



# LEDBURY TOWN COUNCIL

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3 September 2024

To: All Councillors, Nina Shields (Chair)  
Non-Councillors: Al Braithwaite, Beverly and Paul Kinnaird

Dear Member

You are invited to attend a meeting of the **Climate Change Working Party on Tuesday, 10 September 2024 at 6.00pm at Ledbury Town Council Offices, Church Lane, Ledbury**, for the purpose of transacting the business below.

Yours faithfully

PP 

Angela Price  
Town Clerk

## **FILMING AND RECORDING OF COUNCIL MEETINGS**

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018.

## **A G E N D A**

- 1. Apologies**
- 2. Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.  
*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011)*

*(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)*

3. **To elect non-council members to the Climate Change Working Party**
4. **To approve and sign the minutes of a meeting of the Climate Change Working Party held on Tuesday, 23 April 2024 incorporating Action Sheet (Pages 125 - 130)**
5. **Council Structure (Verbal)**
6. **Feedback from Events Working Party on the Great Big Green Week (Pages 131 - 132)**
7. **Working with NMiTE (Verbal)**
8. **Feedback from Traffic Management Working Party in respect of working with John Masefield High School and Ledbury Primary School (Verbal)**
9. **Council's Carbon Footprint (Verbal)**
10. **Litter and Waste**
  - 10.1 Litter Picking
  - 10.2 Pedicargo
  - 10.3 Litter bins/recycling bins
11. **Working with Ledbury Health Partnership (Verbal)**
12. **"Warm Rooms" Initiative (Verbal)**
13. **Date of Next Meeting**

The date of the next meeting of the Climate Change Working Party will be held on Tuesday, 15 October 2024 at Ledbury Council Offices, Church Lane.

## LEDBURY TOWN COUNCIL

### MINUTES OF A MEETING OF THE CLIMATE CHANGE WORKING PARTY MEETING HELD ON 23 APRIL 2024

**PRESENT:** Councillors: Chowns  
Non-Councillors – Nina Shields (Chair), Al Braithwaite

**ALSO PRESENT:** Julia Lawrence, Deputy Clerk

#### 1. APOLOGIES FOR ABSENCE

None received.

It was noted that Amanda Lambourne has stepped down. Professor John Whitelegg has also stepped down as he is working with Herefordshire Council on a Countywide transport project. Professor Whitelegg indicated that he would support the Council if there was work to be undertaken on school travel plans.

#### 2. DECLARATIONS OF INTEREST

None

#### 3. TO ELECT NON-COUNCIL MEMBERS

None

#### 4. TO APPROVE AND SIGN, AS A CORRECT RECORD, THE MINUTES OF THE CLIMATE CHANGE WORKING PARTY (“CCWP”) MEETING HELD ON 7 FEBRUARY 2024.

There were two amendments to the minutes of 7 February 2024:

- a) Item 9 Absolute Net Zero Report – Councillor Sinclair recommended a revision to paragraph 1 to now read: “Councillor Sinclair led a discussion for the Working Party on the Absolute Net Zero report, making members of the Group aware that the creation of the report, 4 years ago, was done by an academic institution funded by China”.
- b) Item 10 Council Carbon Footprint – It was noted that feedback was still awaited from the Finance Committee. This would be added to the agenda for the next CCWP meeting.

#### RESOLVED:

**That the minutes of the Climate Change Working Party meeting held on 7 February 2024 be approved subject to the amendments detailed above.**

The minutes were proposed by Cllr Chowns and seconded by the Chair, as a correct record.

## 5. FEEDBACK FROM ENVIRONMENT AND LEISURE COMMITTEE

Councillor Chowns introduced the paper tabled, regarding developing a working relationship with NMiTE, to seek ways of ensuring sustainable solutions for the Council's buildings.

