

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE
HELD ON 25 JUNE 2026**

PRESENT: Councillors Chowns, Eakin, Hamblin and Morris

ALSO PRESENT:

Angela Price – Town Clerk
Councillor Wilkinson

R364. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Harvey.

R365. DECLARATIONS OF INTEREST

None received.

R366. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE HELD ON 4 JUNE 2026 AND TO CONSIDER ANY RECOMMENDATIONS THEREIN

RESOLVED:

That the minutes of the meeting of the Resources Committee held on 4 June 2026 be approved and signed as a correct record.

R367. DATE OF NEXT MEETING

RESOLVED:

To note that the next meeting of the Resources Committee is scheduled for 16 July 2026.

R368. EXCLUSION OF PRESS AND PUBLIC

The Chair asked Members to consider allowing Councillor Wilkinson to remain for the confidential part of the meeting, as she had submitted a number of questions relating to personnel matters.

RESOLVED:

1. That in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

2. **That Councillor Wilkinson be permitted to remain for the confidential part of the meeting.**

Members were provided with a number of questions raised by Councillor Wilkinson in respect of personnel and finance matters.

Councillor Wilkinson thanked Members for allowing her the opportunity to put her questions to them and advised that the Clerk had provided responses to a number of the questions but that there were some outstanding questions in respect of the ongoing staff review and absence management.

The Clerk provided responses to the remaining questions, for which Councillor Wilkinson thanked her.

RESOLVED:

1. **That it be noted that the Clerk had provided responses to questions raised by Councillor Wilkinson prior to the meeting.**
2. **That the responses provided in the meeting in respect of the staff review and absence management be noted.**
3. **That the Clerk provide Councillor Wilkinson with a copy of the Annual Budget by Cost Centre.**
4. **That it be noted that the proposed meeting between staff and Councillors, due to take place in August 2026, will provide Councillors with an opportunity to speak with individual staff members and gain an understanding of their roles and responsibilities.**

R370. STAFFING MATTERS

Members were requested to give consideration to a request received from the Deputy Town Clerk.

RESOLVED:

That no action be taken in respect of this request at this time and that it be considered as part of the ongoing staffing review.

R371. STAFF REVIEW UPDATE

Councillor Chowns advised Members that initial consultation meetings had been held with staff. However, due to the recent hospitalisation of the Chair of the Council the process had not progressed as planned. He further advised that whilst the Chair is now out of hospital, she has been

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placed on restrictive duties and advised not to attend in-person meetings for at least six weeks.

Councillor Chowns advised that the process is now being brought back on track and that all staff will be written to, advising that, due to the Chair's recent ill health, the consultation process will be extended by two weeks to ensure that all staff have the opportunity to provide feedback and request a further meeting if required. The new consultation end date will therefore be 10 July 2026.

The Clerk advised that this would mean it would not be possible to recruit to the two roles currently being advertised until after that date, which could potentially leave one office-based role vacant following the departure of the current postholder.

RESOLVED:

1. That the update provided by Councillor Chowns be received and noted.
2. That the new consultation end date 10 July 2026 be noted.
3. That the Clerk be authorised to seek temporary cover for the receptionist role, which will become vacant on 8 July 2026.

The meeting ended at 6.30 pm.

Signed



Dated

16/07/07

JH

