



Welcome to Ledbury's Antique and Vintage Market at Ledbury Charter Market

We are delighted to welcome traders to Ledbury's Antique and Vintage Market, held as part of the historic Ledbury Charter Market. We're really excited to invite you to come and sell your antique finds and vintage items in one of the most charming market settings in the area.

The market will take place under the historic Market House in the centre of Ledbury, offering a unique atmosphere for both traders and visitors. Traders can also request space upstairs in the Market House if they would prefer additional cover. It truly is a special opportunity to hold an antique and vintage market surrounded by history itself, creating the perfect setting for showcasing unique pieces and collectibles.

Below you will find some useful information and answers to common questions you may have about trading at the market. We have also included a copy of the application form for you to complete if you would like to book a space.

We look forward to welcoming you to Ledbury and hope you will join us for what promises to be a wonderful market.

Market Days: Our Charter Market operates every **Last Saturday** throughout the year.

Pitch Options:

- **Under the Market House** – £10.00
- **On the Road (next to the Market House)** – £10.00
- **Upstairs in the Market House** - £10.00

Each pitch measures **3m x 3m**. Traders are **required to provide their own tables**, but if needed, we can supply one at a cost of £5.00 per table. You may bring your own gazebo, however if you need to borrow one, we can provide a Ledbury Town Council Gazebo and are on a first-come first serve basis. Please note: if any damage occurs to a Ledbury Town Council gazebo, you will be held responsible. In extreme weather conditions, for health and safety reasons, no gazebos will be put up. (Please refer to the Council policy on gazebo hire).

We also offer electricity for £5.00 per pitch, per day, tables at a cost of £5.00 per table, gazebos at a cost of £5.00 per gazebo and chairs at a cost of £1.00 per chair.

Special Offer for New Traders:

First-time traders can enjoy two pitches free of charge after attending two Antique Markets. Please select your trading dates on the Antiques Market Booking Form.

Market Plan:

A Market Plan will be sent to you the day before trading. This plan will show your pitch location and provide important contact information should you need assistance during market day.

A **Market Feedback form** will also be attached with the plan; we would be very grateful for any feedback on how we can improve our Market.



Loading and Parking:

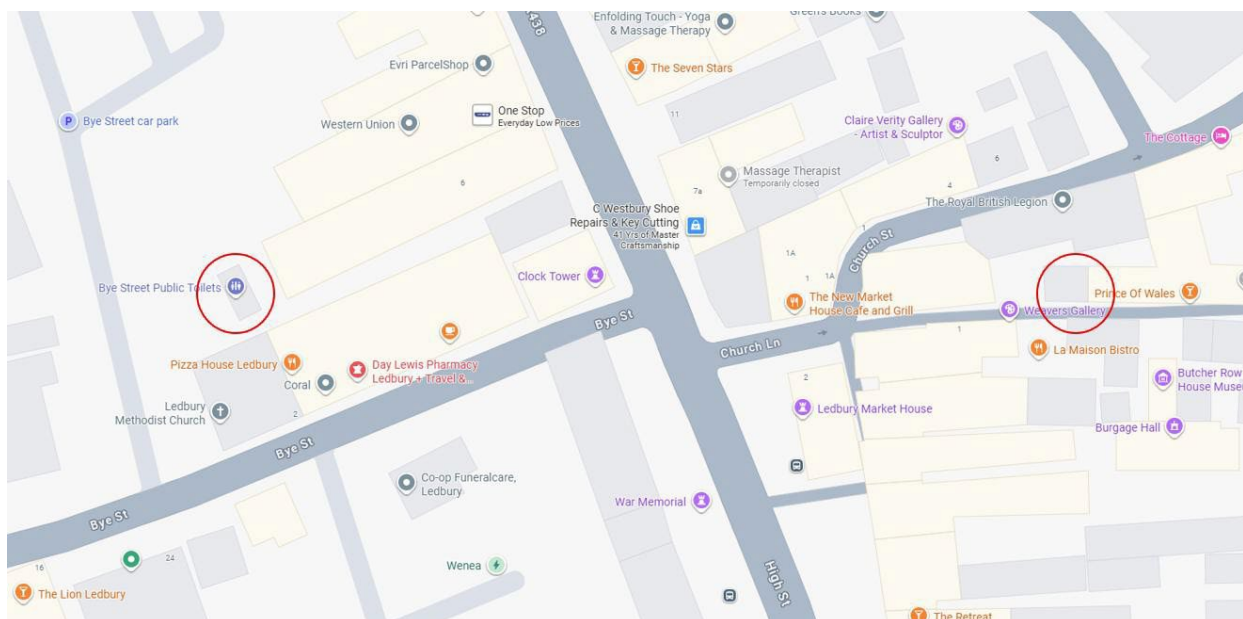
You may bring your vehicle to the Market House to unload, but please note that we do not provide parking for traders. Convenient parking is available at St Katherine's, Bye Street and Bridge Street car parks. All vehicles must be removed from the roadway adjacent to the Market House by 8:30am.

How to Book:

To participate in the market, please complete and return the following forms before date of trading:

1. **Booking Form** (If you require a hard copy, you may pick one up from the Ledbury Town Council offices)
 2. **Charter Market Policy Form** (To be signed)
 3. **Risk assessment** (One can be found on the booking form or you may provide your own.)
 4. An up-to-date copy of your **Public Liability Insurance**, that must be given before any trading takes place.
-

Toilets: Public Toilets are located on Bye Street and down Church Lane.



Market Hours:

- Traders must stay until **3:00pm**
- Open to the public: **8:00am – 4:00pm**
- Traders must clear the site by: **5:00pm**
- Traders typically arrive between **7:00am and 8:30am** to set up.



Payments:

An invoice for your pitch(es) will be emailed to long standing traders mid-month to cover the following months invoice. If a trader would like to book a pitch a few days or a week in advance, they shall be invoiced immediately after receiving an email confirmation.

You can pay your invoice via **Bank Transfer** or **Cheque**. Payment details will be provided at the bottom of your invoice.

If you have any questions, please feel free to **contact us** at admin@ledburytowncouncil.gov.uk or call us at **01531 632306**. We're happy to help!