

**MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE
HELD ON 12 NOVEMBER 2020
VIA ZOOM**

PRESENT: Councillors Bannister (Chair), Chowns, Eakin, Harvey, Howells, Manns, Morris and Knight

IN ATTENDANCE: Angie Price – Town Clerk

P299. APOLOGIES

None received.

P300. DECLARATIONS OF INTEREST

No declarations of interest were received.

P301. PUBLIC PARTICIPATION

No questions or comments were received from members of the public.

P302. REQUEST FROM CHAIRMAN

Councillor Bannister proposed that agenda item 15, the Corporate Plan, be deferred to the last item on the agenda due to considerable interest to members and in order to finish the agenda on time.

RESOLVED:

That agenda item 15 would be moved to the end of the agenda above Date of Next Meeting.

**P303. TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE HELD ON
10 SEPTEMBER & 08 OCTOBER 2020 AS A CORRECT RECORD**

RESOLVED:

That the minutes of the meeting of the Economic Development & Planning Committee held on 10 September & 08 October 2020 be accepted as a correct record.

P304. PLANNING CONSULTATIONS

1. Planning Application 194114 – Netherhall, Church Street, Ledbury, HR8 1DJ

RESOLVED: NO OBJECTION

2. Planning Application 202447 – Land at The Orchard, Ledbury,

RESOLVED: NO OBJECTION

3. Planning Application 202570– Mistletoe Cottage, The Homend, Ledbury, HR8 1LG

RESOLVED: NO OBJECTION

4. Planning Application 203223 – The New House, Old Kennels, Ledbury, HR8 1LG

RESOLVED: NO OBJECTION

5. Planning Application 203237 –Lower Road, ledbury, HR8 2DH

RESOLVED: NO OBJECTION

6. Planning Application 203389 – 1 Ledbury Park, Ledbury, Herefordshire, HR8 1LF

RESOLVED: NO OBJECTION

7. Planning Application 203417 – 2 Larkrise, Knapp Lane, Ledbury, HR8 1AN

RESOLVED: NO OBJECTION

8. Planning Application 203500 – Crophorne, Ledbury, Herefordshire, HR8 1DD

RESOLVED: NO OBJECTION

9. Planning Application 203535 – Land at South Leadon Way, Ledbury

RESOLVED: That this item be deferred to the next meeting of Major Planning Applications Working Party, with the outcome of the meeting being reported back.

P305. **PLANNING DECISIONS**

Members were asked to receive and note the updated planning decisions.

RESOLVED: That the planning decisions be received and noted.

P306. WORKS TO TREES IN CONSERVATION AREA

Members were provided with an application for works to trees at 22 Homed, a conservation area.

RESOLVED: That the planning application for work to trees in conservation area be accepted.

P307. NOTIFICATION OF APPLICATION FOR GRANT OF PREMISES LICENCE

Members were provided with a notification of application for the sale/supply of alcohol consumption, on and off the premise of The Old Kennels Farm, Ledbury, HR8 1LG

RESOLVED: That Members support the application for grant of premises licence at The Old Kennels Farm, Ledbury, HR8 1LG.

P308. UPDATE ON THE VIADUCT APPEAL

The Town Clerk updated members on the Viaduct appeal and advised that the council had received a number of letters supporting the councils appeal against single access at the Viaduct.

Councillor Howells thanked the volunteers and members of the staff for distributing 4,500 leaflets to homeowners in Ledbury.

RESOLVED: That the update on the Viaduct be received and noted.

P309. SECTION 278 HIGHWAY WORKS – BOVIS HOMES

Members were provided with correspondence from Andy Byng at Herefordshire Council in relation to commencing a technical audit on 278 Highway Works on behalf of Bovis Homes.

Councillor Harvey suggested two councillors of the ED & P committee meeting Mr Byng to discuss the issues he raised in his correspondence. Councillor Bannister proposed that the above agenda item be deferred to the Larger Planning Application and Consultations Working Party.

RESOLVED:

- 1. That the above agenda item be deferred to the Larger Planning Application and Consultations Working Party on 18 November 2020.**
- 2. That the Clerk contact Andy Byng to arrange a meeting via zoom in order to provide a report to the Major Planning Application Working Party.**

P310. **UPDATE ON NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) WORKING PARTY**

Councillor Howells updated members on the Neighbourhood Development Plan Working Party and advised that the Working Party for 3 November had been postponed until 1 December 2020.

Councillor Harvey expressed her concerns with regards to the lack of NDP information on the website. She asked Councillor Howells to provide a written update and minutes to the next ED & P committee as opposed to a verbal update.

