

Ledbury Town Council Current Year

Working details for ANNUAL RETURN - Year ended 31 March 2023

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
1	292,265	158,988	310	0	General Fund
1	113	113	320	0	Earmarked Reserves
1	0	10,830	321	0	EMR - Recreation Ground Equipm
1	0	9,000	322	0	EMR - Traffic Management
1	0	1,000	323	0	EMR - Charter Market Improve
1	0	110,000	324	0	EMR - Listed Buildings
1	0	10,000	325	0	EMR - Elections
1	0	5,000	326	0	EMR - Youth Support
1	0	24,500	327	0	EMR- Play/Skate Park
1	0	15,000	328	0	EMR - War Memorial
1	0	2,500	329	0	EMR - Paths, Bins, Benches
1	0	5,000	330	0	EMR - CCTV
1	0	5,000	331	0	EMR - Advertising
1	0	2,000	332	0	EMR - Climate Change
1	0	15,000	333	0	EMR - Perimeter Wall Cemetery
1	0	81,110	334	0	EMR Great Places to Visit
1	Balances brought forward	292,378	455,041	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	
2	571,081	605,091	1900	220	Precept Income
2	(+) Precept or Rates and Levies	571,081	605,091	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3	922	1,003	1030	201	Market House Income
3	4,954	0	1033	301	Localities Grant For NDP
3	0	47	1034	301	Tourist Information Centre
3	0	62	1036	235	Photocopier Printing
3	5,150	9,036	1090	301	Charter Market Income
3	8,238	11,166	1100	102	Cemetery Interment Income
3	0	240	1101	102	Memorial Bench
3	0	838	1105	102	Exclusive Right of Burial
3	400	0	1106	102	Exhumation Income
3	1,008	96	1110	102	Transfer Of Exclusive Right Of
3	2,444	2,134	1130	102	Cemetery Memorial Permit Incom
3	0	-1	1131	102	Cemetery Deed Transfers Income
3	2,505	2,333	1160	102	Mortuary Rent Income
3	175	109	1161	102	Chapel Hire
3	0	1,509	1270	115	Chritmas Lights Event
3	0	1,667	1289	118	War Memorial Refund
3	250	0	1292	118	Bench Donation
3	782	1,218	1450	105	Painted Room Sales Income
3	2,200	2,824	1451	105	Painted Room Donations Income
3	3,250	3,000	1460	120	Ceremony Room Income
3	275	0	1460	202	Ceremony Room Income
3	0	1,393	1460	205	Ceremony Room Income
3	380	716	1471	127	Dog Poop Bags
3	90,000	0	1717	214	Grant Great Places to Visit

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2023

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
3	2,270	2,250	1718	214	October Fair Donation Income
3	0	11,154	1720	214	Welcome Back Fund
3	0	175	1721	214	Grant Sponsorship
3	140	3,585	1870	220	Bank Interest Received Income
3	0	1,843	1874	220	CommunityHall Electricity CCTV
3	6	0	1875	125	Miscellaneous Income
3	120	126	1902	220	Western Power WayLeave
3	(+) Total other receipts	125,468	58,521	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4	23,204	22,743	4000	102	Staff Salaries
4	1,054	8,861	4000	105	Staff Salaries
4	0	96	4000	202	Staff Salaries
4	121,426	162,097	4000	230	Staff Salaries
4	3,777	0	4016	103	Town Cleaner
4	58,455	65,383	4018	230	National Insurance
4	54,582	78,047	4019	230	Pension
4	7,693	0	4702	105	Tour Guides Salaries
4	(-) Staff costs	270,191	337,226	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6	603	736	4001	102	Agency Cover
6	14,092	1,203	4001	230	Agency Cover
6	181	17	4009	120	Wedding Refunds
6	891	634	4013	125	Devolved Services (grass cutti
6	2,464	1,008	4014	125	Lengthsman Scheme/P3 Scheme
6	73	0	4021	101	Rubbish Collection
6	0	191	4021	201	Rubbish Collection
6	893	384	4021	202	Rubbish Collection
6	3,931	2,663	4050	230	Staff Training
6	664	1,035	4051	230	Officers Travel/Conference/Sub
6	3,410	2,807	4110	102	Rates
6	414	539	4110	201	Rates
6	6,633	7,236	4110	202	Rates
6	0	272	4110	210	Rates
6	90	86	4115	102	Water
6	0	61	4115	201	Water
6	443	577	4115	202	Water
6	942	694	4122	102	Electricity
6	0	2,480	4122	105	Electricity
6	0	5,237	4122	108	Electricity
6	0	161	4122	110	Electricity
6	0	611	4122	115	Electricity

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Working details for ANNUAL RETURN - Year ended 31 March 2023

