

LEDBURY TOWN COUNCIL

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3 December 2021

#### TO: Councillors Bannister (Chair), Bradford, Harvey, Howells, Hughes, Knight, Manns (Town Mayor – Ex-officio), Morris, Sinclair and Troy

You are hereby summoned to attend a meeting of the **Planning Committee** which will be held in the **Burgage Hall, Church Street, Ledbury,** on **Thursday, 9 December 2021 at 7.00 pm** for the purposes of transacting the business set out below.

Yours faithfully

Angie Price Clerk

#### FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

#### AGENDA

#### 1. To receive apologies for absence

## 2. To receive any declarations of interest and written requests for dispensations

(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011) (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at Herefordshire Council at least 72 hours prior to the meeting)

### 3. Nolan Principles

(5 minutes)

#### 4. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Committee Chairman.

#### MINUTES

- 5. To approve and sign the minutes of the Planning Committee meeting held on 11 November 2021 (Pages 3377(a)-3382) (5 minutes)
- 6. To review the Action Sheet (5 minutes)

(Pages 3383-3384)

#### PLANNING

7. Planning Consultations (15 minutes)

	Application Number	Deadline for comments	Application details
7.1	<u>213685</u>	Extension to 10.12.2021	Proposed single storey rear extension with attic space – 19 Bramley Close, Ledbury, Herefordshire, HR8 2XP
7.2	<u>213810</u>	19.11.2021	Reserved matters application following outline 171532 for part of the Landscaping matter for the advance planting of new hedgerow and associated planting to the north west boundary – Land North of Viaduct, Adjoining Orchard Business Park, Ledbury, Herefordshire
7.3	<u>214019</u>	01.12.2021	Proposed replacement cartway screen on West elevation – Upper Barn, Ledbury, Herefordshire, HR8 2PX

(Pages 3385-3390)

8. Planning Decisions (5 minutes)

WORKING PARTIES (10 minutes)

9. Neighbourhood Development Plan

(Verbal update)

10. To note that the date of the next meeting of the Planning Committee is scheduled for 13 January 2022

Distribution: Full agenda to: - Committee Members (8) Town Mayor (1) Councillor Sinclair (1) Press (1)

#### LEDBURY TOWN COUNCIL

#### The Seven Principles of Public Life

#### (Nolan Principles)

#### 1. Selflessness

Holders of public office should act solely in terms of the public interest.

#### 2. Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

#### 3. Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

#### 4. Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

#### 5. Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

#### 6. Honesty

Holders of public office should be truthful.

#### 7. Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

#### LEDBURY TOWN COUNCIL

#### MIUTES OF A MEETING OF THE PLANNING COMMITTEE HELD ON 11 NOVEMBER 2021

**PRESENT:** Councillors Bannister (Chair), Bradford, Howells, Knight, Morris and Troy

ALSO PRESENT: Angela Price – Town Clerk

#### P498 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Manns, Harvey and Hughes.

#### P499 DECLARATIONS OF INTEREST

None received.

#### P500 **PUBLIC PARTICIPATION**

Residents of Bramley Close were given the opportunity to raise their concerns in respect of planning application 213685 – 19 Bramley Close, which had been considered at the previous meeting of the Planning Committee.

They advised that they wanted to object to this planning application on the grounds that they did not believe it was a one storey extension as proposed, but that it appeared to be a two storey extension. They advised that Bramley Close consists of a number of bungalows and should this planning application be approved it would not be in keeping with the current properties.

Their rationale for wanting to object to the panning was that the plans appear to show that the proposed height of the extension as the same as the apex of the building and that it will take over approximately 1/3 of the current garden space. They also stated that the plans show a flight of stairs leading to a loft space above the proposed ground floor extension, which adds to their belief that this is not a single storey extension.

The residents also made Members aware that they believe this extension will devalue their property, as the extension will be less than 2m away from their property.

They urged Members of the Planning Committee to revisit this application with the points the residents had raised in mind.

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Councillor Bradford asked whether they had been in touch with their Ward Councillor, Councill Helen l'Anson, advising that they should do this.

The Chair assured the residents of Bramley Close that they would revisit the planning application and request an extension to review this further at their next meeting.

