



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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25 March 2022

Dear Councillor

You are summoned to attend a meeting of **LEDBURY TOWN COUNCIL** to be held on Thursday, 9 June 2022 at 7.00 pm in the Burgage Hall, Church Lane, Ledbury for the purpose of transacting the business shown in the agenda below.

Yours faithfully

A Price

Angela Price PSLCC, AICCM, MIWFM
Town Clerk

A G E N D A

1. Apologies

2. Declarations of Interests

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

**3. To receive and note the Nolan Principles (Standing Item)
(Page 2645)**

**4. To approve and sign the minutes of an extraordinary meeting of Council
held on 31 May 2022
(Pages 2646-2647)**

5. Herefordshire Councillors' Reports (To Follow)

To receive reports from Ledbury Ward Members:

- i. Councillor Harvey
- ii. Councillor Howells
- iii. Councillor l'Anson

6. Mayors Communications (If any)

7. To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)

"Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting"

8. To Receive motions presented by Councillors in accordance with Standing Order 9 (Standing Item)

- 1. Motion received from Councillor Morris, seconded by Councillor Howells

"That Ledbury Town Council considers commissioning a memorial to John Masefield, and that the memorial be in the form of brass plaques to be positioned around the town."

MINUTES

9. To receive and note the minutes of a meeting of the Finance, Policy & General Purposes Committee held on 26 May 2022 and to give consideration to any recommendations therein (2648-2659)

10. To receive and note the minutes of a meeting of the Economy & Planning Committee held on 19 May 2022 and to give consideration to any recommendations therein (Pages 2660-2667)

GOVERNANCE

11. Annual Governance Accountability Return (Pages 2668-2719)

12. Committee Membership

To consider new Councillor committee membership

13. Holding meetings in Committee Room (Pages 2720-2721)

- 14. Terms of Reference** (Pages 2722-2726)
Finance, Policy & General Purposes Committee

- 16. Financial Regulations** (Pages 2727-2746)

GENERAL

- 17. Outside Bodies Reports (If any)** (Pages 2747-2763)

- a. Minutes of a meeting of the Carnival Association held on 9 March 2022
- b. Ledbury-Strômstad Twinning Association Newsletter
- c. Minutes of a meeting of the Ledbury Strômstad Town Twinning Association held on 22 March 2022

- 18. Market Towns Maintenance Fund** (To Follow)

- 19. Cultivation Licences** (Page 2764)

- 20. Skate Park update** (Pages 2765-2769)

- 21. Review of Cleaning Contract** (Pages 2770-2771)

- 22. Update on progress on War Memorial Repairs** (Pages 2772-2787)

- 23. GWR Community Fund** (Pages 2788-2797)

Recommendation from Grants Working Party

- 24. Quotation received from Advansys in respect of optimising Ledbury Town Council Website** (Pages 2798-2805)

- 25. Date of next meeting**

To note that the next meeting of Full Council will be the Annual Meeting scheduled for 12 May 2022

- 26. Exclusion of Press and Public**

In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

27. Ledbury War Memorial

(Pages 2806-2858)

**Distribution: - Full agenda reports to all Councillors (13)
Plus file copy**

Agenda reports excluding Confidential items to:

Local Press (2)

Library (1)

Police (1)

Councillor l'Anson (1)