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>and Centre</u>	<u>Code Description</u>
6	1,401	874	4122	201	Electricity
6	8,620	1,255	4122	202	Electricity
6	0	0	4122	214	Electricity
6	187	0	4130	202	Insurance
6	14,313	15,961	4130	220	Insurance
6	2,431	2,914	4150	202	Cleaning
6	25	0	4155	102	Housekeeping
6	445	49	4155	202	Housekeeping
6	35	70	4160	202	Window Cleaning
6	0	440	4170	101	Maintenance
6	218	2,646	4170	102	Maintenance
6	0	6	4170	105	Maintenance
6	0	120	4170	108	Maintenance
6	0	637	4170	110	Maintenance
6	100	173	4170	201	Maintenance
6	2,810	1,157	4170	202	Maintenance
6	0	0	4170	235	Maintenance
6	0	225	4171	202	PAT Testing
6	311	0	4172	102	Exhumation Costs
6	0	65	4174	110	CCTV New/ Security
6	969	446	4175	110	CCTV Maintenance
6	8,251	8,763	4176	118	CCTV Link to Hereford
6	1,133	0	4182	202	Repairs
6	2,967	3,866	4185	202	Alarms
6	704	1,115	4200	102	New Equipment
6	0	59	4200	108	New Equipment
6	367	0	4204	108	Dog Hill Wood Management Plan/
6	129	0	4205	101	Grounds Maintenance (Contract)
6	5,850	4,400	4205	108	Grounds Maintenance (Contract)
6	11,955	13,433	4205	110	Grounds Maintenance (Contract)
6	0	-385	4206	101	Grounds Maintenance
6	2,512	1,964	4206	102	Grounds Maintenance
6	0	38	4206	108	Grounds Maintenance
6	2,605	122	4206	110	Grounds Maintenance
6	0	208	4209	108	Dog Hill Wood Maintenance
6	0	976	4210	108	Dog Hill Wood Coppicing
6	53	0	4212	118	Definitive Footpaths
6	955	3,471	4221	118	War Memorial refurbishment
6	213	218	4224	101	Wheely Bins Refuse Collection
6	0	700	4224	110	Wheely Bins Refuse Collection
6	1,950	1,435	4225	102	Skip Hire
6	950	1,465	4228	108	General Tree works
6	63	63	4230	110	ROSPA Reports
6	100	0	4231	118	Bollard Refurb
6	0	-34,221	4234	110	Skate Park Equipment
6	0	96,748	4235	110	Play Equipment-New

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2023

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>and Centre</u>	<u>Code Description</u>
6	1,405	6,533	4236	110	Play Equipment Maintenance
6	0	9,070	4237	110	Skate Park Maintenance
6	250	2,931	4238	110	Youth Shelter Maintenance
6	1,523	0	4250	101	Tree Works/Property Maintenance
6	606	2,788	4250	102	Tree Works/Property Maintenance
6	0	106	4252	108	General Park Maintenance
6	3,263	6,140	4270	110	Litter Bins & Benches
6	675	0	4270	302	Litter Bins & Benches
6	265	363	4271	127	Dog Bags
6	102	72	4276	118	External power supply -High St
6	310	97	4285	118	Defibrillator Maintenance
6	1,049	523	4300	102	Vehicle Repair
6	1,614	666	4330	102	Fuel
6	899	868	4340	102	Insurance, Tax & MOT
6	3,619	6,403	4400	235	Stationery
6	0	164	4400	401	Stationery
6	901	821	4405	235	Photocopier Hire
6	3,025	3,103	4410	235	Photocopier Costs
6	38	254	4415	202	Office Support & Equipment
6	0	-48	4415	230	Office Support & Equipment
6	4,475	5,981	4415	235	Office Support & Equipment
6	4,066	-2,916	4415	401	Office Support & Equipment
6	688	308	4416	102	Equipment Maintenance
6	160	926	4430	105	Advertising
6	2,747	1,422	4430	220	Advertising
6	50	0	4432	302	Phone Box
6	0	311	4433	105	Card Machine rental
6	0	150	4433	220	Card Machine rental
6	0	303	4434	105	Music Licence
6	0	31	4435	105	Card Machine Transactions
6	0	26	4435	220	Card Machine Transactions
6	204	207	4444	235	Petty Cash
6	909	350	4455	401	Postage
6	3,992	5,471	4460	220	Subscriptions
6	3,043	0	4480	401	ICT-Computers
6	4,864	4,662	4481	401	Telephones
6	910	1,447	4482	401	Website
6	4,540	8,114	4483	401	ICT Services & Software Lease
6	153	448	4500	225	Town Mayors Expenses
6	105	450	4501	210	Mayor's Hospitality
6	307	0	4520	225	Councillors Expenses
6	450	99	4525	225	Councillors Training
6	0	30	4531	210	Roll of Honour
6	120	260	4532	210	Flag Pole
6	390	1,056	4535	210	Civic Hospitality
6	60	0	4540	225	Election Expenses

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Working details for ANNUAL RETURN - Year ended 31 March 2023

