

**Ledbury Town Council Current Year
Annual Budget - By Centre**

		<u>2019/20</u>		<u>2020/21</u>			<u>2021/22</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>101</u>	<u>Closed Churchyard</u>									
4203	Closed Churchyard Maint Contra	0	442	5,000	678	0	0	0	0	0
4205	Grounds Maintenance (Contract)	10,000	8,222	1,500	666	0	0	0	0	0
4224	Wheely Bins Refuse Collection	330	199	337	130	0	0	0	0	0
4250	Repairs/Trees/Improvements	2,000	0	4,540	0	0	0	0	0	0
4251	Churchyard Wall repairs	2,500	0	0	0	0	0	0	0	0
	Overhead Expenditure	14,830	8,862	11,377	1,474	0	0	0	0	0
	Movement to/(from) Gen Reserve	(14,830)	(8,862)	(11,377)	(1,474)	0		0		
<u>102</u>	<u>Cemetery & Buildings</u>									
1100	Cemetery Interment Income	10,000	6,221	10,000	5,593	0	0	0	0	0
1110	Transfer Of Exclusive Right Of	0	0	360	0	0	0	0	0	0
1130	Cemetery Memorial Permit Income	1,000	863	1,000	724	0	0	0	0	0
1160	Mortuary Rent Income	2,000	2,000	2,000	833	0	0	0	0	0
1161	Chapel Hire	0	0	250	0	0	0	0	0	0
	Total Income	13,000	9,084	13,610	7,150	0	0	0	0	0
4000	Staff Salaries	0	0	46,000	3,829	0	0	0	0	0
4020	Cleaning	450	0	0	0	0	0	0	0	0
4110	Rates	2,500	2,615	2,550	1,169	0	0	0	0	0
4115	Environmental Services	0	0	200	0	0	0	0	0	0
4122	Electricity	0	0	1,290	755	0	0	0	0	0
4123	Lighting Heating, Running Cost	1,460	244	0	44	0	0	0	0	0
4130	Insurance	792	2,276	2,482	0	0	0	0	0	0

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4160	Window Cleaning	60	0	60	0	0	0	0	0
4170	Maintenance	1,155	293	2,000	0	0	0	0	0
4200	Tools & Materials	0	0	2,000	5,935	0	0	0	0
4201	Equipment Hire	0	0	2,000	0	0	0	0	0
4206	Grounds Maintenance (Extras)	1,750	957	2,000	689	0	0	0	0
4223	Perimeter Wall Repairs	8,000	1,130	5,000	0	0	0	0	0
4225	Skip Hire	1,200	1,740	1,500	710	0	0	0	0
4226	New area	500	0	0	0	0	0	0	0
4227	Memorial Testing	0	2,304	2,000	0	0	0	0	0
4250	Repairs/Trees/Inprovements	1,575	132	2,000	0	0	0	0	0
4300	Vehicle Repair	0	0	816	395	0	0	0	0
4310	Vehicle Rplacement/Refurb	0	0	1,500	0	0	0	0	0
4330	Fuel	900	522	1,580	502	0	0	0	0
4340	Insurance, Tax & MOT	0	0	1,071	837	0	0	0	0
4416	Equipment Maintenance	0	0	1,000	275	0	0	0	0
4430	Advertising	0	0	510	0	0	0	0	0
4592	Health & Safety	0	0	500	449	0	0	0	0
	Overhead Expenditure	20,342	12,212	78,059	15,588	0	0	0	0
	Movement to/(from) Gen Reserve	(7,342)	(3,128)	(64,449)	(8,438)	0	0		
103	Grounds Maintenance								
4010	Grounds Officer	30,000	24,088	0	0	0	0	0	0
4016	Town Cleaner	15,750	0	16,000	0	0	0	0	0
4017	Deputy Groundsman	20,000	2,076	0	0	0	0	0	0
4018	National Insurance	3,045	8,512	0	-541	0	0	0	0

