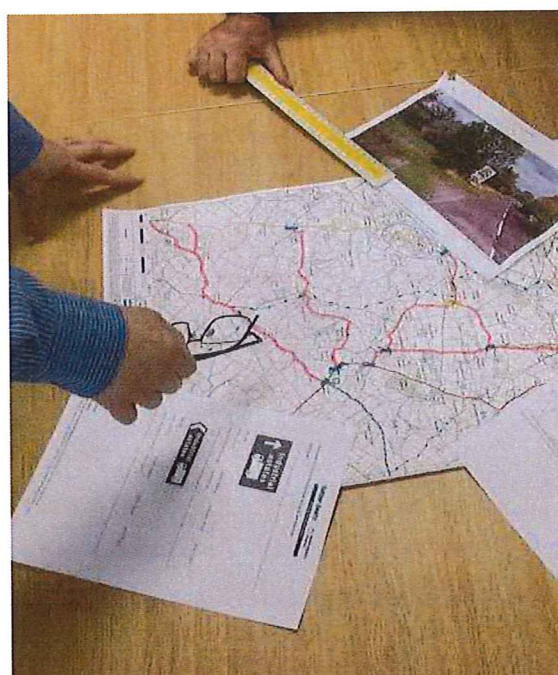
APPLICATIONS AND AGREEMENTS

Following the assessment, the Community group will have been provided with a designed solution and a price for implementation, or for inspection and supervision if the Community group wishes to consider commissioning another contractor or supplying their own materials. The prices stated will be valid for a period of three months.




If the Community group decides it wishes to proceed with the scheme, it needs to submit an **Application Form** and at this stage formal approvals will be required and agreements and licences put in place. The application form should be completed to include the scheme reference number (which will be provided once the scheme is approved) and the Community group needs to indicate which delivery option is required.

DELIVERY OPTIONS

The Assessment and Design process will identify the price of any inspection and supervision so that the Community group can consider whether they wish to commission a separate contractor, supply their own materials or both.



▲ Signing options being considered

YOUR COMMUNITY SCHEME - YOUR DELIVERY OPTIONS				
	OPTION 1	OPTION 2	OPTION 3	OPTION 4
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Delivery of works 	Balfour Beatty Living Places	Balfour Beatty Living Places	Local Community Group	Local Community Group
Supervision & inspection 	Balfour Beatty Living Places	Balfour Beatty Living Places	Balfour Beatty Living Places	Balfour Beatty Living Places



USING YOUR OWN CONTRACTOR

Where the community group indicates that they wish to consider this option on their Assessment Request Form, the detailed design work will include sufficient plans and information for the community group to commission a contractor. Nonetheless, where self-delivery is being considered, the community group should bear in mind that it will need to meet the price of obtaining any necessary consents such as Streetworks Notices and potentially up-to-date searches for statutory undertakers equipment and apparatus along with the requirements set out in Key Considerations.



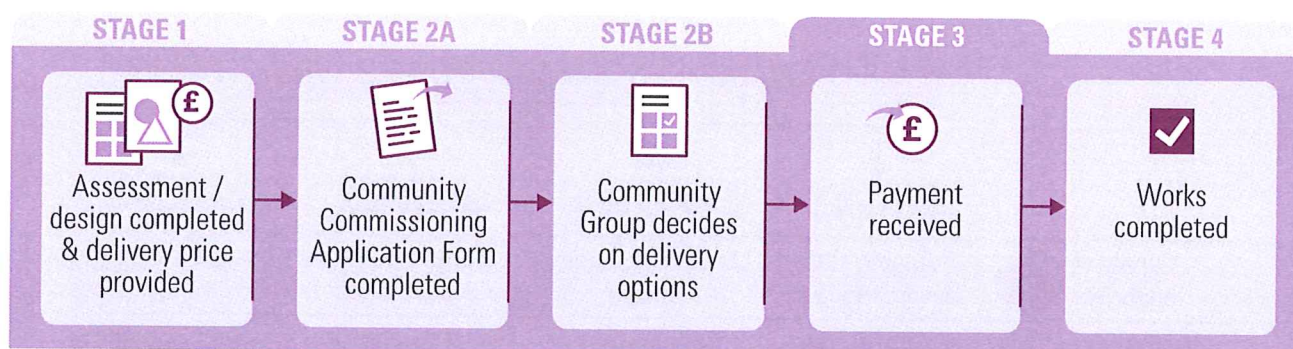
SUPPLYING YOUR OWN MATERIALS

Another option may be for the community group to consider supplying materials itself – for instance village gateway panels and posts. Any works within the highway and wider public realm generally impose some liability on Herefordshire Council and thus where works are being delivered by the community group, an element of inspection, supervision and final approval is necessary.



