

**MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE
HELD ON 10 SEPTEMBER 2020
VIA ZOOM**

PRESENT: Councillors: Bannister (Chair), Harvey, Howells, Manns, Morris, Knight,

IN ATTENDANCE: Angie Price – Town Clerk

P260. APOLOGIES

Apologies were received from Councillors Eakin and Vesma

P261. DECLARATIONS OF INTEREST

No declarations of interest were received.

P262. PUBLIC PARTICIPATION

No questions or comments were received from members of the public.

**P263. TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE OF 13
AUGUST 2020 AS A CORRECT RECORD**

RESOLVED:

That the minutes of the meeting of the Economic Development & Planning Committee held on 13 August 2020 be approved and signed as a correct record.

P264. PLANNING CONSULTATIONS

1. Planning Application 174808 – 5A Worcester Road, Ledbury, Herefordshire

Councillor Harvey suggested contacting the applicant Mr Brazil, the developer of the properties on Tilley's Alley to ask him whether he would be happy to explain his plans for the development and the parking.

RESOLVED:

1. That the Clerk contact the planning application department to ask for an extension for Ledbury Town Council response.

RESOLVED: NO OBJECTION

Councillor Harvey abstained from voting on this application.

8. Planning Application 194182 – Land to the rear of the Full Pitcher, New Street, Ledbury, Hereford.

RESOLVED: NO OBJECTION

P265. PLANNING DECISIONS

Members were asked to receive and note the updated planning decisions.

RESOLVED: That the planning decisions be received and noted.

P266. APPLICATION FOR GRANT OF LICENCE – THE BREWERY INN, BYE STREET, LEDBURY

Members were requested to give consideration to an application for the grant of premises licence at the Brewery Inn, Bye Street, Ledbury.

RESOLVED: That NO OBJECTION be raised by Ledbury Town Council in respect of the application for grant of premises licence.

P267. LANDSCAPING AROUND THE MASTERS HOUSE AND ST KATHERINES

Councillor Harvey advised that she had written to a number of stakeholders, including the Mayor of Ledbury, in her capacity as a Ward Member, in respect of the landscaping around the Masters House and St Katherines. In the letter she had asked for the support of Ledbury Town Council with regards delivering a community led landscaping approach around the Master's House at St Katherines. She advised that the landscape would be partially funded by the section 106 contribution from Aldi supermarket.

RESOLVED: That Ledbury Town Council support the community led landscaping to the Masters House.

P268. UPDATE ON THE TRAFFIC MANAGEMENT WORKING PARTY, INCLUDING NOTES OF A MEETING HELD ON 18 AUGUST 2020

The Town Clerk advised members of the following recommendations from the Traffic Management Working Party.

I. Minute number 32 – pg 1144

P270.

UPDATE ON FOLLOWING WORKING PARTIES

I. Charter Market & Market House Working Party

The Town Clerk advised that due to technical issues with Zoom the meeting on 24 August had not been able to proceed and that the next meeting of the Working Party was scheduled to be held on 29 September 2020, via zoom.

II. Town Marketing and Tourism Working Party

The Town Clerk advised that due to technical issues with Zoom the meeting on 24 August had not been able to proceed and that the next meeting of the Working Party was scheduled to be held on 21 September 2020, via zoom

III. Update on Major Planning applications

Members were provided with a draft copy of Terms of Reference.

Councillor Harvey queried whether the council could offer planning training for members or residents in the major planning application working party. She felt that it would be beneficial due to planning legislation changing.

RESOLVED:

1. That update on the working parties be received and noted.
2. That the Town Clerk add an option for planning training in the terms of reference.

P271.

PROPOSAL IN RESPECT OF MARKET HOUSE INVESTMENT PLAN

RESOLVED: That the proposal in respect of Market House investment plan be received and noted.

P272.

POTENTIAL PROVISION OF UNDERNEATH MARKET HOUSE AS OUTDOOR SEATED AREA

Councillor Knight raised concerns in respect of providing heating under the Market House and suggested that this should not be considered. She felt that it would be beneficial to contact Ross on Wye Town Council to ask what process they had employed to implement the outdoor seating area under their Market House.

Councillor Harvey suggested contacting the Ross Town Mayor, Councillor Daniel Lister, and enquire whether they had had to apply for any licences to allow them to have seating under the Market House.

Feathers Hotel had relinquished their cultivation licence on Hereford Road roundabout and asked for an update to be provided at a future meeting of the committee. The Clerk advised she would liaise with Ledbury Bloom annually on colour schemes.

RESOLVED:

1. **That the Town Clerk investigate whether the roundabout on Leadon way was adopted by Herefordshire Council or still owned by Barrett Homes.**
2. **That the Town Clerk update members in respect of who licences have been issued to in respect of the roundabouts in Ledbury.**
3. **That the Clerk liaise with Ledbury in Bloom annually on colour schemes.**

P275. CORPORATE PLAN – UPDATE FROM MEETING HELD ON 16 SEPTEMBER 2020

The Town Clerk advised that the above agenda item was to inform Members of the scheduled meeting date for the Corporate Plan discussions.

RESOLVED that it be noted that the Corporate Plan meeting had been scheduled of 16 September 2020 at 6.30 pm.

P276. GEOSITE MAINTENANCE IN KNAPP LANE QUARRY

Members were provided with correspondence received in respect of the planned Geosite Maintenance in Knap Lane.