#### **RESOLVED:**

- 1. That the Clerk contact the case officer in respect of planning application no. 213685 and request an extension until after the next meeting of the Planning Committee, scheduled for 9 December 2021, in the light of the additional information and concerns raised by local residents.
- 2. That should it not be possible to secure an extension Members of the Planning Committee review the application and agree a further response to the application via email directed from the Clerk.
- P501 TO APPROVE AND SIGN AS A CORRECT RECORD, THE MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD ON 14 OCTOBER 2021

#### **RESOLVED:**

That the minutes of the meeting of the Planning Committee held on 14 October 2014 be approved and signed as a correct record.

#### P502. ACTION SHEET

Members reviewed the Action Sheet and Councillor Morris asked whether completion dates could be added to all of the actions and not just those that had been completed. The Clerk advised it is not always possible to predict when actions will be completed, however it was agreed that anticipated completion dates should be included and subsequently the committee reviewed the action sheets providing anticipated completion dates for all outstanding actions.

#### **RESOLVED:**

- 1. That the action sheet be received and noted, noting the inclusion of the anticipated completion dates for all outstanding actions within them.
- 2. That the Clerk chase a number of the actions as a priority.

#### P503. PLANNING CONSULTATIONS

6.1 Application no. 212375 – South of Leadon Way, Ledbury, Herefordshire, HR8 2HT

> Members did not consider they could provide any further comment to their previous comments in respect of this application.

#### **RESOLVED**:

#### No further comment.

6.2 Application no. 213387 – Upper Mitchell, Bradlow and Westhill, Herefordshire, HR8 1JF

#### **RESOLVED:**

That the Clerk contact the case officer for this planning application and ask for more information to assist them with their response and that once received this information be forwarded to Members for them to provide comments via email.

6.3 Application no. 213388 - Upper Mitchell, Bradlow and Westhill, Herefordshire, HR8 1JF – Listed Building Consent

#### **RESOLVED:**

#### No objection

6.4 Application no. 213583 – Old Market Court, Market Street, Ledbury, Herefordshire, HR8 2GE

#### **RESOLVED:**

#### No objection

6.5 Application no. 213776 – Elmswood Victoria Road, Ledbury, Herefordshire, HR8 DB

#### **RESOLVED:**

#### No objection

6.6 Application no. 213823 – 10 Pound Meadow, Ledbury, Herefordshire, HR8 2EU

**RESOLVED:** 

No objection

#### P504 PLANNING DECISIONS

**RESOLVED:** 

That the planning decisions be received and noted.

#### P505 LICENCE APPLICATIONS

a. The Fruit and Veg Stop, 44 Bye Street, Ledbury, HR8 2AA

Members raised concerns over the request in respect of the licence application for this premises. They did not consider that a fruit and veg shop lends itself as a venue for the sale of alcohol to be consumed on the premises. Councillor Knight advised that it was understanding that they wanted to be similar to Hay Wines and provide wine tasting nights etc., she added that she had been approached by a number of elderly residents in the area who had expressed concern at this licence being issued.

Members felt that more information on the proposed business activity should be sought from the licensing officer.

#### **RESOLVED:**

That the Clerk write to the Licensing Officer advising that Ledbury Town Council object to the issuing of this license on the grounds of public safety and prevention of public nuisance and that further details on the proposed business activity be made available.

b. Sunrise Café, 23 High Street, Ledbury, HR8 1DS

#### **RESOLVED:**

Objection on the grounds of public safety and prevention of public nuisance.

#### P506 WORKING PARTIES

a. Major Planning Applications

To receive and note the minutes of a meeting of the Major Planning Applications Working Party held on 28 October 2021

#### **RESOLVED:**

#### That the minutes of the meeting of the Major Planning Applications Working Party held on 28 October 2021 be received and noted.

- b. Neighbourhood Development Plan
  - i. To receive and note the minutes of a meeting of the Neighbourhood Development Plan held on 9 October 2021.

