



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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25 September 2020

Dear Councillor

You are summoned to attend a meeting of **LEDBURY TOWN COUNCIL** to be held on **Thursday, 1 October 2020 at 7.30 pm** for the purpose of transacting the business set out below. During the Covid-19 Pandemic meetings will take place via zoom.

Please note there will be a presentation from the Hills Ford Three Shires at 7.00 pm prior to the Council Meeting

Yours faithfully

Angela Price PSLCC, AICCM
Town Clerk

A G E N D A

1. **Apologies**
2. **Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

3. **To approve and sign the minutes of extraordinary meetings of Council held on 15 and 17 September 2020** (Pages 1239-1246)
3. **To receive Chairman's report and correspondence** (Page 1247-1248)

5. Herefordshire Councillors' Reports (To follow)

To receive reports from Ledbury Ward Members:

- i. Councillor Howells
- ii. Councillor Harvey
- iii. Councillor l'Anson

6. To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. If you wish to raise a question or concern related to any item on the agenda please follow the link provided on our website to join via Zoom. Alternatively, you can send your questions/comments to the Town Clerk at clerk@ledburytowncouncil.gov.uk who will ensure these are considered at the meeting.

7. To Receive motions presented by Councillors in accordance with Standing Order 9

Motion received from Councillor Morris

"That the Town Council begin and then build on business and constituents' contacts in order to promote the Town and its merits."

MINUTES

8. To receive and note the minutes of a meeting of the Economic Development & Planning Committee held on 13 August and 10 September 2020 to give consideration to any recommendations therein (Pages 1249-1268)

9. To receive and note the minutes of a meeting of the Resources Committee held on 3 September 2020 and to give consideration to any recommendations therein (Pages 1269-1274)

10. To receive and note the minutes of a meeting of the Environment & Leisure Committee held on 17 September 2020 and to give consideration to any recommendations therein (Pages 1275-1288)

11. To receive and note minutes of a meeting of the Finance, Policy & General Purposes Committee held on 24 September 2020 and to give consideration to any recommendations therein (Pages 1289-1290)

FINANCE

- 12. Recommendations from other committees (If any)**

POLICIES

- 13. To approve the following policies (Pages 1291-1312)**
- i. Draft Recruitment Policy**
 - ii. Draft Sickness Absence Policy**
 - iii. Vexatious Complaints Policy**

GOVERNANCE

- 14. Working Parties Terms of Reference (Pages 1313-1320)**
- i. Christmas Lights**
 - ii. Climate Change**
 - iii. Major Planning Applications**
 - iv. Traffic Management**

- 15. Committee Membership**

To consider a request from Councillor Chowns to sit on the following Standing Committees:

Economic Development & Planning Committee
Environment & Leisure Committee

GENERAL

- 16. Outside Bodies Reports (If any)**
- i. To note that the Traders Association had advised that they do not wish to be affiliated as an outside body of the Council**
- 17. Co-option – to consider date for further co-option process**
- 18. Distinguished Citizen and Youth Achievement Awards – to agree a date for the presentation of awards**
- 19. Council Newsletter (Standing Item) (Pages 1321-1322)**
- 20. Town Clerks Report (Pages 1323-1324)**
- 21. Recommendations from other Committees (If any)**
- 22. Meeting with Herefordshire Council Cabinet (Pages 1325-1326)**

23. Request from Knife Angel Hereford Group (Pages 1327-1328)

24. Date of next meeting

To note that the next meeting of Full Council is scheduled 3 December 2020

**Distribution: - Full agenda reports to all Councillors (10)
Plus file copy**

**Agenda reports excluding Confidential items to Local Press
(2), Library, Police and Councillor l'Anson**