	Last Year £	This Year £	Code	and Centre	Code Description	
6	13,131	1,063	4543	301	Neighbourhood Plan	
6	882	1,716	4545	225	Annual & Other Meetings	
6	2,175	3,830	4546	301	Traffic Management	
6	0	30	4549	301	Charter Market improvements	
6	0	16	4550	105	Bank Charges	
6	619	722	4550	220	Bank Charges	
6	755	0	4552	301	Localities Grant For NPD	
6	0	257	4553	301	Tourist Information Centre	
6	400	732	4579	220	Audit Internal	
6	4,385	0	4580	220	Audit External	
6	7,014	24,568	4590	220	Professional Services	
6	491	222	4592	102	PPE/Health & Safety	
6	0	0	4592	202	PPE/Health & Safety	
6	630	14	4592	220	PPE/Health & Safety	
6	1,835	11,235	4594	102	Cemetery Mapping	
6	120	140	4600	127	Town Crier/Fees & Subs	
6	0	174	4605	127	Events Barriers	
6	5,652	6,560	4607	127	Events	
6	18,367	19,571	4640	115	Christmas Lights & Install	
6	2,641	3,809	4650	115	Ledbury In Bloom	
6	500	318	4700	105	Stock Purchase	
6	2	75	4703	107	Promotional Material	
6	65	0	4704	107	Tourism/ Town Plan Projects	
6	626	169	4800	214	Barrett Browning Clock	
6	0	5,000	4805	214	Citizens Advice Worcs	
6	5,000	0	4825	214	CAB	
6	10,000	10,000	4827	214	Community Action Ledbury	
6	20	142	4850	127	Poppy Wreath	
6	8,890	83,632	4857	214	Great Places to Visit Funding	
6	11,005	83	4858	214	Welcome Back Fund	
6	121	101	4875	214	Distinguished Citizen Awards	
6	250	874	4876	214	October Fair Expenditure	
6	2,000	0	4885	302	Climate Change	
6	6,000	19,530	4890	214	Unspecified Grants	
6	(-) All other payments	263,695	424,673	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).		
7	(=) Balances carried forward	455,041	356,754	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		14,866	11,279	200	0	Lloyds A/c (235) (Bus Ext)
8		287,352	174,923	202	0	Premier A/c (736) Comm Call
8		151,985	154,841	203	0	Public Sector Deposit Fund
8		54	108	215	0	Petty Cash
8	Total value of cash and short term investments	454,257	341,152	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.		
9		794,559	824,217	9	0	Total Fixed Assets

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Working details for ANNUAL RETURN - Year ended 31 March 2023

		<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>	<u>Code Description</u>
9	Total fixed assets plus long term investments and assets	794,559	824,217		The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total Borrowings	0	0		The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

11/05/2023

Ledbury Town Council Current Year

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Balance Sheet as at 31st March 2023

31st March 2022

31st March 2023

31st March 2022		31st March 2023	
Current Assets			
760	Debtors	1,628	
6,733	Vat Due	17,122	
1,476	Stock	1,728	
14,866	Lloyds A/c (235) (Bus Ext)	11,279	
287,352	Premier A/c (736) Comm Call	174,923	
151,985	Public Sector Deposit Fund	154,841	
54	Petty Cash	108	
<u>463,226</u>		<u>361,630</u>	
463,226	Total Assets	361,630	
Current Liabilities			
7,985	Creditors	0	
0	Accruals & Other Creditors	4,400	
200	Receipts in Advance	475	
<u>8,185</u>		<u>4,875</u>	
455,041	Total Assets Less Current Liabilities	356,754	
Represented By			
158,988	General Fund	86,811	
113	Earmarked Reserves	113	
10,830	EMR - Recreation Ground Equipm	25,830	
9,000	EMR - Traffic Management	9,000	
1,000	EMR - Charter Market Improveme	1,000	
110,000	EMR - Listed Buildings	120,000	
10,000	EMR - Elections	10,000	
5,000	EMR - Youth Support	5,000	
24,500	EMR- Play/Skate Park	24,500	
15,000	EMR - War Memorial	40,000	
2,500	EMR - Paths, Bins, Benches	2,500	
5,000	EMR - CCTV	10,000	
5,000	EMR - Advertising	5,000	
2,000	EMR - Climate Change	2,000	
15,000	EMR - Perimeter Wall Cemetery	15,000	
81,110	EMR Great Places to Visit	0	
<u>455,041</u>		<u>356,754</u>	

11/05/2023

Ledbury Town Council Current Year

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Balance Sheet as at 31st March 2023

31st March 2022

31st March 2023

The above statement represents fairly the financial position of the authority as at 31st March 2023 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Malcolm Ho. Hughes

Date : 24th May 2023.

