

Agenda  
Item 4

**MINUTES OF A MEETING OF THE  
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE  
HELD ON 13 AUGUST 2020  
VIA ZOOM**

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**PRESENT:** Councillors: Bannister, Eakin, Harvey, Howells, Morris

**IN ATTENDANCE:** Angie Price – Town Clerk

**P240. APOLOGIES**

Apologies were received from Councillors Manns & Vesma

**P245. DECLARATIONS OF INTEREST**

No declarations of interest were received.

**P245. PUBLIC PARTICIPATION**

The Town Clerk advised Members that she had received both supporting and non-supporting letters in relation to application number 201718. She had also received correspondence from concerned residents regarding the cycling on Church Lane. Residents believed that there were Byelaws in relation to public right of way and asked whether the council would provide signage.

Councillor Harvey suggested contacting Herefordshire Council to find whether there is a Byelaw in place on Church Lane.

**P247. TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE  
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE OF 9 JULY  
2020 AS A CORRECT RECORD**

**RESOLVED:**

That the minutes of the meeting of the Economic Development & Planning Committee held on 9 July 2020 be approved and signed as a correct record.

**P248. PLANNING CONSULTATIONS**

1. Planning Application 201718 - East of Dymock Road, Ledbury. Herefordshire, HR8 2JQ

Councillor Bannister noted that there were 12 letters of support and 15 letters of objection on the Herefordshire planning portal in relation to planning application 201718. However, he advised that only 3 of the 12 supporting letters were from Ledbury residents.

Councillor Harvey felt that a response should come from Full Council as opposed to the planning committee. She suggested going back to planning officers with an interim response and to note that Full Council will make further comments when documentation becomes available. Councillor Harvey suggested that Ledbury Council contacting Ledbury nurseries to ask whether they were at full capacity and whether an extra nursery would be beneficial to the town alongside the growth plan for the town.

Councillor Bannister advised that the planning application did not support the NPPF and therefore felt that it would have a negative effect on the town.

Councillor Howells proposed that members defer the application until further documentation is available. Councillor Harvey agreed with Councillor Howells statement and noted that it would be beneficial to engage in the local trader community to ask for their opinions.

**RESOLVED: That the planning application be deferred to the next Economic Planning and Development Committee.**

2. Planning Application 201956 – Parkway House. Little Woolpits Lane, Parkway, Herefordshire, HR8 2JG

**RESOLVED: NO OBJECTIONS**

3. Planning Application 202014 – Oakland House, South Parade, Ledbury, Herefordshire. HR8 2HB

**RESOLVED: NO OBJECTIONS**

4. Planning Application 202016 - Oakland House, South Parade, Ledbury, Herefordshire. HR8 2HB – Listed building consent

**RESOLVED: NO OBJECTIONS**

5. Planning Application 202100 – Changes to the design – Sequani, Ledbury. Herefordshire. HR8 1LH

Councillor Howells raised concerns in respect of the colour choice of the proposed cladding on the new building, he noted that the colour did not support the AONB design code and subsequently would have an impact on the Area of Outstanding Natural Beauty.

Councillor Harvey also suggested the council highlight the importance on lighting and light pollution to meet the “Dark Skies” requirements.

**RESOLVED: NO OBJECTION** subject to the colour scheme on the building being compliant with the design guide criteria of the AONB and the correct lighting being installed in line with "Dark Skies" and AONB Guidance.

6. Planning Application 202109 – Massington Lodge, Eastnor, Ledbury, Herefordshire, HR8 1EG

**RESOLVED: NO OBJECTION**

7. Planning Application 202111 – Coop Supermarket, New Street, Ledbury, HR8 2EZ

**RESOLVED: NO OBJECTION**

8. Planning Application 202407 – Starlight Craft Gallery, Skipp Alley, Ledbury HR8 1BN

**RESOLVED: NO OBJECTION**

9. Planning Application 202415 – The Pavilion, Tennis Club, Ledbury, HR8 2JE

Councillor Harvey encouraged the Tennis club to investigate adopting a planting scheme.

**RESOLVED: NO OBJECTION** subject to Hereford Council adopting a re-planting scheme.

P249. **PLANNING DECISIONS**

Councillor Harvey updated members on the landscaping at St Katherine's and advised that the revised planning application for the landscaping had been approved. She explained that she had contacted to local stakeholder's including Ledbury Town Council to ask whether they would like the landscaping to be community led as opposed to Herefordshire Council.

**RESOLVED:**

1. That the list of planning application decisions be received and noted.
2. That an update on the landscaping at St Katherine's and The Barn be included on the agenda for the next meeting of the Economic Development & Planning Committee.



