



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

HEREFORDSHIRE HR8 1DH. Tel. (01531) 632306

Email: [clerk@ledburytowncouncil.gov.uk](mailto:clerk@ledburytowncouncil.gov.uk) Website: [www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)

29 October 2021

**TO: Councillors Bannister, Bradford, Chowns, Harvey, Howells, Hughes (Chair), Knight and Manns (Town Mayor ex-officio) and Morris.**

Dear Member

You are hereby summoned to attend a **Meeting of the Economy and Tourism Committee**, which will be held in the **Burgage Hall, Church Street, Ledbury**, on **Thursday, 4 November 2021 at 7.00pm** for the purposes of transacting the business set out below.

Yours faithfully

Angela Price

## A G E N D A

1. **To receive apologies for absence**

2. **Declarations of Interest**

To receive declarations of interest and written requests for dispensations.

*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011).*

*(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting).*

3. **Public Participation**

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. If you would like to attend the meeting to ask a question on any item on this agenda please contact the Clerk at [clerk@ledburytowncouncil.gov.uk](mailto:clerk@ledburytowncouncil.gov.uk).

4. **To approve and sign as a correct record the minutes of meetings of the Economy & Tourism Committee held on 26 August and 7 September 2021.**

**(Pages 49 - 55)**

5. **Action Sheets** (Pages 56 - 57)
6. **Local shop frontages in Ledbury** (Pages 58 - 60)
7. **Feedback on Heritage Open Day** (Page 61)
8. **Community Development Officer Strategic Plan** (Pages 62 - 67)
9. **Corporate Plan** (Pages 68 - 70)
10. **Working Parties** (Pages 71 - 78)
  1. To receive and note minutes of a meeting of the Arts & Cultural Events Working Party held on 5 October 2021.
  2. To approve the Terms of Reference for the Arts & Cultural Events Working Party.
  3. To receive and note minutes of a meeting of the Markets Working Party held on 15 October 2021.
  4. To approve the Terms of Reference for the Arts & Cultural Events Working Party.
11. **Consideration of items to be included in the 2022/23 annual budget** (Pages 79 - 80)
12. **National Association of British Markets (NABMA)** (Pages 81 - 112)
  1. Declaration of Market Powers Template
  2. Market Rights – a basic guide to their origins, value and current use
  3. Market Law
  5. Diploma in Market Administration
13. **Date of Next Meeting**

To note that the date of the next meeting of the Economy and Tourism Committee is scheduled for Thursday, 3 March 2022 at 7.00pm in the Burgage Hall.

**Distribution:** Full agenda to: - Committee members (8)  
Town Mayor (ex-officio)

Agenda excluding confidential papers to:

Plus: Councillor Helen l'Anson (Ward Councillor)  
The Press  
Library

Agenda front pages to all non-committee members