Signed :
Responsible
Financial

A. Price

Date : 24 May 2023

Ledbury Town Council Current Year

Income and Expenditure Account for Year Ended 31st March 2023

31st March 2022		31st March 2023
	Operating Income	
14,770	Cemetery & Buildings	16,915
2,981	Painted Room	4,042
0	Town Centre Decorations	1,509
250	Minor Infrastructure	1,667
3,250	Non-Statutory Services	3,000
6	Green Spaces Maintenance	0
380	Services and Events	716
922	Market House	1,003
275	Town Council Offices	0
0	Ceremony Room	1,393
92,270	Grants with Powers	13,579
571,341	Finance and General Purposes	610,645
0	Office Facilities & Equipment	62
10,104	Planning/Economic Development	9,082
696,549	Total Income	663,612
	Running Costs	
1,937	Closed Churchyard	273
41,151	Cemetery & Buildings	50,835
3,777	Grounds Maintenance	0
9,407	Painted Room	13,250
67	Town Promotion	75
7,167	Amenity Areas	12,609
20,509	Recreation Ground	102,826
21,008	Town Centre Decorations	23,990
9,771	Minor Infrastructure	12,402
181	Non-Statutory Services	17
3,355	Green Spaces Maintenance	1,642
6,057	Services and Events	7,379
1,915	Market House	1,837
26,635	Town Council Offices	18,083
615	Civic Matters	2,069
41,891	Grants with Powers	119,389
34,099	Finance and General Purposes	49,065
1,852	Councillors/Newsletter	2,263
253,149	Management and Payroll	310,380
12,224	Office Facilities & Equipment	16,515
16,061	Planning/Economic Development	5,180
2,725	Special Projects	0
18,331	Full Council	11,821
533,886	Total Expenditure	761,899
	General Fund Analysis	
292,265	Opening Balance	158,988
696,549	Plus : Income for Year	663,612
988,814		822,600
533,886	Less : Expenditure for Year	761,899
454,928		60,701
295,940	Transfers TO / FROM Reserves	(26,110)
158,988	Closing Balance	86,811

ANNUAL RETURN - ENGLAND

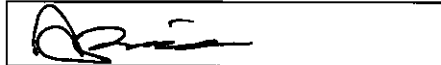
FOR THE YEAR ENDED 31 MARCH 2023

Ledbury Town Council Current Year

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer



Date

23/05/2023

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

	<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1 Balances brought forward	292,378	455,041	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Precept or Rates and Levies	571,081	605,091	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3 (+) Total other receipts	125,468	58,521	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4 (-) Staff costs	270,191	337,226	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5 (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6 (-) All other payments	263,695	424,673	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	455,041	356,754	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8 Total value of cash and short term investments	454,257	341,152	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9 Total fixed assets plus long term investments and assets	794,559	824,217	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10 Total Borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

Detailed Income & Expenditure by Budget Heading 31/03/2023

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Closed Churchyard								
4170 Maintenance	220	440	0	(440)		(440)	0.0%	
4205 Grounds Maintenance (Contract)	0	0	1,500	1,500		1,500	0.0%	
4206 Grounds Maintenance	(220)	(385)	1,500	1,885		1,885	(25.7%)	
4224 Wheely Bins Refuse Collection	0	218	300	82		82	72.7%	
4250 Tree Works/Property Maintenanc	0	0	1,000	1,000		1,000	0.0%	
Closed Churchyard :- Indirect Expenditure	0	273	4,300	4,027	0	4,027	6.4%	0
Net Expenditure	0	(273)	(4,300)	(4,027)				
102 Cemetery & Buildings								
1100 Cemetery Interment Income	187	11,166	10,000	(1,166)			111.7%	
1101 Memorial Bench	0	240	0	(240)			0.0%	
1105 Exclusive Right of Burial	0	838	0	(838)			0.0%	
1110 Transfer Of Exclusive Right Of	66	96	360	265			26.5%	
1130 Cemetery Memorial Permit Incom	119	2,134	3,500	1,366			61.0%	
1131 Cemetery Deed Transfers Income	(33)	(1)	0	1			0.0%	
1160 Mortuary Rent Income	167	2,333	2,500	167			93.3%	
1161 Chapel Hire	0	109	150	41			72.9%	
Cemetery & Buildings :- Income	505	16,915	16,510	(405)			102.5%	0
4000 Staff Salaries	1,848	22,743	37,441	14,698		14,698	60.7%	
4001 Agency Cover	0	736	2,500	1,764		1,764	29.4%	
4110 Rates	234	2,807	2,700	(107)		(107)	104.0%	
4115 Water	0	86	200	114		114	42.8%	
4122 Electricity	0	694	2,000	1,306		1,306	34.7%	
4150 Cleaning	0	0	250	250		250	0.0%	
4170 Maintenance	142	2,646	1,000	(1,646)		(1,646)	264.6%	
4200 New Equipment	0	1,115	1,000	(115)		(115)	111.5%	
4201 Equipment Hire	0	0	1,000	1,000		1,000	0.0%	
4206 Grounds Maintenance	0	1,964	2,000	36		36	98.2%	
4223 Perimeter Wall Repairs	0	0	2,500	2,500		2,500	0.0%	
4225 Skip Hire	0	1,435	1,500	65		65	95.7%	
4227 Memorial Testing	0	0	1,000	1,000		1,000	0.0%	
4250 Tree Works/Property Maintenanc	1,400	2,788	1,000	(1,788)		(1,788)	278.8%	
4300 Vehicle Repair	182	523	1,000	477		477	52.3%	
4330 Fuel	0	666	1,500	834		834	44.4%	
4340 Insurance, Tax & MOT	0	868	1,000	132		132	86.8%	
4416 Equipment Maintenance	0	308	1,000	692		692	30.8%	
4592 PPE/Health & Safety	0	222	500	278		278	44.4%	
4594 Cemetery Mapping	0	11,235	0	(11,235)		(11,235)	0.0%	
Cemetery & Buildings :- Indirect Expenditure	3,806	50,835	61,091	10,256	0	10,256	83.2%	0
Net Income over Expenditure	(3,301)	(33,920)	(44,581)	(10,661)				

