



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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23 July 2021

Dear Councillor

You are summoned to attend an extraordinary meeting of **LEDBURY TOWN COUNCIL** to be held on **Thursday, 29 July at 7.00 pm in the Burgage Hall, Church Lane, Ledbury**, for the purpose of transacting the business shown in the agenda below.

Yours faithfully

A Price

Angela Price PSLCC, AICCM
Town Clerk

A G E N D A

1. Apologies

2. Declarations of Interests

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

**3. To approve and sign the minutes a meeting of Council held on 27 May 2021 and an Extraordinary meeting of Council held on 23 June 2021
(Pages 1979-1989)**

**4. To approve and sign the minutes of the Annual Council Meeting held on 24 June 2021
(Pages 1990-2006)**

5. Herefordshire Councillors' Reports (Pages 2007-2008)

To receive reports from Ledbury Ward Members:

- i. Councillor Howells
- ii. Councillor Harvey (To Follow)
- iii. Councillor l'Anson (To Follow)

6. To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)

“Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting”

7. To Receive motions presented by Councillors in accordance with Standing Order 9 (Standing Item)

MINUTES

8. To receive and note the minutes of a meeting of the Economy & Tourism Committee held on 1 July 2021 and to give consideration to any recommendations therein (To Follow)

9. To receive and note the minutes of a meeting of the Planning Committee held on 8 July 2021 and to give consideration to any recommendations therein (To Follow)

10. To receive and note the minutes of a meeting of the Environment & Leisure Committee held on 15 July 2021 and to give consideration to any recommendations therein (Pages 2009-2014)

11. To receive and note the minutes of a meeting of the Finance, Policy & General Purposes Committee held on 22 July 2021 and to give consideration to any recommendations therein (Pages 2015-2021)

GOVERNANCE

12. Decision Notices (Pages 2022-2037)

13. Committee Membership

Request from Councillor Chowns to step down from the Planning Committee

14. Amended Terms of Reference (Pages 2038-2046)

- i. Economy & Tourism Committee
- ii. Finance, Policy & General Purposes Committee
- iii. Planning Committee

15. Co-option

To give consideration to when to carry out further co-option to current vacancies, which are as a result of insufficient candidates standing at the 2019 election

16. Councillor Vacancy (Page 2047)

17. To give consideration to returning to face-to-face meetings

18. Council Website (Page 2048)

19. Consideration of appointing a Councillor as an internal, internal auditor (Pages 2049-2050)

20. Request for funds from Neighbourhood Development Plan - Councillor Howells

GENERAL

21. Outside Bodies Reports (If any) (Pages 2051-2054)

- a. **Ledbury in Bloom – minutes of the Annual General Meeting held on 10 June 2021**

22. Council Newsletter (Standing Item)

23. Hills Ford Three Shires Stages Rally – Potential allocation of funding (Page 2055)

24. Date of next meeting

To note that the next meeting of Full Council is scheduled for 30 September 2021 at 7.00 pm

25. Exclusion of Press and Public

In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

26. Valuation of Council land and properties (Page 2056)

**Distribution: - Full agenda reports to all Councillors (10)
Plus file copy**

Agenda reports excluding Confidential items to Local Press (2), Library, Police and Councillor l'Anson