**P250. NOTIFICATION OF APPEAL DECISION – THE WYLDE HOUSE, LEDBURY**

Members were provided with a planning appeal in relation to planning application P192371 at Wylde House, Ledbury.

**RESOLVED: That the notification of appeal decision be received and noted.**

**P251. CORRESPONDANCE RECEIVED IN RESPECT OF CYLISTS ON CHURCH LANE**

The Town Clerk advised that she had received a letter for a concerned resident regarding.

Councillor Bannister reminded residents that the Town Clerk was going to investigate whether there is a Bye Law on Church Lane.

Councillor Harvey advised that she had also received health and safety concerns regarding some cyclists using the foot path on Tilley's alley onto the High Street.

**RESOLVED:**

- 1. That the correspondence received from the concerned resident is received and noted.**
- 2. That the Town Clerk contact Herefordshire Council to investigate whether there are any Bye Laws in relation to cycling on Church Lane.**

**P252. UPDATE ON PROGRESS OF WORKING PARTIES**

Members were provided with an update on working parties and were asked to consider a 'consultation working party' to facilitate consideration of the government consultations in respect of 'planning for the Future'.

The Town Clerk advised that she provide all members with working party agendas and reports going forward.

Councillor Harvey asked whether there could be a section on the Ledbury Town Council website for members in relation to working parties. The Town Clerk advised that the administrator had already started a Working Parties page on the website.

Councillors Bannister and Howells noted that the working party 'Major Planning applications' was missing from the report.

Nominations were requested for Members to sit on the below working party.

**Major Planning Applications**

Councillor Bannister  
Councillor Howells  
Councillor Harvey

**RESOLVED:**

1. That the Working Parties update be received and noted
2. That That the Membership of the Major planning applications Working Party for the 2020/21 Municipal Year be as above
3. Members agreed that the consultation in respect of Planning for the Future be considered at the Major Planning Applications Working Party.

P253.

**UPDATE ON THE NEIGHBOURHOOD DEVELOPMENT PLAN**

Councillor Howells provided members with an update on the Neighbourhood development plan. He advised that there would be a three-phase return to the Working party including:

1. A meeting of key members on 26<sup>th</sup> August in the Market House
2. A meeting of the Steering group to action the notes of the above meeting
3. A full Working Party Meeting

**RESOLVED:**

**That update on the Neighbourhood Development Plan be received and noted.**

P254.

**RESPONSE FROM HEREFORDSHIRE IN RESPECT OF X-RAY SERVICES IN LEDBURY**

Members were provided with a response to the letter of complaint that the Clerk sent in respect of the x-ray services in Ledbury.

Councillor Harvey suggested that the Council acknowledge the letter and propose that the Council ask to be notified of any future changes to the service provision.

After a lengthy discussion, members agreed that the Council respond to the NHS CCG to ask what their plans are to provide Ledbury with hospital facilities with a view to a meeting in the future. It was also proposed that The Town Clerk would also ask for a cost analysis how

much it would cost residents to travel as opposed to the Herefordshire's cost to stay in Ledbury.

**RESOLVED:**

1. That members receive and note the correspondence from the NHS CCG
2. That the Council respond to the NHS CCG to ask what their plans are to provide Ledbury with hospital facilities with a view to a meeting in the future, and that they provide an analysis of how much it would cost residents.

P255. **CORPORATE PLAN**

Members were requested to arrange a date for a meeting to discuss the corporate plan.

Councillor Bannister proposed that he contacts members via email to arrange a meeting.

**RESOLVED:**

**That Councillor Bannister contacts members via email to arrange a meeting for the corporate plan before the end of August.**

P256. **SLOW WAYS PROJECT**

Members were provided with a report in relation to an initiative in respect of mapping footpaths in Ledbury.

Councillor Harvey suggested contacting sustainable Ledbury and other local groups who would be interested in the initiative and create a press release.

**RESOLVED:**

1. That Ledbury Council promote the Slow Ways Project Within Ledbury
2. That the Town Clerk create a press release inviting individuals or local groups to ask whether they would be interested in the Slow Ways project initiative.

P257. **CAR PARKING CHARGES REVIEW**

Members were provided with car parking charges review 2020-consultation.



Councillor Harvey updated members on the consultation as a County Councillor and suggested organising a separate meeting of car parking charges to discuss a response to the consultation.

**RESOLVED: That the Town Clerk organises a 'Car Parking Charge' meeting on Thursday, 20 August at 6:30pm.**

P258. **HEREFORDSHIRE HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT**

Members were provided with correspondence from the Herefordshire Council Economy and Place Directorate asking whether Parish Councils would be willing to provide examples of site assessment work in relation to the NDP.