#### **RESOLVED:**

That the minutes of a meeting of the Neighbourhood Development Plan held on 9 October 2021 be received and noted.

ii. To receive and note the notes of Steering Group meetings 50 and 51

#### **RESOLVED:**

## That the notes of Steering Group meetings 50 and 51 be received and noted.

- iii. To receive and note the following documents:
  - Public Survey responses full final report
  - Public Survey response report executive summary
  - Working draft of the LVBA report from Carly Tinkler

#### **RESOLVED:**

That the above documents be received and noted.

iv. Draft revised NDP document

#### RESOLVED:

That the revised NDP document be referred to the next meeting of Council, scheduled for 2 December 2021 for approval, and that following that approval it be sent to Herefordshire Council for statutory consultation.

#### P507 PLANNING OBLIGATIONS - SUPPLEMENTARY PLANNING DOCUMENT

Members of the Planning Committee were provided with a copy of the Planning Obligations Supplementary Planning Document for information in relation to Section 106 contributions.

#### **RESOLVED:**

That the Planning Obligations – Supplementary Planning Document be received and noted.

P508 DATE OF NEXT MEETING

**RESOLVED:** 

To note that the date of the next meeting of the Planning Committee is scheduled for 9 December 2021.

The meeting closed at 8.36 pm

Signed ..... (Chairperson)

Dated.....

ACTION SHEET

# PLANNING COMMITTEE 11.11.2021

Minute No. Action		To be	Date	Comments	Status
		Actioned by	Actioned		
That	That the Clerk contact the case officer in respect of	TC	12.11.2021	Extension agreed until after	Completed
plar	planning application no. 213685 and request an			Planning meeting scheduled for	
ext	extension until after the next meeting of the Planning			09.12.2021	
ပိ	Committee, scheduled for 09.12.2021 in the light of				
Ę	the additinoal information and concerns raised by	2			
ě	local residents				
户	That should it not be possible to secure an extension	TC	12.11.2021	Extension agreed therefore this is Completed	Completed
Σ	Membrs of the Planning Committee review the			not required.	
ab	application and agree a further response to the				
a	application via email				
F	That the Clerk chase up a number of the actions as a	TC	09.12.2021	Updates to be provided at next	Completed
d	priority			meeting	
F	That the Clerk contact the case officer for this	TC	15.11.2021	Email sent to CB in the absence	Awaiting a response
0	planning application and request more informtion to			of a case officer	
т,	assist members with their response and that once this				
.=	information is received it be forwarded to Members				
5	for them to provide comments via email				
F	That the Clerk write to the Licensing Officer advising	TC	12.11.2021	Objection sent via email -	Completed
<u> </u>	that LTC object to the licence on the grounds of public			awaiting response from Licensing	
	safaty and prevention of public puisance and that			Officer	

Completed

12.11.2021 Objection sent

10

That an objection be lodged in respect of this licence application on the grounds of public safety and the

prevention of public nuisance

further details on the propsed business activity be safety and prevention of public nuisance and that

made available

P505(b)

Officer

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Planning	Details	Case Officer	LTC's Recommendation	HFDS Decision
LTC MEETIN	LTC MEETING DATE 11 July 2018			
<u>192361</u>	Proposed works to remove T1 Cherry and works to T2 Variegated Maple to thin and lift the crown at Bowling Green Cottage, The Southend, Ledbury, HR8 2HD – works to trees in a conservation area	ОК	No objection	No Decision
LTC MEETIN	LTC MEETING 11 MARCH 2021			
204577	Proposed redevelopment of former auction rooms with associated demolition works, now car parking and other infrastructure – Former Auction Rooms. Market Street. Ledburv. Herefordshire	CB	No Decision	No Decision
204578	Proposed redevelopment of former auction rooms with associated	CB	No Decision	No Decision
	demolition works, now car parking and other infrastructure – Former Auction Rooms, Market Street, Ledbury, Herefordshire – Listed			
	Building Consent			
LTC MEETIN	LTC MEETING 8 APRIL 2021			
204577	Proposed redevelopment of the former auctions with associated	CB	No Decision	No Decision
	demolition works, now car parking and other infrastructure – Former Auctions Rooms, Market Street, Ledbury, Herefordshire			
204578	Proposed redevelopment of the former auctions with associated	CB	No Decision	No Decision
	Norks, now car parking and other infrastructure – F			
	Auctions Kooms, Market Street, Leabury, Hererorasnire – Listea Building			
LTC MEETIN	LTC MEETING 10 JUNE 2021			
211377	Replacement sash windows to front elevation (facing New Street).		No Objection	No Decision
	Renewal of existing roofs – <u>Barn House, 23 new Street, Ledbury,</u> Herefordshire. HR8 2DX			
211378	ows to front elevation		No Objection	No Decision
	Renewal of existing roofs – <u>Barn House, 23 new Street, Ledbury,</u> Herefordshire, HR8 2DX- Listed Building			