BALFOUR BEATTY LIVING PLACES' ROLE

Balfour Beatty Living Places will in all instances provide a price for supervision, preparing licences, inspection and project sign off. These are aspects Balfour Beatty Living Places are required to carry out and cannot be delivered by another contractor. This aspect of a project is necessary to provide Herefordshire Council and local communities assurances that work or materials is of the necessary standard and complies with statutory regulations. Community groups need to take account of these prices when calculating the whole project costs.



STAGE 4: COMPLETION AND HANDOVER – WHAT NEXT?

Once installed the asset will need to be maintained and looked after to ensure it continues to do the job it was designed to do.

Once work has been delivered and inspections completed, Community groups will be expected to take on the on-going maintenance of the asset that has been installed.

Any works not carried out by Balfour Beatty Living Places will be inspected to ensure they meet agreed standards and specifications. Examples of assets to be maintained include:

- **Village gateways** – regular cleaning and mowing to ensure visibility and repair or replacement if damaged
- **Litter bins** – On going emptying, repair and maintenance, removal if no longer required
- **New signs** – regular cleaning
- **Play equipment** – Annual safety inspections, on-going maintenance and repair

If assets are not maintained, Herefordshire Council reserves the right to remove the asset or take over the maintenance at the community's expense.

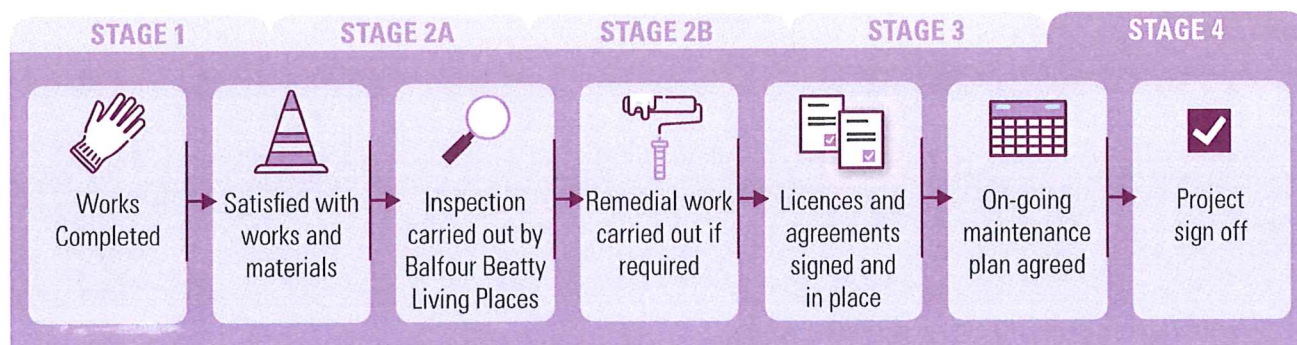
In some instances, the installation of an asset requires the granting of a licence, e.g. park benches or installation of village gates. In these cases the maintenance requirements will be set out in the licence. Similar to the initial installation of an asset, any contractors employed in the maintenance of assets will be required to demonstrate their competency and authorisation to work on a highway.

WHERE HEREFORDSHIRE COUNCIL TAKE ON AN ASSET

In some instance, for example where the asset is difficult to access, Balfour Beatty Living Places may opt to take on the maintenance liability in line with their service agreement with Herefordshire Council.



▲ RoSPA safety trained Locality Stewards inspect 63 playgrounds every month



KEY CONSIDERATIONS

Community Commissioning provides opportunities for local communities to employ their own contractor to carry out schemes.

While it is recognised that many Parish Councils employ Parish Lengthsmen to carry out agreed schemes of maintenance, many of the works set out in this toolkit are beyond those traditionally carried out by them and unlikely to be covered by any existing agreements. Therefore, if a parish council wishes to employ a contractor (including an established lengthsmen) to carry out a scheme, Herefordshire Council will, depending on the scheme, require evidence of any contractor's Public Liability insurance and their competency to carry out works on a public highway or within the public realm. Examples of schemes local communities may wish to contract out, that are not covered by a lengthsmen agreement are installation of coloured surfacing, road signs, roundels, gateway features, traffic calming measures, dragons teeth, etc.