Councillor Howells proposed that the Council agree to share the landscape capacity assessment which will be available at the end of the year.

**RESOLVED: That the Council agree to share the landscape capacity assessment and site assessment work with Herefordshire Council when completed.**

P259. **GEOSITE MAINTENANCE IN KNAPP LANE QUARRY**

Members were requested to give permission to Geosite maintenance in Knapp Lane Quarry.

The Clerk explained that the site is a disused quarry dug into the hillside of Dog Hill Wood which Ledbury Town Council own. She explained that the proposed work would be to expose the Aymestry Limestone on the back face of the quarry and to improve the access path from the road.

Members agreed that they would like to help where possible, including providing signage if needed.

**RESOLVED: That the Council agree to give permission for Geosite Maintenance to the quarry located into the hillside of Dog Hill Wood**

P260. **DATE OF NEXT MEETING**

**RESOLVED: To note that the date of the next Economic Development and Planning Committee will be held on 10 September 2020.**

The Meeting ended

Signed .....

Dated .....

DRAFT



# ACTION SHEET

## ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

09-Jul-20

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
P228	That the newspaper article in relation to Town Marketing and Tourism be deferred to the Town Marketing and Tourism Working Party.	TC		Date to be confirmed for first meeting	
P229	That the Charter Market Promotion update be delegated to the Town Marketing and Tourism Working Party.	TC		Date to be confirmed for first meeting	
P231	That Councillor Howells and Knight ask for members of the Traders Association feedback in relation to the Pavement Licenses.	PH & DK		No report back as yet	
P232(3)	That a timetable of Neighbourhood Development Working Party meetings be published on the Town Council website.	TC/AO		Timetable to be confirmed with Council Members of Working Party	
P237(2)	That a Task and Finish group look through the Corporate Plan and create actions and recommendations.	TC & AO		Meeting arranged for 16 September 2020	

13.08.2020

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
P248(1)	<b>That Planning Application 201718 be deferred to a future meeting of the ED &amp; PL Committee</b>	TC	10.09.2020	<b>To be considered at a future meeting of ED &amp; PL</b>	<b>In progress</b>
P248(2,3,4,6,7,8)	That no objection be given in relation to these planning applications	TC	14.08.2020	Response sent to HC Planning Dept	Completed
P248(5)	That no objection be raised in respect of this planning application subject to the colour scheme on the exterior of the building being compliant with the design guide criteria of the AONB and that the correct lighting being installed in line with the design guide.	TC	14.08.2020	Response sent to HC Planning Dept	Completed
P248(9)	No objection subject to the consideration of the adoption of a planting scheme	TC	14.08.2020	Response sent to HC Planning Dept	Completed
P249(2)	That an update on the landscaping at St Katherine's and the Barn be included on the agenda of the ED & PL Committee in September 2020	TC	10.09.2020	Item to be included on September agenda	Completed
P251(2)	<b>That the Town Clerk contact HC to investigate whether there are any Bye Laws in relation to cycling on Church Lane</b>	TC	14.08.2020	<b>Enquiry email sent to HC - waiting on response</b>	<b>In progress</b>
P252(2)	That the membership of the major planning applications working party for 2020/21 municipal year be Cllrs Bannister, Howells and Harvey		13.08.2020		Completed
P252(3)	<b>Members agreed that the consultation in respect of Planning for the Future be considered at the major planning applications working party</b>	TC		<b>Meeting to be arranged</b>	<b>In Progress</b>
P254(2)	That the Clerk respond to the NHS CCG to ask what their plans are to provide Ledbury with hospital facilities with a view to a meeting in the future, and that they provide an analysis of how much it would cost residents	TC	14.08.2020	Letter sent - awaiting response	Completed
P255	That Councillor Bannister contacts members via email to arrange a meeting for the corporate plan before the end of August.	Cllr Bannister		Meeting arranged for 16.09.2020	In Progress

P256(1)	That LTC promote the Slow Ways project within Ledbury					
P256(2)	That the TC create a press release inviting individuals or local groups to ask whether they would be interested in the Slow Ways Project initiative	TC				In progress
P257	That the TC organise a Car Parking Charge meeting on 20.08.2020	TC	20.08.2020	Meeting held		Completed
P258	That the Council agree to share the LSCA and site assessment work with HC when completed	TC/NDP				On completion
P259	That the Council agree to give permission for Geosite Maintenance to the quarry located into the hillside of Dog Hill Wood	TC	14.08.2020	Advised of offer of support		Completed