Detailed Income & Expenditure by Budget Heading 31/03/2023

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103 Grounds Maintenance								
4016 Town Cleaner	0	0	27,092	27,092		27,092	0.0%	
Grounds Maintenance :- Indirect Expenditure	0	0	27,092	27,092	0	27,092	0.0%	0
Net Expenditure	0	0	(27,092)	(27,092)				
105 Painted Room								
1450 Painted Room Sales Income	34	1,218	750	(468)			162.4%	
1451 Painted Room Donations Income	38	2,824	1,000	(1,824)			282.4%	
Painted Room :- Income	72	4,042	1,750	(2,292)			231.0%	0
4000 Staff Salaries	853	8,861	8,500	(361)		(361)	104.2%	
4122 Electricity	1,240	2,480	0	(2,480)		(2,480)	0.0%	
4170 Maintenance	0	6	1,000	994		994	0.6%	
4430 Advertising	0	926	500	(426)		(426)	185.1%	
4433 Card Machine rental	25	311	0	(311)		(311)	0.0%	
4434 Music Licence	0	303	0	(303)		(303)	0.0%	
4435 Card Machine Transactions	6	31	0	(31)		(31)	0.0%	
4550 Bank Charges	0	16	0	(16)		(16)	0.0%	
4700 Stock Purchase	(252)	318	500	182		182	63.6%	
Painted Room :- Indirect Expenditure	1,872	13,250	10,500	(2,750)	0	(2,750)	126.2%	0
Net Income over Expenditure	(1,799)	(9,208)	(8,750)	458				
107 Town Promotion								
4703 Promotional Material	0	75	4,000	3,925		3,925	1.9%	
4704 Tourism/ Town Plan Projects	0	0	5,000	5,000		5,000	0.0%	
4705 Signage	0	0	4,000	4,000		4,000	0.0%	
Town Promotion :- Indirect Expenditure	0	75	13,000	12,925	0	12,925	0.6%	0
Net Expenditure	0	(75)	(13,000)	(12,925)				
108 Amenity Areas								
4122 Electricity	0	5,237	0	(5,237)		(5,237)	0.0%	
4170 Maintenance	120	120	0	(120)		(120)	0.0%	
4174 CCTV New/ Security	0	0	1,000	1,000		1,000	0.0%	
4200 New Equipment	0	59	200	141		141	29.3%	
4204 Dog Hill Wood Management Plan/	0	0	1,000	1,000		1,000	0.0%	
4205 Grounds Maintenance (Contract)	1,100	4,400	4,040	(360)		(360)	108.9%	
4206 Grounds Maintenance	0	38	0	(38)		(38)	0.0%	
4209 Dog Hill Wood Maintenance	1,090	208	500	292		292	41.7%	

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4210 Dog Hill Wood Coppicing	0	976	2,000	1,024		1,024	48.8%	
4228 General Tree works	0	1,465	1,500	35		35	97.7%	
4252 General Park Maintenance	0	106	2,000	1,894		1,894	5.3%	
4253 General Park Verges	0	0	250	250		250	0.0%	
Amenity Areas :- Indirect Expenditure	2,310	12,609	12,490	(119)	0	(119)	101.0%	0
Net Expenditure	(2,310)	(12,609)	(12,490)	119				
110 Recreation Ground								
4122 Electricity	0	161	0	(161)		(161)	0.0%	
4170 Maintenance	0	637	0	(637)		(637)	0.0%	
4174 CCTV New/ Security	0	65	0	(65)		(65)	0.0%	
4175 CCTV Maintenance	0	446	1,000	554		554	44.6%	
4205 Grounds Maintenance (Contract)	3,360	13,433	7,854	(5,579)		(5,579)	171.0%	
4206 Grounds Maintenance	0	122	5,000	4,878		4,878	2.4%	
4224 Wheely Bins Refuse Collection	0	700	700	0		0	100.0%	
4229 Street Light Maintenance	0	0	500	500		500	0.0%	
4230 ROSPA Reports	0	63	65	2		2	97.5%	
4234 Skate Park Equipment	0	(34,221)	0	34,221		34,221	0.0%	
4235 Play Equipment-New	26,007	96,748	30,000	(66,748)		(66,748)	322.5%	
4236 Play Equipment Maintenance	300	6,533	5,000	(1,533)		(1,533)	130.7%	
4237 Skate Park Maintenance	0	9,070	5,000	(4,070)		(4,070)	181.4%	
4238 Youth Shelter Maintenance	0	2,931	1,000	(1,931)		(1,931)	293.1%	
4270 Litter Bins & Benches	684	6,140	1,000	(5,140)		(5,140)	614.0%	
Recreation Ground :- Indirect Expenditure	30,351	102,826	57,119	(45,707)	0	(45,707)	180.0%	0
Net Expenditure	(30,351)	(102,826)	(57,119)	45,707				
115 Town Centre Decorations								
1270 Chritmas Lights Event	0	1,509	1,000	(509)			150.9%	
Town Centre Decorations :- Income	0	1,509	1,000	(509)			150.9%	0
4122 Electricity	0	611	0	(611)		(611)	0.0%	
4640 Christmas Lights & Install	0	19,571	13,260	(6,311)		(6,311)	147.6%	
4650 Ledbury In Bloom	0	3,809	4,000	191		191	95.2%	
Town Centre Decorations :- Indirect Expenditure	0	23,990	17,260	(6,730)	0	(6,730)	139.0%	0
Net Income over Expenditure	0	(22,481)	(16,260)	6,221				
118 Minor Infrastructure								
1289 War Memorial Refund	278	1,667	0	(1,667)			0.0%	
Minor Infrastructure :- Income	278	1,667	0	(1,667)				0