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	<u>2019/20</u>		<u>2020/21</u>				<u>2021/22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4019 Pension	10,605	9,893	0	-719	0	0	0	0	0
4200 Tools & Materials	1,575	2,208	0	-409	0	0	0	0	0
4300 Vehicle Repair	1,050	61	0	0	0	0	0	0	0
4310 Vehicle Replacement/Refurb	800	0	0	0	0	0	0	0	0
4330 Fuel	600	557	0	0	0	0	0	0	0
4340 Insurance, Tax & MOT	1,050	762	0	0	0	0	0	0	0
Overhead Expenditure	84,475	48,158	16,000	-1,669	0	0	0	0	0
Movement to/(from) Gen Reserve	(84,475)	(48,158)	(16,000)	1,669	0		0		
105 Painted Room									
1450 Painted Room Sales Income	3,000	985	2,000	89	0	0	0	0	0
1451 Painted Room Donations Income	2,500	1,529	2,500	265	0	0	0	0	0
Total Income	5,500	2,515	4,500	354	0	0	0	0	0
4170 Maintenance	700	0	715	0	0	0	0	0	0
4430 Advertising	450	185	460	0	0	0	0	0	0
4700 Stock	500	440	510	0	0	0	0	0	0
4702 Tour Guides	11,550	6,845	6,550	3,584	0	0	0	0	0
Overhead Expenditure	13,200	7,470	8,235	3,584	0	0	0	0	0
Movement to/(from) Gen Reserve	(7,700)	(4,956)	(3,735)	(3,230)	0		0		
107 Town Promotion									
4703 Promotional Material	4,000	0	4,000	0	0	0	0	0	0
4704 Tourism/ Allotments/Centenary	1,050	0	1,071	0	0	0	0	0	0

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<u>2019/20</u>			<u>2020/21</u>				<u>2021/22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4705 Signage	4,000	643	4,000	0	0	0	0	0	0
4706 Town Plan Projects	4,000	0	4,000	0	0	0	0	0	0
Overhead Expenditure	13,050	643	13,071	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(13,050)	(642)	(13,071)	0	0				
<u>108</u>	<u>Amenity Areas</u>								
4174 CCTV New/ Security	0	0	1,000	0	0	0	0	0	0
4204 Dog Hill Wood Management Plan/	1,050	0	1,071	0	0	0	0	0	0
4205 Grounds Maintenance (Contract)	0	0	4,040	3,145	0	0	0	0	0
4208 Dog Hill Wood Maintenance	4,241	3,378	0	0	0	0	0	0	0
4209 Dog Hill Wood Maint Extras	500	116	500	0	0	0	0	0	0
4210 Dog Hill Wood Coppicing	1,155	963	1,178	0	0	0	0	0	0
4228 General Tree works	1,500	280	1,530	0	0	0	0	0	0
4252 General Park Maintenance	4,000	3,866	4,097	-270	0	0	0	0	0
4253 General Park Verges	840	253	500	0	0	0	0	0	0
Overhead Expenditure	13,286	8,855	13,916	2,875	0	0	0	0	0
Movement to/(from) Gen Reserve	(13,286)	(8,855)	(13,916)	(2,875)	0				
<u>110</u>	<u>Recreation Ground</u>								
4130 Insurance	1,500	3,286	836	0	0	0	0	0	0
4131 Insurance (CCTV)	1,500	0	150	0	0	0	0	0	0
4170 Maintenance	0	3,758	0	-1,677	0	0	0	0	0
4174 CCTV New/ Security	1,050	0	1,050	0	0	0	0	0	0
4175 CCTV Maintenance	720	927	750	10	0	0	0	0	0

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4205 Grounds Maintenance (Contract)	7,000	8,160	7,854	3,384	0	0	0	0	0
4206 Grounds Maintenance (Extras)	0	0	5,000	1,545	0	0	0	0	0
4224 Wheely Bins Refuse Collection	700	0	700	0	0	0	0	0	0
4229 Street Light Maintenance	0	0	500	0	0	0	0	0	0
4230 ROSPA Reports	50	49	51	59	0	0	0	0	0
4235 Play Equipment-New	10,500	0	5,000	0	0	0	0	0	0
4236 Repairs Rec Ground Play Equipm	0	0	2,000	0	0	0	0	0	0
4237 Skate Park	15,750	0	5,000	0	0	0	0	0	0
4238 Recreation Ground Youth Shelte	7,875	3,746	1,000	990	0	0	0	0	0
4270 Litter Bins	300	0	306	0	0	0	0	0	0
			30,197	4,311	0	0	0	0	0
	46,945	19,925	(30,197)	(4,311)	0				
Overhead Expenditure									
Movement to/(from) Gen Reserve									
115 Baskets (/Christmas Lights)									
1270 Fund Raising-Grotto/Stalls	1,050	0	1,000	0	0	0	0	0	0
	1,050	0	1,000	0	0	0	0	0	0
Total Income									
4130 Insurance	118	0	250	0	0	0	0	0	0
4592 Health & Safety	0	0	0	17	0	0	0	0	0
4640 Christmas Lights	7,350	0	0	0	0	0	0	0	0
4641 Christmas Lights Rental	0	7,005	13,000	0	0	0	0	0	0
4642 Christmas Lights Event	0	1,083	0	0	0	0	0	0	0
4650 Hanging Basket Supply	3,200	2,656	3,500	2,826	0	0	0	0	0
4651 Fertiliser/Water Equipment	250	0	0	0	0	0	0	0	0