INSURANCE

Contractors must demonstrate that they have a minimum £5,000,000 level of public liability insurance cover. Depending on the type of scheme, Herefordshire Council may require a copy of the insurance details.

COMPETENCY

Any contractor or individual carrying out work on or alongside a public highway must demonstrate, through the production of appropriate certificates or registration cards, that they have suitable training and qualifications commensurate with the work and location. These qualifications should cover, for example, the installation of Traffic Control measures if required, detection and avoidance of underground and overground services and the management and carrying out of streetworks.

As part of the fee for supervising a self-delivered or contracted-out scheme, Balfour Beatty Living Places, on behalf of Herefordshire Council will firstly advise local Community groups what contractor approvals are required and check the competencies and insurance details of contractors. Contractors may be required to attend a health and safety induction provided by Balfour Beatty Living Places.



▲ Subcontractors carrying out re-surfacing works

TERMS AND CONDITIONS

All schemes of work being undertaken via Community Commissioning are subject to the following general terms and conditions. Scheme specific conditions may also be applied.

1. The Community group must provide a named key contact prior to the commencement of any scheme or purchase.
2. All proposed schemes must have the support of the Local Ward Member, Parish Council and Locality Steward. Some schemes may require the support of the local policing team.
3. Where indicated, a formal assessment will be carried out by Balfour Beatty Living Places acting on behalf of Herefordshire Council, for which the Community group will be charged.
4. By submitting an assessment request form or an application form, a Community group is deemed to accept the appointment of Herefordshire Council to act on their behalf as "Client" for the purposes of the Construction (Design and Management) Regulations 2015.
5. Where a Community group elects to self-deliver a scheme, their works may be inspected by Balfour Beatty Living Places to ensure that the works are being carried out according to specification and in a safe and responsible manner.

6. All contractors carrying out works on the highway must carry appropriate third party liability insurance and be suitably trained, qualified and experienced for working on a highway.
7. All schemes on the highway must have appropriate traffic management systems in place.
8. All schemes or installation of materials which require the excavation of the surface of the highway or open space will require checks to be made to identify any statutory undertakers' or privately owned apparatus (especially underground services) in the vicinity of the work site.
9. Schemes involving the excavation of the highway or the use of traffic management measures will normally require notification under the New Roads and Street Works Act 1991. This requirement will be identified as part of the formal scheme assessment.
10. Where appropriate, the Community Group must sign a licensing and / or maintenance agreement with Herefordshire Council, in advance of works commencing.
11. No liability or maintenance responsibility for completed schemes will pass to Herefordshire Council (where appropriate) until the scheme has been approved and accepted as complete by Balfour Beatty Living Places.
12. All payments must be made in advance to Herefordshire Council.

ENSURING COMPLIANCE

While these schemes are ones that Balfour Beatty Living Places are able to deliver there is no requirement for a community group to use them, if they feel they can obtain better value elsewhere. When a group chooses to do the work themselves or employ another contractor, the community group is responsible for ensuring that the scheme is delivered safely, to the appropriate standards, by competent and qualified people and for obtaining any necessary consents and permissions.

As all relevant works will be taking place within the public realm and often within the highway, there are various legal requirements to be met. Of particular relevance are:

- New Roads & Street Works Act 1991 ("NRSWA") – to ensure the coordination of and safety around street works. Many types of works within the highway, especially those that involve excavation will need to be "noticed". Balfour Beatty Living Places will advise and provide this facility where required. A fee is normally payable for the issue of a streetworks notice. All works within the highway will need to comply with the statutory "Code of

Practice for Safety at Street Works and Road Works" – see <https://www.gov.uk/government/publications/safety-at-street-works-and-road-works> for further information.

- Construction (Design & Management) Regulations 2015 (CDM) – covers the management of health, safety and welfare when carrying out construction projects. "Construction" is interpreted broadly and many schemes being considered under Community Commissioning are likely to fall under the regulations. To ensure compliance, Herefordshire Council will act as the "client" and Balfour Beatty Living Places as the "designer", both statutory roles under the regulations. Further information on CDM is available on the Health & Safety Executive website - <http://www.hse.gov.uk/construction/cdm/2015/index.htm>

For anything more than a request for routine services and materials, a standard agreement will be drawn up that sets out the main obligations and requirements on all parties.