Councillor Harvey asked whether members could see an example of the board and that a recommendation be sent to the next Environment and Leisure Committee.

RECOMMENDATION

That a recommendation be sent to the next Environment and Leisure Committee to agree on providing an information board at the Geosite in Knapp Quarry, as per the resolution at the previous Economic Development and Planning Committee.

P277. LARGE VEHICLES DRIVING THROUGH LEDBURY

Members were provided with correspondence from a concerned resident in relation to large vehicles driving through Ledbury. The

Councillor Howells suggested contacting Ledbury in Bloom to ask whether they have any suggestions in relation to Urban Tree Planting.

RESOLVED:

- 1. That the correspondence in relation to urban tree planting be received and noted**
- 2. That the Town Clerk consult with Ledbury in Bloom on suggestions in relation to Urban Tree Planting**

P280.

DATE OF NEXT MEETING

To note that the date of the next meeting of the Economic Development & Planning Committee is scheduled for Thursday, 8 October 2020 at 7.30 pm by virtual means.

The Meeting ended at 9.30 pm.

Signed

Dated

ACTION SHEET

ECONOMIC DEVELOPMENT & PLANNING COMMITTEE OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
P228	That the newspaper article in relation to Town Marketing and Tourism be deferred to the Town Marketing and Tourism Working Party.	TC		To be included on next WP agenda	
P229	That the Charter Market Promotion update be delegated to the Town Marketing and Tourism Working Party.	TC		Meeting scheduled for 29.09.2020	
P237(2)	That a Task and Finish group look through the Corporate Plan and create actions and recommendations.	TC & AO		Further meeting scheduled for 07.09.20 at 6.30 pm	
P248(1)	That Planning Application 201718 be deferred to a future meeting of the ED & PL Committee	TC	10.09.2020	To be considered at a future meeting of ED & PL	In progress
P251(2)	That the Town Clerk contact HC to investigate whether there are any Bye Laws in relation to cycling on Church Lane	TC	14.08.2020	Enquiry email sent to HC - waiting on response	In progress
P258	That the Council agree to share the LSCA and site assessment work with HC when completed	TC/NDP			On completion

ACTION SHEET

ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

10-Sep-20

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
P264 (1)	Planning Application 174808 – 5A Worcester Road, Ledbury, Herefordshire That the Clerk contact the planning application department to ask for an extension for Ledbury Town Council response.	TC	15.09.2020	Extension requested	Completed
P264 (2)	That Councillor Morris contact Mr Brazil to ask whether he could explain his plans for the planning application 174808	NM		Awaiting further update from Councillor Morris	In progress
P264 (3)	That the Clerk contact the planning application department to ask for an extension for Ledbury Town Council response.	TC	15.09.2020	Extension requested	Completed
P264 (4)	That developer be contacted of planning application 200662 to ask for more information on the proposed plans.	TC	15.09.2020	Awaiting notification of which cllr will undertake visit	In progress
P268(2)	That a RECOMMENDATION be submitted to Full Council that the Terms of Reference for the Traffic Management Working Party, subject to the above amendment.	TC	01.10.2020	To be included on Full Council agenda - 01.10.2020	Completed
P268(3)	That the Clerk complete the SID2 and SID3 forms accordingly and return them to Herefordshire Council, noting that the Traffic Management Working Party be requested to consider how many months of displays to request.	TC		Forms completed and returned to HC - enquiry made into whether SID on Hereford Road is still able to be used	Awaiting responses
P270(2)	That the Town Clerk add an option for planning training in the terms of reference.	TC			Completed
P272	That Councillor Knight contact Ross on Wye Town Council in relation to outdoor seating under the Market House	DK		Identified that Council will need a pavement licence - clerk to look into application	Completed

P273 (1)	That members of the Economic Development and Planning Committee receive and note the above information and clerk provide a response to Mr Edge.	TC			In progress
P273 (2)	That the Clerk be authorised to contact Herefordshire Council to follow up the enquiry in respect of the License to Cultivate.	TC			In progress
P273(3)	That the Clerk contact Sustainable Ledbury to establish whether they are now able to continue with their meetings.	TC			In progress
p274(1)	That the Town Clerk investigate whether the roundabout on Leadon way was adopted by Herefordshire Council or still owned by Barrett Homes.	TC		Email sent to FM response awaited	In progress
P274(2)	That the Town Clerk update members in respect of who licences have been issued to in respect of the roundabouts in Ledbury.	TC		Email sent to FM response awaited	In progress
P274(3)	That the Clerk liaise with Ledbury in Bloom annually on colour schemes.	TC			on going
P276(1)	That a recommendation be sent to the next Environment and Leisure Committee to agree on providing an information board at the Geosite in Knapp Quarry, as per the resolution at the previous Economic Development and Planning Committee.	TC	17.09.2020	To be considered at E & L Committee 17.09.2020	Completed
P277(2)	That the Town Clerk create a press release to inform members of the public of the recent success in relation to large vehicles in the town, advising residents to report such incidents and to provide photographic evidence where possible.	TC			In progress
P278(1)	That the Town Clerk contact BT to ask whether it would be possible to replace the payphone with an adopted red payphone.	TC		Email sent to BT	In progress
P279(1)	That the Town Clerk consult with Ledbury in Bloom on suggestions in relation to Urban Tree Planting	TC			In progress