



LEDBURY TOWN COUNCIL

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17 March 2021

TO: Councillors Bannister (Chairman), Chowns, Eakin, Harvey, Howells, Knight, Manns, Morris (Vice-Chair) and Vesma (Town Mayor – Ex-officio)

Dear Member

You are hereby summoned to attend an **extraordinary meeting of the Economic Development & Planning Committee on Monday, 22 March 2021 at 6.30 pm.** During the Covid-19 Pandemic, meetings will take place via Zoom for the purpose of transacting the business set out below.

Members of the public will be able to watch the meeting live on the Council's Facebook Page at the link below:

<https://www.facebook.com/Ledbury-Town-Council-1834014213360154/?ref=bookmarks>

Yours faithfully

Angela Price PSLCC
Town Clerk

A G E N D A

1. To receive apologies for absence
2. To receive any declarations of interest and written requests for dispensations

(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011)

(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at Herefordshire Council at least 72 hours prior to the meeting)

3. Public Participation

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. If you wish to raise a question or concern related to any item on the agenda and would like to attend the meeting, please contact the Town Clerk for the Zoom link to join the meeting.

- 4. To approve and sign, as a correct record, the minutes of a meeting of the Economic Development & Planning Committee held on 11 March 2021
(Pages 386-394)**
- 5. To review Action Sheet (Pages 395)**
- 6. To receive and note the minutes of a meeting of the Neighbourhood Development Plan Working Party held on 2 February and 2 March 2021
(Pages 396-403)**
- 7. Notes of meetings 23-25 of the Steering Group (Pages 404-412)**
- 8. To approve invoices for payment: (Pages 413-414)**
 - i. Bill Bloxsome
 - ii. Carly Tinkler
- 9. To give consideration to and agree the limited aims and objectives of the NDP revision as agreed at a meeting of Councillors on 25 January 2021 and as recommended at a meeting of the Economic Development & Planning Committee held on 11 February 2021 (Pages 415-416)**
- 10. To receive and note the following documents: (Pages 417-650)**
 - i. Topic guide 1 – Design Guide
 - ii. Topic guide 2 – Employment
 - iii. Topic guide 3 - Recreation and open spaces
 - iv. Topic guide 4 – Green infrastructure
 - v. Topic guide 5 – Settlement Boundary
 - vi. Topic guide 6 – LVBA
- 11. To review an update on documents in respect of consultation phase (Pages 651-671)**
 - i. Documents filing list
 - ii. NDP Action List
 - iii. Consultation activities record
 - iv. First Public consultation qualitative responses

**12. To give consideration to and make recommendation of for approval Full Council the following documents in respect consultation phase
(To Follow)**

- i. Issue's report
- ii. Summarised version of issues report to be distributed to residents
- iii. Residents Questionnaire
- iv. Communications and consultations plan

13. To note that the date of the next meeting of the Economic & Development & Planning Committee is scheduled for 8 April 2021

Distribution: Full agenda to: - Committee Members (7)
Town Mayor (1)
Press (2)