APPENDIX 1 – HIGHWAYS AND TRAFFIC ENGINEERING SOLUTIONS

This section provides brief information on a range of traffic and highway engineering measures that may be used, singly or in combination, to resolve commonly reported problems and to help meet a community's identified need. An **indicative** price or range is shown for each measure; this should only be used for broad budgeting purposes. They should not be used to develop detailed prices and Community Groups should be aware that prices may be significantly different where there are constraints on the location or where multiple measures are being considered.

Nonetheless they should help a Community Group to consider whether a particular type of solution is affordable from a relatively early stage in the process. The prices shown were last assessed in May 2018 and will be reviewed periodically to ensure they continue to provide useful and reliable guidance.

The prices shown include construction and implementation. They **exclude** assessment, design, licensing, legal fees and traffic management.

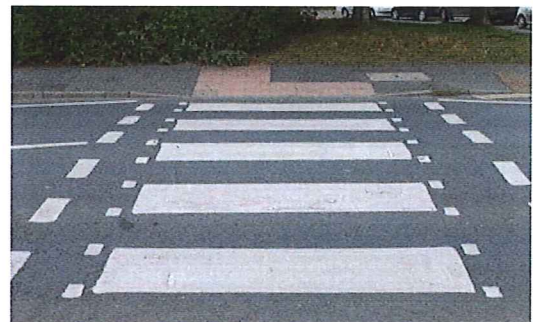
PEDESTRIAN MEASURES

ZEBRA CROSSING

A section of the highway that is designated for pedestrian crossing. Used where the number of people crossing is high and throughout the day to make sure it can be done safely. Assessment and Design is required.

Indicative price

£20,000 – £28,000



HIGHLIGHTED CROSSING POINT

These are safe areas to cross the road. It could involve the installation of bollards, dropped kerbs, coloured road surfacing and possibly street lighting. Assessment and Design is required.

Indicative price

£1,500 – £8,000



PEDESTRIAN GUARD RAIL

A rail that creates a boundary between the footway and the highway. Can work well at high density pedestrian areas and higher risk areas e.g. Schools. Assessment and Design is required.

Indicative price

£220 – £300 (per metre)



FOOTWAY (BITUMEN)

Bitumen footways will improve pedestrian safety and comfort. May need dropped kerbs to work with the footway. Costs rise if there is a need to relocate or add utility services or street lighting. Assessment and Design is required.

Indicative price

£85 – £120 per m²



FOOTWAY (PAVING SLABS)

Paving slabbed footways provide a more aesthetically pleasing pedestrian walking area. It generally requires the same conditions as bitumen but creates a different look for the footway. Assessment and Design is required.

Indicative price

£120 – £350 per m²



DROPPED KERB

This is generally for access points onto footways or a property entrance (driveway) from the highway. Additional surfacing or lines may be required along with a dropped kerb. Dropped kerbs for the benefit of private properties are dealt with separately. Assessment and Design is required.

Indicative price

£1,500 – £8,000



BOLLARDS

Bollards provide improved protection from traffic. They are strong posts that stand in a line acting as a barrier from the highway. Assessment and Design is required.

Indicative price

£250 – £1,500



BUS SHELTER

Many bus shelters have plastic panels instead of glass which makes them more durable and safer. They provide protection against wind and rain for those waiting for a bus. Assessment and design is required.

Indicative price

£1,500 – £10,000



STREET FURNITURE

Ranges from street benches to sculptures. They can make areas more convenient and more aesthetically pleasing. Assessment and design is required.

Indicative price

£200 – £800 per bench



LITTER BINS

Any proposal for new bins must include funded arrangements for their future emptying. Assessment is required.

Indicative price

£400 – £550



FINGER POST

Ornamental finger posts can be a positive addition to an area being informative and aesthetically pleasing. Assessment and design is required.

Indicative price

£200 – £1,000 each



HIGHWAY MEASURES (SPEED REDUCTION)

DRAGONS TEETH

Dragons teeth help emphasize a change of environment and work well with village entries/gateways. Assessment and design required.

