



LEDBURY TOWN COUNCIL

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6 October 2021

TO: Councillors Bannister (Chair), Bradford, Harvey, Howells, Hughes, Knight, Manns (Town Mayor – Ex-officio), Morris and Troy (Chairman)

You are hereby summoned to attend a meeting of the **Planning Committee** which will be held in the **Burgage Hall, Church Street, Ledbury**, on **Thursday, 14 Planning 2021 at 7.00 pm** for the purposes of transacting the business set out below.

Yours faithfully

Angie Price
Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

A G E N D A

- 1. To receive apologies for absence**
- 2. To receive any declarations of interest and written requests for dispensations**

(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011)

(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at Herefordshire Council at least 72 hours prior to the meeting)

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Committee Chairman.

MINUTES

4. To approve and sign the minutes of the Planning Committee meeting held on 9 September 2021 (5 minutes) (Pages 3132 - 3135)
5. To review the Action Sheet (5 minutes) (Pages 3136-3137)

PLANNING

6. Planning Consultations (20 minutes)

	Application Number	Deadline for comments	Application details
6.1	213722	27 October 2021	Reduce Ash tree height by c40-50 foot due to its size excess shading of surrounding gardens – 21 The Southend, Ledbury, Herefordshire, HR8 2EY
6.2	213471	15 October 2021	Proposed replacement fascia signage (externally illuminated) and hanging sign (fitted to existing bracket) – Manchester House, 9 High Street, Ledbury, Herefordshire, HR8 1DS
6.3	213472	15 October 2021	Proposed replacement fascia signage (externally illuminated) and hanging sign (fitted to existing bracket) (Listed Building Consent) – Manchester House, 9 High Street, Ledbury, Herefordshire, HR8 1DS
6.4	213491	15 October 2021	Proposed two storey extension to side elevation – 70 New Street, Ledbury, HR8 2EE

6.5	213685	27.10.2021	Proposed single storey rear extension with attic space – 19 Bramley Close, Ledbury, Hr8 2XP
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7. Planning Decisions (5 minutes) (Pages 3138 - 3143)

WORKING PARTIES (10 minutes) (Pages 3144 - 3219)

- 8. a. Neighbourhood Development Plan**
- i. Minutes of a meeting held on 15 September 2021**
 - ii. Steering Group Notes – Meetings 46 – 49**
 - iii. Public Consultation draft report**
 - iv. Public Consultation draft executive summary**
- b. Minutes of a meeting of the Traffic Management Working Party meeting held on 1 September 2021**
- c. Minutes of a meeting of the Larger Planning Applications Working Party meetings held on 6 and 9 September**
- d. Minutes of a meeting of the Section 106 Task & Finish Group meeting held on 13 September 2021**
- 9. Riparian owner responsibilities (Pages 3220 – 3254)**
- a. Ditches & Drainage**
 - b. Process Guidance Members and Parishes**
 - c. Good Maintenance Guidance**
- 10. To note that the date of the next meeting of the Planning Committee is scheduled for 11 November 2021**

Distribution: Full agenda to: - Committee Members (8)
Town Mayor (1)
Press (2)