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4176 CCTV Link to Hereford	2,095	8,763	8,379	(384)		(384)	104.6%	
4212 Definitive Footpaths	0	0	510	510		510	0.0%	
4214 Gloucester Rd Seats Grass Cut	0	0	50	50		50	0.0%	
4218 War Memorial Cleaning	0	0	450	450		450	0.0%	
4221 War Memorial refurbishment	0	3,471	0	(3,471)		(3,471)	0.0%	
4276 External power supply -High St	0	72	110	38		38	65.7%	
4285 Defibrillator Maintenance	0	97	350	253		253	27.6%	
Minor Infrastructure :- Indirect Expenditure	2,095	12,402	9,849	(2,553)	0	(2,553)	125.9%	0
Net Income over Expenditure	(1,817)	(10,735)	(9,849)	886				
120 Non-Statutory Services								
1460 Ceremony Room Income	235	3,000	2,000	(1,000)			150.0%	
Non-Statutory Services :- Income	235	3,000	2,000	(1,000)			150.0%	0
4009 Wedding Refunds	0	17	0	(17)		(17)	0.0%	
4020 Cleaning	0	0	500	500		500	0.0%	
4430 Advertising	0	0	500	500		500	0.0%	
Non-Statutory Services :- Indirect Expenditure	0	17	1,000	983	0	983	1.7%	0
Net Income over Expenditure	235	2,983	1,000	(1,983)				
125 Green Spaces Maintenance								
4013 Devolved Services (grass cutti	159	634	2,500	1,866		1,866	25.4%	
4014 Lengthsman Scheme/P3 Scheme	0	1,008	3,000	1,992		1,992	33.6%	
Green Spaces Maintenance :- Indirect Expenditure	159	1,642	5,500	3,858	0	3,858	29.9%	0
Net Expenditure	(159)	(1,642)	(5,500)	(3,858)				
127 Services and Events								
1460 Ceremony Room Income	(235)	0	0	0			0.0%	
1471 Dog Poop Bags	13	716	1,000	284			71.6%	
Services and Events :- Income	(222)	716	1,000	284			71.6%	0
4271 Dog Bags	0	363	700	337		337	51.9%	
4600 Town Crier/Fees & Subs	0	140	500	360		360	28.0%	
4601 Town Crier/Uniforms	0	0	1,000	1,000		1,000	0.0%	
4605 Events Barriers	0	174	100	(74)		(74)	174.2%	
4607 Events	2,028	6,560	7,500	940		940	87.5%	
4850 Poppy Wreath	0	142	20	(122)		(122)	708.4%	
Services and Events :- Indirect Expenditure	2,028	7,379	9,820	2,441	0	2,441	75.1%	0
Net Income over Expenditure	(2,250)	(6,663)	(8,820)	(2,157)				