The CCWP considered that the opportunity for Ledbury Town Council to involve NMiTE in potential projects would be beneficial to the buildings across the Council's portfolio. It was also suggested that joint working with Ledbury Places and NMiTE to create a Heritage Master Plan would provide the Town with a long-term plan for a number of its heritage buildings.

### RECOMMENDATION:

- 1 That the opportunity for Ledbury Town Council to work in partnership with NMiTE and Ledbury Places be recommended to Environment & Leisure Committee, with a view to identifying a project(s) and the opportunity to be involved in developing a Heritage Asset Master Plan for the benefit of the buildings within the respective ownership and management.
- 2 That Environment and Leisure Committee support Ledbury Places leading on the creation of a Heritage Asset Master Plan.

## 6. FEEDBACK FROM THE EVENT'S WORKING PARTY ON THE GREAT BIG GREEN WEEK ("GBGW")

The update report on the draft programme for GBGW was presented.

It was noted that the National Food Conversation event on 20 June 2024 was currently seeking grant funding via the Herefordshire Food Alliance to meet any potential costs.

The Working Party were advised by the Deputy Clerk that the cost of creating a calendar was going to be prohibitive against the budget allocated for Climate Change generally/GBGW. Quotes obtained ranged from £1,700 to over £3,500. Consideration could be given to the creation of a calendar in 2025/26 financial year and therefore no further action would be taken until then.

In relation to the budget for 2024/25, it was noted that £2,000 was allocated to Climate Change activities for the financial year. There was agreement by CCWP that £800 of that budget would be set aside for GBGW and the balance to be used for other Climate Change related activities.

It was noted that the film evening event may be able to host a film called "River" at the Old Grammar School. The film lasts approximately 75 minutes and would

cost £96 including VAT to show. It was suggested that Ledbury Places look into seeking donations to meet the cost.

**RESOLVED:**

- a) That the GBGW programme be noted.
- b) That Officers and the Events Working Party be advised that the cost of creating a calendar was prohibitive for the budget available. Further consideration to be given to the calendar in 2025/26 financial year.
- c) That £800 of the budget allocation be set aside for the GBGW 2024 with the balance of funding set aside to cover other related Climate Change related activities.

**7 FEEDBACK FROM TRAFFIC MANAGEMENT WORKING PARTY IN RESPECT OF THE REPORT PRESENTED BY PROFESSOR WHITELEGG (27 MARCH 2024)**

The report and content, including comments by Councillor Hughes, were noted. The Traffic Management Working Party, should be made aware that the Chair of CCWP is no longer a Governor at John Masefield School.

Members of the CCWP considered it appropriate for the recommendations put forward by the Traffic Management Working Party should be further actioned by them.

**RECOMMENDATION:**

**That members of the CCWP support the recommendation to share the report with the Headteachers of both John Masefield and Ledbury Primary Schools and considered that this action should be taken forward by the Chair of the Traffic Management Working Party.**

**8 WARM SPACES FOR WINTER 2023/24**

It was noted that there was less attention to this activity this winter. The potential reason for this could be a) the late notification of funding and therefore too shorter notice to submit bids and b) the weather was milder this year.

**RESOLVED:**

**The CCWP considered that no further action was needed.**

**9 WORKING WITH LEDBURY HEALTH PARTNERSHIP**

Following previous discussions at this meeting, the CCWP agreed that working with the Health Partnership would be positive and it needed to focus on discussions that were current.

It was noted that in the future there may be opportunity to work together on the impact of food on people's wellbeing, perhaps through education awareness/ cookery demonstrations/food preservation – pickling etc.

**RESOLVED:**

**Members of the CCWP agreed that regular engagement with the Practice Manager should continue to see where opportunities for working together may be possible.**

**10 DATE OF NEXT MEETING**

To be determined following the new Council year 2024/25 programme being confirmed.

It was noted that in future CCWP would meet on a Tuesday (avoiding 1<sup>st</sup> Tuesday in the month).