LTC MEETIN	LTC MEETING 19 JULY 2021			
211611	Construction of a two-storey extension. <u>Stony Hill Worcester Road</u> Ledbury Herefordshire HR8 1JA	NM	No Objection	No Decision
212080	Proposed single storey extension to rear and construction of 2-bay carparking to front. <u>Jac Cottage Bridge Street Ledbury Herefordshire</u> HR8 2AH	NN	No Objection	No Decision
LTC MEETIN	LTC MEETING 12 AUGUST 2021			
211356	Proposed new garage – Swing Trees, Orchard Lane Ledbury, Herefordshire, HR8 1DQ	EB	No objection	Approved with Conditions
<u>211659</u>	Proposed Refurbishment of farmhouse with single storey side extension – Upper Mitchell Farm, Westhill, Ledbury, Herefordshire, HR8 1JF	NM	No objection	No Decision
211660	Proposed Refurbishment of farmhouse with single storey side extension – Upper Mitchell Farm, Westhill, Ledbury, Herefordshire, HR8 1JF – Listed Building	NM	No objection	No Decision
<u>212375</u>	Proposed approval of the 2 <sup>nd</sup> phase consisting of the erection of 49 dwellings, open space and landscape alterations, and improvements to non-motorised connectivity of extant residential development – South of Leadon Way, Ledbury, Herefordshire,HR8 2HT	CB	Referred to LPA WP	No Decision
<u>212423</u>	Application for variation of condition 10 of planning permission NE/1999/2305/F (Refurbishment of existing household waste site, including extension into adjacent land, for the importation, handling sorting screening and temporary storage of waste materials). To allow the Household Recycling Centre (HRC) to be open for loner hours on a Sunday in order to allow greater capacity to a growing population and in order to provide consistency in opening times across all HRC's in Herefordshire – Household Waste Disposal Site, Little Marcle Road, Ledbury, Herefordshire, HR8 2DR	R	No objection	No Decision
<u>212476</u>	Repairs to partially collapsed barn and installation of swimming pool and associated facilities – Court Rhea Farm, Rhea Lane, Ledbury Herefordshire, HR8 2PT	AM	No objection	No Decision

C NI	212477	Repairs to partially collapsed barn and installation of swimming pool and associated facilities – Court Rhea Farm, Rhea Lane, Ledbury Herefordshire. HR8 2PT – Listed Building Consent	AM	No objection	No Decision
CAL	212502	Proposed installation of jet was bay including 2.7m high solid screen, jet wash cabinet, concrete slab and slit trap – Ledbury Service Station, Ledbury, Herefordshire, HR8 1BS	N	No objection	No Decision
S NI	212729	Proposed ground floor rear extension, additional windows to side elevation and internal reconfiguration to layout – 3 Park View, Newbury Park, Ledbury, Herefordshire, HR8 1AZ	EB	No objection	Approved with conditions
	212803	Application for approval of reserved matters following outline approval of 191136 (Proposed one new residential dwelling and garage) – Land adjacent to Townsend Cottage Mabels Furlon, Ledbury, Herefordshire	ß	No objection, subject to the concerns raised by local residents in respect of poor water pressure being addressed and that a report from the water provider be obtained	No Decision
8	LTC MEETIN	LTC MEETING 12 AUGUST 2021			
	212394	Proposed road level platform and storage shed, space under the platform to be utilised as a storage area. Existing retaining walls and steps from pavement level down the front door to be reconfigures and replaced - <u>Dromod</u> , <u>55 Bank Crescent</u> , <u>Ledbury</u> , <u>Herefordshire</u> , <u>HR8</u> <u>1AF</u>	AM	No Objection	No Decision
S. NI	212605	Proposed extension of current driveway to enable parking off road for three cars, currently only one car can fit on the drive - <u>5 Lower Road</u> , <u>Ledbury, Herefordshire, HR8 2DH</u>	Awaiting Allocation	No objection subject to a permeable surface and good drainage system being in place	No Decision
	213054	Proposed rear extension for storage and preparation space for the butchers - 67 The Homend, Ledbury, Herefordshire, HR8 1BP	B	No objection – clerk to enquire with following: "This company have a light industrial unit on the lower road industrial	No Decision