Councillor Manns left the meeting at 8:06

RESOLVED: That the update on the Neighbourhood Development Plan be received and noted.

P311. **UPDATE ON MAJOR PLANNING APPLICATIONS WORKING PARTY**

Councillor Bannister advised that the first Larger Planning application working Party was scheduled for 18 November 2020 at 4.00 pm.

RESOLVED: That members receive and note the update on the larger Planning Applications Working Party.

P312. **WORKING PARTY NOTES**

Town Market and Tourism Working Party

Members were asked to receive and note the notes of the Town Market and Tourism Working Party held on 21 September 2020.

The Clerk advised that members of the Town Market and Tourism had made the following recommendations:

- i. That a recommendation be sent to Economic Development and Planning Committee to agree to complete the Explore Ledbury website in line with the budget and quote that had previously been accepted.*
- ii. That a recommendation is sent to Economic Development and Planning Committee to agree to complete the Explore Ledbury website in line with the budget and quote that had previously been accepted.*

Members agreed to defer the recommendations to the Town Marketing, Tourism, Charter Market and Market House Working Party.

Notes of the Charter Market and Market House Working Party held on 29 September 2020.

Members were asked to receive and note the notes of the Charter Market and Market House Working Party held on 29 September 2020.

RESOLVED:

- 1. That the notes of the meeting Town Marketing and tourism Working Party be received and noted.**
- 2. That the notes of the Charter Market and Market House Working Party held on 29 September 2020 be received and noted.**
- 3. That the above recommendations be deferred to the Town Marketing, Tourism, Charter Market and Market House Working Party.**
- 4. That The Explore Ledbury leaflet and website is discussed as an agenda item in the next Town Marketing, Tourism, Charter Market and Market House Working Party.**

P313. LEDBURY TOWN TRAIL

Members were provided with an email from Mr Edge in relation to the Town Trail.

The Clerk advised that there is some progress in relation to the council obtaining a licence to cultivate.

RESOLVED: That Members receive and note the correspondence from Mr Edge noting that the Clerk update Mr Edge on any future progress.

P314. MARKET TOWN INVESTMENT PLAN

The Clerk advised that the first Market Investment Meeting will be held on 16 November 2020.

RESOLVED: That the verbal report from the Town Clerk be received and noted.

P315. DOUBLE YELLOW LINES REQUEST

Members received correspondence from a local resident requesting double yellow lines at the Junction of Victoria Road and Lower Road.

Councillor Bannister proposed that the agenda item be deferred to the Traffic Management Working Party. He explained that there are already 112 traffic regulations orders in Herefordshire, 7 being in Ledbury.

RESOLVED:

- 1. That the request to apply for double yellow lines at Victoria Road and Lower Road be deferred to the next Traffic Management Working Party.**
- 2. That the Town Clerk contact the Local resident to advice that the double yellow lines request will be deferred to the next Traffic Management Working Party meeting.**

P316. **NOTICE OF MODIFICATION ORDER**

Members were provided with a notice of modification order for the Wildlife and Countryside Act 1981.

RESOLVED: That Members receive and note the notice of modification order.

P317. **CORPORATE PLAN**

Members were provided with a draft action sheet for the Ledbury Town Council Corporate Plan. Councillor Bannister explained that the action sheet was an outcome of a Corporate plan meeting.

Councillor Harvey suggested each committee going through the action sheet to agree on whether they are the appropriate committee listed in the '**committee lead**' and '**stakeholders**' column and to make note of the committees' priorities. She reminded members that the action sheet is a living document over the next 3 years.

Councillor Harvey asked whether the Town Clerk could create a project plan and timeline and that members of the Economic Development and Planning Committee meet to discuss priorities and timelines in the action sheet. Members agreed to meet on Monday, 30 November 2020 at 6:30pm via zoom.

Councillor Knight proposed that the members of the Environment and Leisure Committee also meet on Monday, 30 November 2020 after the Economic Development and Planning Meeting.

RESOLVED:

- 1. That Members receive and note the draft Corporate Plan action sheet.**
- 2. That the Town Clerk create a project plan and timeline for the corporate plan action sheet.**

3. That a meeting is held on Monday, 30 November 2020 at 6:30 via zoom to discuss the Economic Development and planning priorities in the corporate plan action sheet. Noting that a meeting of the Environment and Leisure is held afterwards.

P318. **DATE OF NEXT MEETING**

To note that the date of the next meeting of the Economic Development & Planning Committee is scheduled for Thursday, 10 December 2020 at 7.30 pm by virtual means.

The Meeting ended at 9:30pm.

Signed

Dated