Detailed Income & Expenditure by Budget Heading 31/03/2023

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
201 Market House								
1030 Market House Income	0	1,003	1,000	(3)			100.3%	
Market House :- Income	<u>0</u>	<u>1,003</u>	<u>1,000</u>	<u>(3)</u>			<u>100.3%</u>	<u>0</u>
4021 Rubbish Collection	191	191	0	(191)		(191)	0.0%	
4110 Rates	(68)	539	1,500	961		961	35.9%	
4115 Water	0	61	0	(61)		(61)	0.0%	
4122 Electricity	126	874	1,000	126		126	87.4%	
4150 Cleaning	0	0	100	100		100	0.0%	
4170 Maintenance	0	173	5,000	4,828		4,828	3.5%	
Market House :- Indirect Expenditure	<u>249</u>	<u>1,837</u>	<u>7,600</u>	<u>5,763</u>	<u>0</u>	<u>5,763</u>	<u>24.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(249)</u>	<u>(834)</u>	<u>(6,600)</u>	<u>(5,766)</u>				
202 Town Council Offices								
4000 Staff Salaries	96	96	0	(96)		(96)	0.0%	
4021 Rubbish Collection	0	384	1,000	616		616	38.4%	
4110 Rates	603	7,236	6,200	(1,036)		(1,036)	116.7%	
4115 Water	55	577	500	(77)		(77)	115.4%	
4122 Electricity	(992)	1,255	10,000	8,745		8,745	12.6%	
4150 Cleaning	296	2,914	0	(2,914)		(2,914)	0.0%	
4155 Housekeeping	0	49	500	451		451	9.9%	
4160 Window Cleaning	0	70	250	180		180	28.0%	
4170 Maintenance	0	1,157	3,000	1,843		1,843	38.6%	
4171 PAT Testing	0	225	250	25		25	90.0%	
4179 Quinquennial Works	0	0	2,000	2,000		2,000	0.0%	
4185 Alarms	0	3,866	4,200	334		334	92.0%	
4415 Office Support & Equipment	127	254	0	(254)		(254)	0.0%	
Town Council Offices :- Indirect Expenditure	<u>185</u>	<u>18,083</u>	<u>27,900</u>	<u>9,817</u>	<u>0</u>	<u>9,817</u>	<u>64.8%</u>	<u>0</u>
Net Expenditure	<u>(185)</u>	<u>(18,083)</u>	<u>(27,900)</u>	<u>(9,817)</u>				
205 Ceremony Room								
1460 Ceremony Room Income	1,393	1,393	0	(1,393)			0.0%	
Ceremony Room :- Income	<u>1,393</u>	<u>1,393</u>	<u>0</u>	<u>(1,393)</u>				<u>0</u>
Net Income	<u>1,393</u>	<u>1,393</u>	<u>0</u>	<u>(1,393)</u>				
210 Civic Matters								
4110 Rates	136	272	0	(272)		(272)	0.0%	
4501 Mayor's Hospitality	145	450	1,000	550		550	45.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4529 Civic Insignia	0	0	400	400		400	0.0%	
4531 Roll of Honour	0	30	50	20		20	60.0%	
4532 Flag Pole	140	260	120	(140)		(140)	216.7%	
4535 Civic Hospitality	0	1,056	1,000	(56)		(56)	105.6%	
Civic Matters :- Indirect Expenditure	421	2,069	2,570	501	0	501	80.5%	0
Net Expenditure	(421)	(2,069)	(2,570)	(501)				
214 Grants with Powers								
1718 October Fair Donation Income	0	2,250	2,000	(250)			112.5%	
1720 Welcome Back Fund	0	11,154	0	(11,154)			0.0%	
1721 Grant Sponsorship	175	175	0	(175)			0.0%	
Grants with Powers :- Income	175	13,579	2,000	(11,579)			678.9%	0
4800 Barrett Browning Clock	0	169	150	(19)		(19)	112.8%	
4805 Citizens Advice Worcs	0	5,000	5,000	0		0	100.0%	
4826 Malvern Hills AONB Partnership	0	0	500	500		500	0.0%	
4827 Community Action Ledbury	0	10,000	10,000	0		0	100.0%	
4857 Great Places to Visit Funding	6,870	83,632	0	(83,632)		(83,632)	0.0%	
4858 Welcome Back Fund	0	83	0	(83)		(83)	0.0%	
4870 Youth Budget	0	0	5,000	5,000		5,000	0.0%	
4875 Distinguished Citizen Awards	0	101	250	149		149	40.3%	
4876 October Fair Expenditure	0	874	0	(874)		(874)	0.0%	
4890 Unspecified Grants	0	19,530	20,000	470		470	97.7%	
Grants with Powers :- Indirect Expenditure	6,870	119,389	40,900	(78,489)	0	(78,489)	291.9%	0
Net Income over Expenditure	(6,695)	(105,810)	(38,900)	66,910				
6000 plus Transfers from EMR	81,110	81,110						
Movement to/(from) Gen Reserve	74,416	(24,700)						
220 Finance and General Purposes								
1870 Bank Interest Received Income	590	3,585	500	(3,085)			717.0%	
1874 CommunityHall Electricity CCTV	0	1,843	0	(1,843)			0.0%	
1900 Precept Income	0	605,091	0	(605,091)			0.0%	
1902 Western Power WayLeave	0	126	0	(126)			0.0%	
Finance and General Purposes :- Income	590	610,645	500	(610,145)			1221.29%	0
4130 Insurance	0	15,961	14,022	(1,939)		(1,939)	113.8%	
4430 Advertising	277	1,422	1,000	(422)		(422)	142.2%	
4433 Card Machine rental	25	150	0	(150)		(150)	0.0%	
4435 Card Machine Transactions	0	26	0	(26)		(26)	0.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4460 Subscriptions	35	5,471	3,000	(2,471)		(2,471)	182.4%	
4550 Bank Charges	45	722	350	(372)		(372)	206.2%	
