



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES - CHURCH STREET - LEDBURY

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16 June 2021

**TO: Councillors Bannister, Eakin, Harvey, Howells and Morris  
Plus, non-councillor members**

Dear Councillor

You are invited attend a meeting of the **Neighbourhood Development Plan Working Party** which will be held on **Tuesday, 22 June 2021 at 6.30 pm** for the purposes of transacting the business set out below. During the Covid-19 Pandemic meetings will take place via zoom (a link to join the meeting will be sent out by the Clerk prior to the meeting)

PP Yours faithfully

Angie Price  
Town Clerk

## A G E N D A

1. **Apologies for absence**
2. **Declarations of interest**
3. **To approve and sign the minutes of the meeting of the NDP WP meeting held on 25 May 2021** (Page number 652 - 654)
4. **To receive the notes of the meeting of the NDP SG meetings held from 19 May to 9 June 2021 inclusive:** (Page number 655 - 661)
  - a. NDP SG notes of meeting no. 38
  - b. NDP SG notes of meeting no. 39
  - c. NDP SG notes of meeting no. 40
  - d. NDP SG notes of meeting no. 41

5. **Update on public consultation** (Page number 662 - 664)
- a. Update on public consultation project plan
  - b. Delivery of questionnaires and leaflets
  - c. On-line survey update
  - d. Publicity carried out and planned
  - e. Plan and timetable for consultation with groups and business and call for volunteers
  - f. Plan and timetable for physical presentations and training for/call for more volunteers
  - g. Data input and analysis - timetable and training for/call for more volunteers

6. **Update on filing including website** (Verbal update)

7. **Update on funding, grant applications and budget**  
(Page number 665)

8. **Update on overall NDP project timeline** (Page number 666)

9. **Dates of future meetings**

To note that future meetings will be held on the following dates and times:  
Dates of future meetings (6.30pm Tuesday 20/07/21 and 07/09/21 already agreed)