

LEDBURY TOWN COUNCIL

MINUTES OF A MEETING OF THE RESOURCES COMMITTEE HELD 5 NOVEMBER 2020 VIA VIRTUAL MEANS

PRESENT: Councillors Bannister, Chowns, Harvey, Knight, Vesma (Town Mayor and Chair)

ALSO PRESENT: Angie Price – Town Clerk

R87. APOLOGIES

Apologies were received from Councillor Eakin.

R88. DECLARATIONS OF INTEREST

No declarations of interest were received.

**R89. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINTUES
OF A MEETING OF THE RESOURCES COMMITTEE HELD ON 3
SEPTEMBER 2020**

RESOLVED:

That the minutes of the meeting of the Resources Committee held on 3 September 2020 be approved and signed as a correct record.

R90. TIME OFF IN LIEU

RESOLVED:

That Members receive and note the Town Clerks accrued TOIL with effect from 27 August – 27 October 2020.

R91. HEALTH AND SAFETY ISSUES

The Clerk reminded members that in the previous Resources meeting the Tour Guides had raised concerns in respect of the rear entrance/exit to the painted room opening onto a potential busy road. It was agreed that the Clerk would provide members with a copy of formal risk assessment of the painted room before a proposal was made.

Members agreed to authorise the Clerk to investigate the possibility of a ramp being fitted to the exit onto Church Street from the Painted Room to establish what would need to be done to enable this and what would be possible, bearing in mind the building is a Grade II listed building.

Councillor Knight proposed that the Clerk submit her report to the Environment and Leisure Committee, providing details on what is permissible, and the costs involved.

Councillor Harvey asked whether the Tour Guides could provide members with an idea of how many visitors over the year struggled to use the steps into the main entrance.

RESOLVED:

1. That the Town Clerk investigate the possibility of a ramp being fitted to the exit onto Church Street from the Painted Room, noting that a report is submitted to the Environment and Leisure Committee.
2. That the Tour Guides provide members with data on how many visitors had struggled with the access to the painted room.

R92. UPDATE ON STAFF/ORGANISATIONAL REVIEW

The Town Clerk updated members on the meeting with Mr Williams in relation to the comments raised by Councillor Harvey and Vesma in the organisational report. She advised that it was anticipated that a final draft of the report should be available the following week.

Councillor Vesma advised that he would welcome a report from the Clerk to sit alongside the organisational review when it is provided to Members.

RESOLVED:

1. That the update on the staff and organisational review be received and noted.

R93. DATE OF NEXT MEETING

RESOLVED:

To note that the next meeting of the Resources Committee is scheduled for 7 January 2021.

The meeting ended at 7.55 pm.

Signed

Dated