4551 Data Protection	0	0	1,000	1,000		1,000	0.0%	
4579 Audit Internal	0	732	2,000	1,269		1,269	36.6%	
4580 Audit External	0	0	5,000	5,000		5,000	0.0%	
4590 Professional Services	331	24,568	15,000	(9,568)		(9,568)	163.8%	
4592 PPE/Health & Safety	0	14	500	486		486	2.9%	
Finance and General Purposes :- Indirect Expenditure	713	49,065	41,872	(7,193)	0	(7,193)	117.2%	0
Net Income over Expenditure	(123)	561,580	(41,372)	(602,952)				
<u>225 Councillors/Newsletter</u>								
4420 Newsletter	0	0	500	500		500	0.0%	
4500 Town Mayors Expenses	0	448	1,000	552		552	44.8%	
4502 Mayor's Advertising	0	0	500	500		500	0.0%	
4503 Mayor's Portrait/Caricature	0	0	500	500		500	0.0%	
4520 Councillors Expenses	0	0	500	500		500	0.0%	
4525 Councillors Training	0	99	2,000	1,901		1,901	5.0%	
4540 Election Expenses	0	0	500	500		500	0.0%	
4545 Annual & Other Meetings	0	1,716	1,000	(716)		(716)	171.6%	
Councillors/Newsletter :- Indirect Expenditure	0	2,263	6,500	4,237	0	4,237	34.8%	0
Net Expenditure	0	(2,263)	(6,500)	(4,237)				
<u>230 Management and Payroll</u>								
4000 Staff Salaries	12,869	162,097	230,688	68,591		68,591	70.3%	
4001 Agency Cover	0	1,203	10,000	8,797		8,797	12.0%	
4018 National Insurance	5,322	65,383	0	(65,383)		(65,383)	0.0%	
4019 Pension	6,549	78,047	0	(78,047)		(78,047)	0.0%	
4050 Staff Training	560	2,663	3,000	337		337	88.8%	
4051 Officers Travel/Conference/Sub	109	1,035	1,000	(35)		(35)	103.5%	
4415 Office Support & Equipment	0	(48)	0	48		48	0.0%	
Management and Payroll :- Indirect Expenditure	25,409	310,380	244,688	(65,692)	0	(65,692)	126.8%	0
Net Expenditure	(25,409)	(310,380)	(244,688)	65,692				
<u>235 Office Facilities & Equipment</u>								
1036 Photocopier Printing	0	62	0	(62)			0.0%	
Office Facilities & Equipment :- Income	0	62	0	(62)				0
4400 Stationery	342	6,403	2,750	(3,653)		(3,653)	232.8%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4405 Photocopier Hire	0	821	800	(21)		(21)	102.6%	
4410 Photocopier Costs	136	3,103	2,750	(353)		(353)	112.8%	
4415 Office Support & Equipment	3,251	5,981	1,500	(4,481)		(4,481)	398.8%	
4444 Petty Cash	295	207	0	(207)		(207)	0.0%	
Office Facilities & Equipment :- Indirect Expenditure	4,024	16,515	7,800	(8,715)	0	(8,715)	211.7%	0
Net Income over Expenditure	(4,024)	(16,452)	(7,800)	8,652				
301 Planning/Economic Development								
1034 Tourist Information Centre	6	47	0	(47)			0.0%	
1090 Charter Market Income	1,138	9,036	5,000	(4,036)			180.7%	
Planning/Economic Development :- Income	1,144	9,082	5,000	(4,082)			181.6%	0
4542 Town Centre Facilities	0	0	5,000	5,000		5,000	0.0%	
4543 Neighbourhood Plan	0	1,063	0	(1,063)		(1,063)	0.0%	
4546 Traffic Management	0	3,830	2,000	(1,830)		(1,830)	191.5%	
4549 Charter Market improvements	30	30	2,500	2,470		2,470	1.2%	
4553 Tourist Information Centre	0	257	0	(257)		(257)	0.0%	
Planning/Economic Development :- Indirect Expenditure	30	5,180	9,500	4,320	0	4,320	54.5%	0
Net Income over Expenditure	1,113	3,902	(4,500)	(8,402)				
302 Special Projects								
4117 CCTV Upgrade	0	0	5,000	5,000		5,000	0.0%	
4273 Scatter Garden & Memorial Tree	0	0	2,000	2,000		2,000	0.0%	
4432 Phone Box	0	0	1,500	1,500		1,500	0.0%	
4884 Smart Water	0	0	1,000	1,000		1,000	0.0%	
Special Projects :- Indirect Expenditure	0	0	9,500	9,500	0	9,500	0.0%	0
Net Expenditure	0	0	(9,500)	(9,500)				
401 Full Council								
4400 Stationery	164	164	0	(164)		(164)	0.0%	
4415 Office Support & Equipment	(2,827)	(2,916)	2,000	4,916		4,916	(145.8%)	
4455 Postage	0	350	1,000	651		651	35.0%	
4480 ICT-Computers	0	0	1,000	1,000		1,000	0.0%	
4481 Telephones	266	4,662	4,500	(162)		(162)	103.6%	
4482 Website	145	1,447	1,500	53		53	96.5%	
4483 ICT Services & Software Lease	960	8,114	7,500	(614)		(614)	108.2%	
Full Council :- Indirect Expenditure	(1,292)	11,821	17,500	5,679	0	5,679	67.5%	0
Net Expenditure	1,292	(11,821)	(17,500)	(5,679)				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	4,169	663,612	30,760	(632,852)			2157.4%	
Expenditure	79,228	761,899	645,351	(116,548)	0	(116,548)	118.1%	
Net Income over Expenditure	(75,059)	(98,287)	(614,591)	(516,304)				
plus Transfers from EMR	81,110	81,110						
Movement to/(from) Gen Reserve	6,051	(17,176)						

