



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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24 October 2025

To: All Councillors

Dear Councillor

You are summoned to attend a meeting of **LEDBURY TOWN COUNCIL**, to be held on **Thursday. 30 October 2025 at 7.00 pm** in the **Burgage Hall, Church Lane, Ledbury, HR8 1DH** for the purpose of transacting the business shown in the agenda below.

Yours faithfully

Angela Price PSLCC, MIWFM, AICCM
CiLCA (England & Wales)
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETING

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours prior to the meeting.)

3. **To note the Nolan Principles**
<https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2>
4. **To note the General Duty on Public Authorities of Section 149 of the Equality Act 2010** (Page 4791)
5. **To approve and sign as a correct record the minutes of a meeting of Council held on 2 October 2025** (Pages 4792 - 4802)
6. **To receive and note the Action sheet** (Pages 4803 - 4805)
7. **To receive Ward Reports** (Pages 4806 - 4809)
8. **Chairman's Communications**
9. **To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)**

"Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business of the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting."

10. **To receive motions presented by Councillors in accordance with Standing Order 9**

Motion received from Councillor Bradford

"That Council agree to reinstate the Finance, Policy & General Purposes and Environment & Leisure Committee meetings to encourage debate in a timely manner and make recommendations to Council accordingly."

FINANCE, POLICY & GENERAL PURPOSES

11. **To receive and note Month 6 financial reports** (Pages 4810 - 4834)
 - i. Receipts and Payments 1 to 30 September 2025
 - ii. Balance sheet and Trial Balance – Month 6
 - iii. Budget Monitoring Reports 1 April – 30 September 2025
12. **To confirm verification of bank statements and reconciliations for September 2025**
13. **To approve invoices for payment for October 2025 (Final)**
(Pages 4835 - 4840)

14. **Grant Funding Applications** (Pages 4841 - 4846)
- i. Ledbury Places - Local Government Act 1972, s144 Power to encourage tourism to the council's area or contribute to organisations encouraging tourism – amount requested £1,705.00 for supply and install for hearing loop
15. **To consider the statement made by Herefordshire Council at their meeting held on 3 October 2025 regarding play area investment.** (Pages 4847 - 4857)
16. **To receive and note the notes of a meeting to consider the Feasibility Study and proposed TEMAP actions** (Pages 4859 - 4868)

GOVERNANCE

- 16a. **Code of Conduct Matters** (Standing Item)
17. **To consider the "Charter for Herefordshire's Councils 2025" booklet** (Pages 4869 - 4875)

PLANNING, ECONOMY & TOURISM

18. **To consider Planning Consultations** (Pages 4876 - 4877)
19. **To receive and note update on Planning Decisions** (Pages 4878 - 4881)
20. **To consider licensing application in respect of Weavers, 10 New Street, Ledbury, HR8 2DX** (Page 4882)
21. **To consider correspondence from the Ledbury Civic Society regarding roundabout sponsorship** (Pages 4883 - 4888)

ENVIRONMENT & LEISURE

22. **To give consideration to the proposed officer actions in respect of the recent Fire Risk Assessment** (Pages 4889 - 4935)

MASEFIELD MATTERS

23. **To receive and notes the minutes of a meeting of the Masefield Matters Board held on 13 October 2025** (Pages 4936 - 4942)

GENERAL

24. Outside Bodies

- i. **Ledbury Community Choir – minutes of a meeting held on 19 September 2025**
(Pages 4943 - 4944)

25. Notes of a meeting to discuss Remembrance Services held on 6 October 2025 (Pages 4945 - 4947)

26. Cemetery

26.1 That in accordance with Standing Order 23(a), authority be given for the Deeds of Exclusive Right of Burial 800 and 801 to be signed, granting the exclusive right of burial to those named on the interment form.

26.2 That in accordance with Standing Order 23(a), authority be given for the Transfer of Deeds of Exclusive Right of Burial 540 and 100128 to be signed, granting the transfer of the exclusive right of burial to those named on each transfer request.

27. Date Of Next Meeting

To note that the next meeting of Council is scheduled for Thursday, 13 November 2025.

28. Exclusion Of Press & Public

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

29. Resources Committee Confidential Matters (Oral Update)

To consider any matters discussed at the meeting of the Resources Committee held on 23 October 2025 which need to be considered as a matter of urgency

Distribution: Full agenda and reports to all Councillors (11)
Plus file copy

Agenda and reports excluding confidential items to:
Local press (1)
Library (1)
Council Website (1)