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2019/20		2020/21			2021/22				
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	10,918	10,744	16,750	2,843	0	0	0	0	0
	(9,868)	(10,744)	(15,750)	(2,843)	0		0		

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1460 Ceremony Room Income	4,200	1,541	4,284	866	0	0	0	0	0
Total Income	4,200	1,541	4,284	866	0	0	0	0	0
4000 Staff Salaries	6,500	0	0	53	0	0	0	0	0
4005 Ceremony Co-ordinator	0	242	0	0	0	0	0	0	0
4007 Ceremony Room Licence Fee	500	0	500	0	0	0	0	0	0
4020 Cleaning	0	0	717	0	0	0	0	0	0
4430 Advertising	500	450	0	0	0	0	0	0	0
4481 Telephones	0	0	0	440	0	0	0	0	0
Overhead Expenditure	7,500	692	1,217	493	0	0	0	0	0
Movement to/(from) Gen Reserve	(3,300)	849	3,067	373	0	0	0	0	0
125 Green Spaces Maintenance									
1712 P3 Scheme Income	1,766	1	0	0	0	0	0	0	0
Total Income	1,766	1	0	0	0	0	0	0	0
4013 Devolved Services (grass cutti	2,500	0	2,500	0	0	0	0	0	0
4014 Lengthsman scheme (basic)	5,000	2,484	3,000	-672	0	0	0	0	0
4015 P3 scheme	2,500	1,568	2,500	-448	0	0	0	0	0
Overhead Expenditure	10,000	4,032	8,000	-1,120	0	0	0	0	0
Movement to/(from) Gen Reserve	(8,234)	(4,031)	(8,000)	1,120	0	0	0	0	0
127 Services and Events									
1471 Dog Poop Bags	0	0	2,000	208	0	0	0	0	0

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1875 Miscellaneous Income	0	0	0	32	0	0	0	0	0
Total Income	0	0	2,000	240	0	0	0	0	0
4271 Dog Bags	700	700	700	0	0	0	0	0	0
4600 Town Crier/Fees & Subs	800	0	800	80	0	0	0	0	0
4601 Town Crier/Uniforms	1,050	0	1,071	0	0	0	0	0	0
4605 Events Barriers	750	478	765	470	0	0	0	0	0
4606 October Fair	0	2,793	0	0	0	0	0	0	0
4607 Events	0	0	30,000	1,661	0	0	0	0	0
4850 Poppy Wreath	100	138	0	0	0	0	0	0	0
Overhead Expenditure	3,400	4,108	33,336	2,211	0	0	0	0	0
Movement to/(from) Gen Reserve	(3,400)	(4,108)	(31,336)	(1,971)	0		0		
201 Market House									
1030 Market House Income	1,000	1,335	1,500	3,569	0	0	0	0	0
Total Income	1,000	1,335	1,500	3,569	0	0	0	0	0
4110 Rates	1,670	1,743	1,703	677	0	0	0	0	0
4122 Electricity	0	0	0	6,871	0	0	0	0	0
4123 Lighting Heating, Running Cost	1,500	4,711	1,500	104	0	0	0	0	0
4130 Insurance	2,769	1,485	1,486	0	0	0	0	0	0
4150 Cleaning	120	0	122	0	0	0	0	0	0
4170 Maintenance	2,100	1,819	5,200	0	0	0	0	0	0
Overhead Expenditure	8,159	9,759	10,011	7,651	0	0	0	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(7,159)</u>	<u>(8,424)</u>	<u>(8,511)</u>	<u>(4,082)</u>	<u>0</u>		<u>0</u>		
202	<u>Town Council Offices</u>									
1035	Office Rental Income	5,200	4,595	0	0	0	0	0	0	0
1460	Ceremony Room Income	0	0	250	0	0	0	0	0	0
1875	Miscellaneous Income	0	6	0	0	0	0	0	0	0
	Total Income	<u>5,200</u>	<u>4,601</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4110	Rates	5,775	7,120	5,891	3,015	0	0	0	0	0
4123	Lighting Heating, Running Cost	5,500	5,658	5,610	4,339	0	0	0	0	0
4130	Insurance	1,175	2,900	4,785	0	0	0	0	0	0
4150	Cleaning	2,415	2,079	0	815	0	0	0	0	0
4155	Housekeeping	500	506	0	0	0	0	0	0	0
4157	New heaters	0	124	0	0	0	0	0	0	0
4160	Window Cleaning	250	146	0	35	0	0	0	0	0
4170	Maintenance	1,575	2,183	2,000	24	0	0	0	0	0
4171	PAT Testing	200	0	700	0	0	0	0	0	0
4182	Repairs	1,575	0	2,000	0	0	0	0	0	0
4185	Alarms	3,990	4,970	4,070	487	0	0	0	0	0
4592	Health & Safety	0	0	2,500	132	0	0	0	0	0
4950	(UnspecProj)Devolved Services	0	0	5,000	0	0	0	0	0	0
	Overhead Expenditure	<u>22,955</u>	<u>25,685</u>	<u>32,556</u>	<u>8,846</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>(17,755)</u>	<u>(21,085)</u>	<u>(32,306)</u>	<u>(8,846)</u>	<u>0</u>		<u>0</u>		
210	<u>Civic Matters</u>									

