



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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10 September 2021

TO: Councillors Chowns, Eakin, Knight, Manns (ex-officio), Morris and Whattler

Dear Member

You are invited to attend a meeting of the **Environment & Leisure Committee on Thursday, 16 September 2021 at 7.00pm at the Council Offices, Church Lane, Ledbury**, for the purpose of transacting the business set out below.

Yours faithfully

Angela Price

A G E N D A

1 To receive apologies for absence

2 Declarations of Interest

To receive declarations of interest and written requests for dispensations
(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011)

(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting)

3 Public Participation

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. If you would like to attend the meeting to ask a question on any item on this agenda please contact the Clerk at clerk@ledburytowncouncil.gov.uk to request the meeting link.

4 To receive and note the minutes of a meeting of the Environment & Leisure Committee held on 15 July 2021 **(Pages 753 - 758)**

5 To review Action Sheet **(Pages 759 - 760)**

- 6 Recreation Ground (Pages 761 - 762)**
- 6.1 Shelter
 - 6.2 Benches
 - 6.3 Removal of two limbs from Lime Trees
- 7 Cemetery**
- 7.1. That in accordance with Standing Order 23(a), authority be given for the Deeds of Exclusive Right of Burial **214, 701, 100164, 100345, and 6324878** to be signed, granting the exclusive right of burial to those named on the interment form.
 - 7.2 That in accordance with Standing Order 23(a), authority be given for the Deeds of Exclusive Right of Burial **584 and 157220282** to be signed, granting the transfer of the exclusive right of burial to those named on each transfer request.
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- 8 Christmas Lights**
- 8.1 3-Year Christmas Lights contract (Pages 763 – 782)
 - 8.2 Christmas lights switch-on event (Verbal Report)
- 9 Bins and Benches (Pages 783 - 788)**
- 10 Job Fair Event – Request from Cllr Bradford (Verbal Report)**
- 11 Great Big Green Week (Page 789)**
- 12 Consideration of items for Budget 2022/23 (Verbal Report)**
- 13 Corporate Plan (Standing Item) (Pages 790 -791)**
- 14 Working Party (Pages 792 - 794)**
- 14.1 To receive and note the minutes of a meeting of the Climate Change Working Party held on 9 August 2021 and consider any recommendations therein:
Minute No. CC31
- 15 Date of Next Meeting**
- To note that the date of the next meeting of the Environment and Leisure Committee is scheduled for 18 November 2021 at 7.00 pm.

16 Exclusion of Press and Public

In accordance with Section 1(2) of the Public Bodies Admission to Meetings Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

- 17 Recreation Ground – CCTV (Page 796)
- 18 Hanging Baskets Contract (Pages 797 - 784)
- 19 Investigations to Market House and Offices – General Repairs and Timber Assessment and Testing (Pages 785 - 798)
- 20 Ledbury Town Council Buildings – Flood Defence Door (Pages 799 – 804)

Distribution: Full agenda to: - Committee members (7)
Town Mayor (ex-officio)

Agenda excluding confidential papers to:

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Agenda front pages to all non-committee members