Indicative price

£300 – £800



CARRIAGEWAY ROUNDELS

Carriageway roundels are generally positioned at the start of a speed limit to help emphasize the change of speed limit. They work best when they have a coloured road surface underneath them. An assessment and design is required.

Indicative price

£70 – £100 (excludes coloured surfacing)



RUMBLE STRIPS

Rumble Strips are road lines across the width of the road that are slightly raised. Effective when there is a reduction of speed limit or a potential stop ahead. They are unsuitable near residential areas due to noise. An assessment and design is required.

Indicative price

£30m²



DOUBLE SPEED CUSHION

Double speed cushions will slow traffic down and can be tailored to fit the road. They can only be used in 30MPH or under speed limits and should be avoided on a steep gradient. An assessment and design is required.

Indicative price

£1,800 – £3,000



RAISED JUNCTION

Reduces the speed of traffic at junctions. An assessment and design will be required.

Indicative price

£5,000 – £10,000



ROAD HUMPS

Large tarmac humps across the whole carriageway that causes drivers to slow down to pass over them. An assessment and design is required.

Indicative price

£3,000 – £5,000



LANE WIDTH RESTRICTIONS

The width of the road is reduced which in turn slows traffic down. The road will need to be fairly wide to begin with for this measure to be put in place. An assessment and design is required.

Indicative price

£1.60 per metre (lining only)



SPEED INDICATORS

For details of the speed indicator device toolkit please contact Balfour Beatty Living Places on 01432 261800 / trafficmanagement@balfourbeatty.com, or via the Herefordshire County Council website: https://www.herefordshire.gov.uk/info/200196/roads/198/speed_limits

Indicative price

N / A



COLOURED SURFACING

Coloured road surfacing works well with the village gateway but has many other uses such as to highlighting crossing areas, change in road conditions or speed roundels etc. An assessment and design is required.

Indicative price

£20 per m²



TRAFFIC LIGHTS

Traffic lights are a good form of traffic control but should only be used in areas with high volumes of traffic. An assessment and design is required.

Indicative price

£28,000 – £40,000



DOUBLE YELLOW LINES

Double yellow lines can be put in place to stop vehicles waiting or parking in unsafe or inconvenient areas and to ease congestion. They require an assessment, design and a Traffic Regulation Order (if new).

Indicative price

£1.60 – £3.20 per metre



WHITE LINING

White lining can be used for many different functions from separating lanes to warning of hazards. They may need to be supported by a TRO (if new). An assessment is required.

Indicative price

£1.00 – £1.60 per metre



ROAD SIGNS

Road signs will have different symbols or words depending on the purpose of the sign. An assessment and design is required.

Indicative price

£150 – £10,000



STREET LIGHTING

Street lighting is becoming more durable and more efficient with the use of LED technology. However, they can be intrusive and unwelcome in some areas. An assessment and design is required.

Indicative price

£850 – £1,500 per column



MINI ROUNDABOUT

Mini roundabouts can slow traffic down and improve flow. There needs to be equal traffic flow from all directions entering the roundabout to allow the equal priority to work. They may need other works on the approach of the roundabout to slow traffic down prior to the entrance of the roundabout. An assessment and design is required.

Indicative price

£3,000 – £12,000



VILLAGE NAMEPLATE

A village nameplate is an addition to the entrances to the village. It improves the aesthetics and lets road users know what village they are entering. It can also reduce speeds as road users will realise that they are entering a village with the likelihood of meeting others users and hazards.

Indicative price

£150 – £500



PICKET GATES

Picket gates are an addition to the village gateway and can make the village entrance look different and more aesthetically pleasing. The gates can help encourage drivers reduce speed as they are more aware that they are entering a village. An assessment and design is required.

Indicative price

£500 – £3,000



VILLAGE GATEWAY SCHEME

To maximise their effectiveness, the entry points to villages can be made up of a number of elements such as lane narrowing, roundels, coloured surfacing, speed terminal signs, gates, village name plates, dragons teeth all co-located. Assessment and Design is required.

Indicative price

£3,500 – £10,000 per gateway



TOURIST SIGNING

For details of the Tourist Signing Policy and procedures please contact Balfour Beatty Living Places on 01432 261800 or trafficmanagement@balfourbeatty.com

Assessment and design required.

Indicative price

£2,000 – £4,000 (based on 5 signs)