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	<u>2019/20</u>		<u>2020/21</u>			<u>2021/22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	Carried Forward
4130 Insurance	40	0	81	0	0	0	0	0
4529 Civic Insignia	200	0	204	0	0	0	0	0
4530 Civic Insignia Maintenance	100	158	200	0	0	0	0	0
4531 Roll of Honour	30	46	50	0	0	0	0	0
4532 Flag Pole	160	120	153	120	0	0	0	0
4535 Civic Hospitality	1,500	1,164	1,530	0	0	0	0	0
Overhead Expenditure	2,030	1,488	2,218	120	0	0	0	0
Movement to/(from) Gen Reserve	(2,030)	(1,488)	(2,218)	(120)	0			
214 Grants with Powers								
1718 October Fair Donation Income	2,000	2,250	2,000	0	0	0	0	0
Total Income	2,000	2,250	2,000	0	0	0	0	0
4800 Barrett Browning Clock	150	88	150	70	0	0	0	0
4801 Carnival Association	1,000	1,000	0	0	0	0	0	0
4802 Community Association	2,500	0	0	0	0	0	0	0
4803 CVA Transport	8,000	8,000	0	0	0	0	0	0
4804 Railway Station	450	440	0	0	0	0	0	0
4820 Poetry Festival	2,500	2,200	0	0	0	0	0	0
4825 CAB	8,250	5,000	0	0	0	0	0	0
4826 Malvern Hills AONB Partnership	500	500	0	0	0	0	0	0
4830 October Fair	2,000	0	0	0	0	0	0	0
4852 Age UK	3,000	0	0	0	0	0	0	0
4856 Design Award	100	0	0	0	0	0	0	0
4866 Primary School	1,000	1,000	0	0	0	0	0	0

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4870 Youth Budget	2,500	7,850	5,000	0	0	0	0	0	0
4875 Distinguished Citizen Awards	150	69	250	0	0	0	0	0	0
4890 Unspecified Grants	500	1,450	34,500	26,440	0	0	0	0	0
Overhead Expenditure	32,600	27,597	39,900	26,510	0	0	0	0	0
Movement to/(from) Gen Reserve	(30,600)	(25,347)	(37,900)	(26,510)	0				
220 Finance and General Purposes									
1870 Bank Interest Received Income	800	1,316	816	274	0	0	0	0	0
1900 Precept Income	477,153	477,153	0	265,989	0	0	0	0	0
1901 Council Tax Support Grant	0	0	0	500	0	0	0	0	0
1902 Western Power WayLeave	0	0	0	6	0	0	0	0	0
Total Income	477,953	478,469	816	266,769	0	0	0	0	0
4130 Insurance	3,086	0	0	0	0	0	0	0	0
4430 Advertising	500	3	1,000	0	0	0	0	0	0
4460 Subscriptions	2,415	1,067	2,463	603	0	0	0	0	0
4550 Bank Charges	550	579	561	178	0	0	0	0	0
4551 Data Protection	40	40	1,000	0	0	0	0	0	0
4579 Audit Internal	2,100	625	2,150	450	0	0	0	0	0
4580 Audit External	5,250	2,000	5,355	0	0	0	0	0	0
4589 Legal Costs Awarded Against Co	0	7,005	0	-5,838	0	0	0	0	0
4590 Professional Services	10,000	13,461	15,000	66,993	0	0	0	0	0
4591 Repay Reserves	10,500	0	0	0	0	0	0	0	0
4592 Health & Safety	5,250	2,156	5,000	568	0	0	0	0	0
4593 Special Audit Review	0	600	0	0	0	0	0	0	0