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## CLIMATE CHANGE WORKING PARTY – ACTION SHEET

No:	Item (Action Required)	Responsibility	To be actioned by (date)
4	Make amendments to the Minutes dated 7 February 2024	Deputy Town Clerk	26 April 2024
4b	"Council Carbon Footprint" to be added to the next agenda item – seeking feedback from the Finance Committee.	Deputy Town Clerk	Next Meeting, TBC
5.1	Work in partnership with NMiTE and Ledbury Places with a view to identifying a Project(s) and the opportunity to be involved in developing a Heritage Asset Master Plan for the benefit of the buildings within the respective ownership and management.	Environment & Leisure Committee	2 May 2024
5.2	That Environment & Leisure Committee support Ledbury Places leading on the creation of a Heritage Asset Master Plan	Environment & Leisure Committee	2 May 2024
6	That Officers and the Events Working Party be advised that the cost of creating a calendar was prohibitive for the budget available. Further consideration to be given to the calendar in 2025/26 financial year.	Community Development Officer	6 June 2024
7	Members of the CCWP support the recommendation to share the report (Professor John Whitelegg traffic report) with Headteachers of both John Masfield and Ledbury Primary Schools and considered that this action should be taken forward by the Chair of the Traffic Management Working Party	Deputy Town Clerk	30 April 2024
9	Members of the CCWP agreed that regular engagement with the Practice Manager should continue to see where opportunities for working together may be possible	CCWP	Ongoing

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## LEDBURY TOWN COUNCIL

<b>CLIMATE CHANGE WORKING PARTY</b>	<b>10 SEPTEMBER 2024</b>	<b>AGENDA ITEM 6</b>
<b>EVENTS WORKING PARTY</b>	<b>1 AUGUST 2024</b>	<b>AGENDA ITEM: 7</b>

Report prepared by Olivia Trueman, Community Engagement Officer (CEO)

### **GREAT BIG GREEN WEEK - FEEDBACK**

#### **Purpose of Report**

The purpose of this report is to provide Members of the Events Working Party with feedback from the Great Big Green Week 2024.

#### **Detailed Information**

The week-long event was filled with engaging activities for residents, many of which were free or low-cost, all in the effort to raise awareness of climate Change.

The celebration kicked off with Community Day, an event showcasing the vibrant array of community groups and organisations in Ledbury. This year's Community Day was once again a resounding success, highlighting the collaborative spirit that defines our town.

On Sunday, a dedicated team of residents, alongside the Community Engagement Officer and the Mayor's Secretary, conducted a comprehensive litter pick in and around the town, including Dog Hill Wood. The effort yielded eight bags of rubbish, including over 50 bottle caps from the Walled Garden alone. The team celebrated their hard work with warm drinks and slices of cake afterwards.

Monday, June 10th, featured a national food conversation at the Burgage Hall. This event provided attendees with the opportunity to learn from local producers about the challenges they face in growing and harvesting food. It was part of a national campaign aimed at addressing shortfalls in food production and supply chains, fostering a deeper understanding of sustainable practices.

The Mayor of Ledbury hosted a Sustainable Coffee Morning, inviting residents to bring cakes or biscuits to share in line with the Great Big Green Week's theme, "Let's Swap Together for Good." The event not only promoted sustainability but also raised over £60 for the Mayor's chosen charities, Ledbury Refugees and Dementia UK.

Ledbury Places added a cinematic touch to the week with a special screening of the documentary "Rivers," narrated by Willem Dafoe. The film, featuring music by artists

including Radiohead, explored humanity's impact on rivers worldwide, sparking thoughtful discussions on our relationship with natural waterways.

The week concluded with a series of willow weaving workshops at the Market House. Children crafted wands, stars and small bird feeders, while adults created platters and larger bird feeders. These workshops, which were organised in collaboration with local artist, Helen Munday, were very popular and sparked interest by many attendees.

**RECOMMENDATION:**

**That Members of the Events Working Party receive and note the above information.**