

NOTES OF A MEETING OF THE TRAFFIC MANAGEMENT WORKING PARTY
MEETING HELD ON 18 AUGUST 2020

PRESENT: Councillors Bannister (Chair), Eakin and Howells

ALSO PRESENT: Angie Price – Town Clerk

30. APOLOGIES FOR ABSENCE

No apologies had been received

31. DECLARATIONS OF INTEREST

No declarations of interest were made

32. TERMS OF REFERENCE

Members were provided with a copy of the Terms of Reference.

Members noted that the Terms of Reference document was too detailed for a working party and agreed to use the below items:

- I. Traffic flow, road safety and parking
- II. To produce and recommend to a traffic management plan to ED&P
- III. Consider active travel measures
- IV. To review access to bus and train services.

RESOLVED:

That a RECOMMENDATION is sent to the next Economic Development and Planning Committee to accept the amended Terms of Reference for the Traffic Management Working Party.

33. NOTES OF A MEETING OF THE TRAFFIC MANAGEMENT WORKING PARTY HELD ON 9 MARCH 2020

The Town Clerk advised that due to Covid-19 lockdown, she was unable to invite Graham Hornsby, the traffic regulation officer at Herefordshire Council to the meeting. She advised that she send an invite for the next Traffic Working Party Meeting.

RESOLVED:

- 1. That the notes of the meeting of the Traffic Management Working Party held on 9 March be received as a correct record.**

2. That the Clerk invite Graham Hornsby, The Traffic Regulation Order Officer at Herefordshire Council to the next meeting of the group.

34. **MABELS FURLONG & PARKWAY – SUBMISSIONS AND SURVEY UPDATE**

Councillor Howells advised that the next step is to produce an analysis of the survey collected by residents to create priorities and actions.

Councillor Bannister felt that it would be beneficial to agree on a deadline for the analysis

RESOLVED:

1. That Annie Lindon produce an analysis of the raw data collected by residents in relation to parking issues at Mabel's Furlong.
2. That Annie Lindon produces a similar survey of Parkway for the next Traffic Management Meeting

35. **SPEED INDICATORS**

Councillor Howells updated members on the progress of the three speed indicators that the Council would like to install on the Ross Road, Parkway, and Bildulph Way by the school.

The Town Clerk advised that the surveys needed to install speed indicators had been completed by Herefordshire Council and that she would chase for the results and data and subsequently release a statement to the public.

RESOLVED:

That a RECOMMENDATION is sent to the Economic Development and Planning Committee to install a speed indicator on the Hereford Road which will be programmed to 20mph

36. **20 MPH RESTRICTIONS**

Members felt that the 20mp restrictions had not been implemented well, including signage not being visible and poor consultation. They suggested contacting Herefordshire Council to ask whether they would improve the signage, including supplying 'new speed limit' signage to advise members who are not currently aware of the change.

RESOLVED:

That a RECOMMENDATION is sent to the Economic Development and Planning Committee to request that Herefordshire Council supply more visible signage for the new 20 mph zones throughout Ledbury.

37. **PARKING ON MASEFIELD ROAD**

Councillor Howells advised that issues in relation to parking on Masefield Road was also listed in the parking survey on item 5.

Members agreed to look at the Parking on Masefield Road along with Parkway and Mabel's Furlong together, and that they revisit this once the analysis has been created.

38. **IMPACT OF DEVELOPMENT AND PROPOSED DEVELOPMENT OF TRAFFIC MANAGEMENT (STANDING ITEM)**

An update on the appeal was received and noted from the Chairman.

39. **DATE OF NEXT MEETING**

It was agreed that the date of the next meeting would be held on 15 September at 4:30pm

The meeting ended at

LEDBURY TOWN COUNCIL

TRAFFIC MANAGEMENT WORKING PARTY

TERMS OF REFERENCE

The purpose of the Working Party is responds to issues related to traffic and travel management by way of recommendations to the Economic Development & Planning Committee.

1. Membership

Members of the Working Party will be appointed every year at the Annual Town Council meeting and will consist of both Town Councillors and members of relevant local groups/organisations.

The Membership will be made up of Councillors, stakeholders and representatives of local community groups.

Council Members of the Working Party will be appointed on an annual basis at the Annual Meeting of the Town Council.

2. Chairman

A Chairman will be appointed for the working party every year at the first meeting of the Working Party.

The Clerk will ensure minutes are taken from the meeting ensuring the capture of any actions proposed. This report will be submitted to the next meeting of the Economic Development & Planning Committee for consideration.

3. Powers

Working Parties cannot make decisions on behalf of the Town Council, and any recommendations made by this group will be subject to approval by the Economic Development Committee, Finance Committee and/or Council. This group has no budgetary powers.

The Council's Standing Orders apply to all meetings of the Working Party.

4. Responsibilities and Areas of Operation

- i. To consider issues around traffic flow, road safety and parking.
- ii. To produce and recommend to a traffic management plan to the Economic Development and Planning Committee.
- iii. To consider active travel measures for the town.
- iv. To review access to bus and train services in Ledbury and the surrounding areas.

