

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE  
HELD ON 4 DECEMBER 2025**

---

**PRESENT:** Councillors Chowns, Hughes (Chair) and Morris

**ALSO PRESENT:** Angela Price – Town Clerk

**R229. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Harvey.

**R230. DECLARATIONS OF INTEREST**

None received.

**R231. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES  
OF A MEETING OF THE RESOURCES COMMITTEE HELD ON 13  
NOVEMBER 2025**

**RESOLVED:**

**That the minutes of the meeting of the Resources Committee held  
on 13 November 2025 be approved and signed as a correct  
record.**

**R232. COUNCIL POLICIES**

**RESOLVED:**

**That the following policies be referred to Full Council for  
approval, along with the Covering Sheet which provides a  
summary of which policy should be used when in respect of  
complaints:**

- **Complaints Policy**
- **Dignity at work Policy**
- **Local Resolution Policy**

**R323. STAFFING MATTERS**

**RESOLVED:**

**That the feedback received from staff members who have recently  
completed Excel training be received with thanks and  
congratulations to the staff members.**

The meeting ended at 18:26.

Signed ..... Dated.....  
Chair