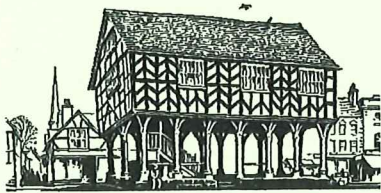


Spave



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY  
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 .

e-mail: [admin@ledburytowncouncil.gov.uk](mailto:admin@ledburytowncouncil.gov.uk) website: [www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)

15 November 2019

**TO: Councillors Bannister, Eakin, Howells (Town Mayor – ex-officio), Knight, (Vice-Chair), Manns, Morris, Rae-Clarke and Whattler (Chair)**

Dear Member

You are hereby summoned to attend a meeting of the **Environment & Leisure Committee** which will be held in the **Market House, High Street, Ledbury**, on **Thursday, 21 November 2019 at 7.30 pm** for the purposes of transacting the business set out below.

Yours faithfully

Angie Price  
Clerk

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act 1998

## A G E N D A

1. **To receive apologies for absence**
2. **To receive declarations of interest and written requests for dispensations**  
*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011)*  
*(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting)*

**3. Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Committee Chairman.

**4. To approve and sign as a correct record the minutes of a meeting of the Environment & Leisure Committee held on 19 September 2019 (Pages 96-111)**

**5. Recreation Ground (Pages 112-123)**

- i. Shelter
- ii. Waste and Dog Bins
- iii. Car Park Spaces

**6. Cemetery (Pages 124-138)**

- i. Memorial Safety
- ii. Benches
- iii. Outcome of Parish Meeting
- iv. Damage to Memorial
- v. Use of Chapel

**7. Deer Park (Pages 139-155)**

Request from resident in respect of over-hanging tree

**8. Consideration of re-forming Green Spaces Working Party (Page 156)**

**9. Notes of a meeting of the Christmas Lights Working Party held on 1 and 22 October, 6 and 12 November 2019 (Pages 157-164)**

**10. Items for consideration in 2020/21 Budget (Pages 165-169)**

**11. Proposed Fees and charges for Cemetery 2020/21 (Pages 170-171)**

**12. Proposed fees and charges for room hire (Charter Market, Jacobean Room and Market House) (Page 172)**

**13. 2020/21 Budget (Pages 173-180)**

**14. Date of next meeting**

To note that the date of the next meeting of the Environment & Leisure Committee is scheduled for 20 February 2020

15. **Exclusion of Press and Public**

**In accordance with Section 912) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting**

16. **Grounds Maintenance Contracts**

**(Pages 181-182)**

- i. GM1 – Woodlands Maintenance Contract
- ii. GM2 – Grass Cutting Contract
- iii. GM3 – Play Area Equipment Contract
- iv. GM4 – Benches Contract

**Distribution:** Full agenda to: - Committee members (6)  
Town Mayor (ex-officio)

Agenda excluding confidential papers to:

Non-Councillor members: Chris Horne  
Geraldine Horne  
Trevor Hughes

Plus: The Press  
Library

Agenda front pages to all non-committee members (3)