e Dace the for	to No Decision Ig: a trial e be bace for for	Prior approval not required	No Decision
estate and Clirs have asked why they are requesting further space for storage and preparation at 67 Homend, would they be able to make use of the unit on Lower Road for this?"	No objection – clerk to enquire with following: "This company have a light industrial unit on the lower road industrial estate and Cllrs have asked why they are requesting further space for storage and preparation at 67 Homend, would they be able to make use of the unit on Lower Road for this?"	No Objections	No Objection
	B	NW	УO
	Proposed rear extension for storage and preparation space for the butchers - <u>67 The Homend, Ledbury, Herefordshire, HR8 1BP</u> Listed Building	Proposed 18.0m Phase 8 Monopole C/W wrap around Cabinet at base and associated ancillary works – <u>Land at Leadon Way, Ledbury,</u> <u>Herefordshire, HR8 2GD</u> ING – 14 OCTORER 2021	Reduce Ash tree height by c40-50 foot due to its size excess shading of surround gardens – 21 The Southend, Ledbury, Herefordshire, HR8 2EY
	<b>213055</b>	213313 1 TC MFFTI	213722

213471	externally illuminated and	Awaiting	No Objection	No Decision
	11611 0			
213472	Proposed replacement fascia signage (externally illuminated and hanging sign (fitted to existing bracket) – <u>Manchester House, 9 High</u>	Awaiting Allocation	No Objection	No Decision
	Street, Ledbury, Herefordshire, HR8 1DS – Listed building consent			
213491	Proposed two storey extension to side elevation - 70 New Street.	Awaiting	No Objection	No Decision
	Ledbury, Herefordshire, HR8 2EE	Allocation		
213685	Proposed single storey rear extension with attic space – <u>19 Bramley</u>	Awaiting	Extension requested for	No Decision
	I TC MEETING 11 NOVMEDED 2021	Allocation		
	and above concleting of the creation of 10	ą	No Objection	No Decision
C/0717	s and improvements to	2		
	non-motorised connectivity of extant residential development – South			
	of Leadon Way, Ledbury, Herefordshire, HR8 2HT			
213387	Amended scheme to convert redundant traditional agricultural buildings	Awaiting	Extension requested	No Decision
	into 5 no. residential dwellings. Previous approval references	Allocation	and given	
	Mitchell, Br			
	HR8 1HJF			
212388	Amended scheme to convert redundant traditional agricultural buildings	QW	Extension requested	No Decision
	into 5 no. residential dwellings. Previous approval references		and given	
	P184126/P and P184127/L – Upper Mitchell, Bradlow and Westhill, HR8 1H IF I ISTED RUIL DING CONSENT			
213583	T1 Birch – Fell, poor position damaging buildings and tarmac parking	OK	No objection	No Decision
	area – Old Market Court, Market Street, Ledbury, HR8 2GE			
213776	Variation of condition 2 following grant of planning permission 193297	Awaiting	No objection	No Decision
	(Demolition and removal of former builders workshops and stores. Construction of new four bedroom detached dormer bundalow with	Allocation		
	senarate darade/workshon/hike store) Amendments to internal lavout			
	– Elmswood, Victoria Road, Ledbury, Herefordshire, HR8 2BD			
<u>213823</u>	Application for variation of condition 2 following grant of planning permission 211876 – to improve the design by having all the external		No Objection	

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