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4899									
	750	0	0	0	0	0	0	0	0
4940	20,000	2	0	0	0	0	0	0	0
4950	10,500	0	0	0	0	0	0	0	0
	70,941	27,538	32,529	62,955	0	0	0	0	0
	407,012	450,931	(31,713)	203,815	0		0		
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4050 Staff Training	3,150	1,488	4,000	99	0	0	0	0	0
4051 Officers Travel/Conference/Sub	0	0	1,000	424	0	0	0	0	0
Overhead Expenditure	124,740	156,897	145,437	76,194	0	0	0	0	0
Movement to/(from) Gen Reserve	(124,740)	(156,897)	(145,437)	(76,194)	0		0		
<u>235 Office Facilities & Equipment</u>									
4000 Staff Salaries	0	0	0	7	0	0	0	0	0
4155 Housekeeping	0	84	0	0	0	0	0	0	0
4400 Stationery	2,000	3,331	2,500	2,340	0	0	0	0	0
4405 Photocopier Hire	732	979	747	406	0	0	0	0	0
4410 Photocopier Costs	750	2,545	2,500	338	0	0	0	0	0
4415 Office Support & Equipment	500	2,235	1,000	0	0	0	0	0	0
4444 Petty Cash	0	834	0	300	0	0	0	0	0
4455 Postage	750	1,283	0	271	0	0	0	0	0
4480 ICT-Computers	4,000	13,032	0	-335	0	0	0	0	0
4481 Telephones	4,300	8,947	0	261	0	0	0	0	0
Overhead Expenditure	13,032	33,271	6,747	3,587	0	0	0	0	0
Movement to/(from) Gen Reserve	(13,032)	(33,270)	(6,747)	(3,587)	0		0		
<u>301 Planning/Economic Development</u>									
1031 Town Centre Facilities	0	0	3,000	0	0	0	0	0	0
1090 Charter Market Income	12,350	8,288	11,500	0	0	0	0	0	0
Total Income	12,350	8,288	14,500	0	0	0	0	0	0

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**Ledbury Town Council Current Year
Annual Budget - By Centre**

	<u>2019/20</u>		<u>2020/21</u>				<u>2021/22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4274 Speed Indicator Device	0	490	0	0	0	0	0	0	0
4546 Traffic Management	8,200	587	10,000	90	0	0	0	0	0
4549 Charter Market improvements	1,050	0	1,000	0	0	0	0	0	0
Overhead Expenditure	9,250	1,077	11,000	90	0	0	0	0	0
Movement to/(from) Gen Reserve	3,100	7,211	3,500	(90)	0		0		
302 Special Projects									
4270 Litter Bins	0	0	5,000	2,584	0	0	0	0	0
4310 Vehicle Rplacement/Refurb	0	0	4,500	108	0	0	0	0	0
4881 Market House Renovations	0	0	10,000	0	0	0	0	0	0
4882 Phone Box Renovations & Fittin	0	0	6,000	-2	0	0	0	0	0
4883 Heritage Projects	0	0	5,000	0	0	0	0	0	0
4884 Smart Water	0	0	10,000	0	0	0	0	0	0
4885 Climate Change	0	0	2,000	0	0	0	0	0	0
Overhead Expenditure	0	0	42,500	2,690	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	(42,500)	(2,690)	0		0		
401 Full Council									
4415 Office Support & Equipment	0	0	2,000	271	0	0	0	0	0
4455 Postage	0	0	1,000	30	0	0	0	0	0
4480 ICT-Computers	0	0	2,000	492	0	0	0	0	0
4481 Telephones	0	0	3,366	2,124	0	0	0	0	0
4482 Website	0	0	4,000	99	0	0	0	0	0
4483 ICT Services & Software Lease	0	0	5,000	2,663	0	0	0	0	0

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**Ledbury Town Council Current Year
Annual Budget - By Centre**

	<u>2019/20</u>		<u>2020/21</u>				<u>2021/22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4543 Neighbourhood Plan	0	0	10,000	3,000	0	0	0	0	0
Overhead Expenditure	0	0	27,366	8,680	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	(27,366)	(8,680)	0		0		
Total Budget Income	524,019	523,405	44,460	294,269	0	0	0	0	0
Expenditure	564,085	439,500	599,438	262,533	0	0	0	0	0
Movement to/(from) Gen Reserve	(40,066)	83,905	(554,978)	31,736	0		0		

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