

**Ledbury Town Council Current Year
Annual Budget - By Centre**

Agenda Item 10.

		<u>2018/19</u>		<u>2019/20</u>			<u>2020/21</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>101</u>	<u>Closed Churchyard</u>									
1875	Miscellaneous Income	0	137	0	0	0	0	0	0	0
	Total Income	0	137	0	0	0	0	0	0	0
4203	Closed Churchyard Maint Contra	0	0	0	1,567	0	0	0	0	0
4205	Grounds Maintenance (Contract)	8,348	4,123	10,000	4,888	0	0	0	0	0
4206	Grounds Maintenance (Extras)	450	0	0	0	0	0	0	0	0
4224	Wheely Bins Refuse Collection	330	326	330	133	0	0	0	0	0
4250	Repairs/Trees/Inprovements	1,000	420	2,000	0	0	0	0	0	0
4251	Churchyard Wall repairs	2,000	0	2,500	0	0	0	0	0	0
	Overhead Expenditure	12,128	4,869	14,830	6,588	0	0	0	0	0
	Movement to/(from) Gen Reserve	(12,128)	(4,732)	(14,830)	(6,588)	0		0		
<u>102</u>	<u>Cemetery & Buildings</u>									
1100	Burials	10,000	6,242	10,000	5,419	0	0	0	0	0
1130	Memorials	1,000	1,936	1,000	1,245	0	0	0	0	0
1160	Mortuary Rent Services	2,000	1,833	2,000	1,667	0	0	0	0	0
1875	Miscellaneous Income	0	398	0	0	0	0	0	0	0
	Total Income	13,000	10,409	13,000	8,331	0	0	0	0	0
4020	(Cleaning)	450	0	450	0	0	0	0	0	0
4110	Rates	2,185	2,476	2,500	1,961	0	0	0	0	0
4115	(Environmental Services)	200	46	0	0	0	0	0	0	0
4122	(Electricity)	1,200	2,485	0	0	0	0	0	0	0

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Agenda Item 9

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	2018/19		2019/20				2020/21		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4123 Lighting Heating, Running Cost	0	0	1,460	-48	0	0	0	0	0
4130 Insurance	792	665	792	0	0	0	0	0	0
4160 Window Cleaning	60	0	60	0	0	0	0	0	0
4170 Maintenance	1,100	1,140	1,155	1,747	0	0	0	0	0
4200 Tools & Materials	0	0	0	106	0	0	0	0	0
4206 Grounds Maintenance (Extras)	250	150	250	957	0	0	0	0	0
4223 Perimeter Wall Repairs	25,000	2,000	8,000	1,130	0	0	0	0	0
4225 Skip Hire	1,000	1,050	1,200	1,215	0	0	0	0	0
4226 New area	500	0	500	0	0	0	0	0	0
4227 Memorial Testing	0	0	0	2,304	0	0	0	0	0
4250 Repairs/Trees/Improvements	1,500	420	1,575	132	0	0	0	0	0
4330 Fuel	900	0	900	466	0	0	0	0	0
	35,137	10,433	18,842	9,970	0	0	0	0	0
Overhead Expenditure									
Movement to/(from) Gen Reserve	(22,137)	(23)	(5,842)	(1,640)	0		0		
103 Grounds Maintenance									
4000 Staff Salaries	0	0	0	2,199	0	0	0	0	0
4010 Grounds Officer	22,000	15,830	30,000	12,707	0	0	0	0	0
4016 Town Cleaner	0	0	15,750	0	0	0	0	0	0
4017 Deputy Groundsman	0	0	20,000	2,076	0	0	0	0	0
4018 National Insurance	2,900	2,397	3,045	5,256	0	0	0	0	0
4019 Pension	5,100	3,280	10,605	6,115	0	0	0	0	0
4200 Tools & Materials	1,500	1,131	1,575	1,458	0	0	0	0	0
4300 Vehicle Repair	1,000	0	1,050	61	0	0	0	0	0

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2018/19		2019/20			2020/21			
Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4310 Vehicle Rplacement/Refurb	800	0	800	0	0	0	0	0
4330 Fuel	600	646	600	494	0	0	0	0
4340 Insurance, Tax & MOT	1,000	1,046	1,050	762	0	0	0	0
Overhead Expenditure	34,900	24,331	84,475	31,129	0	0	0	0
Movement to/(from) Gen Reserve	(34,900)	(24,331)	(84,475)	(31,129)	0	0		
105 Painted Room								
1450 Painted Room Sales	3,000	1,829	3,000	985	0	0	0	0
1451 Painted Room Donations	2,500	2,732	2,500	1,529	0	0	0	0
Total Income	5,500	4,561	5,500	2,515	0	0	0	0
4170 Maintenance	700	0	700	0	0	0	0	0
4430 Advertising	300	115	450	185	0	0	0	0
4700 Stock	500	113	500	115	0	0	0	0
4702 Tour Guides	11,000	11,721	11,550	5,263	0	0	0	0
Overhead Expenditure	12,500	11,948	13,200	5,563	0	0	0	0
Movement to/(from) Gen Reserve	(7,000)	(7,388)	(7,700)	(3,049)	0	0		
107 Town Promotion								
4703 Promotional Material	2,000	1,302	4,000	0	0	0	0	0
4704 Tourism/ Allotments/Centenary	1,000	642	1,050	0	0	0	0	0
4705 Signage	1,000	0	4,000	643	0	0	0	0
4706 Town Plan Projects	0	0	4,000	0	0	0	0	0
Overhead Expenditure	4,000	1,944	13,050	643	0	0	0	0

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2018/19		2019/20				2020/21			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve									
108	(4,000)	(1,944)	(13,050)	(642)	0		0		
<u>Amenity Areas</u>									
4204	1,000	0	1,050	0	0	0	0	0	0
4205	0	120	0	0	0	0	0	0	0
4208	4,030	3,732	4,241	1,879	0	0	0	0	0
4209	500	736	500	116	0	0	0	0	0
4210	1,100	1,000	1,155	0	0	0	0	0	0
4228	500	650	1,500	280	0	0	0	0	0
4252	3,275	3,644	4,000	2,136	0	0	0	0	0
4253	840	1,450	840	253	0	0	0	0	0
Overhead Expenditure			13,286	4,663	0	0	0	0	0
Movement to/(from) Gen Reserve									
	(11,245)	(11,332)	(13,286)	(4,663)	0		0		
110	<u>Recreation Ground</u>								
4130	0	7,973	1,500	0	0	0	0	0	0
4131	154	129	1,500	0	0	0	0	0	0
4132	516	430	0	0	0	0	0	0	0
4133	681	573	0	0	0	0	0	0	0
4170	0	0	0	5,672	0	0	0	0	0
4174	1,000	0	1,050	0	0	0	0	0	0
4175	720	0	720	826	0	0	0	0	0
4205	16,201	11,923	7,000	1,277	0	0	0	0	0
4206	300	905	0	0	0	0	0	0	0

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2018/19		2019/20				2020/21		
Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4224	700	0	700	0	0	0	0	0
4230	50	0	50	49	0	0	0	0
4235	0	0	10,500	0	0	0	0	0
4236	0	197	0	0	0	0	0	0
4237	15,000	0	15,750	0	0	0	0	0
4238	17,500	21,387	7,875	0	0	0	0	0
4270	300	0	300	0	0	0	0	0
4899	0	49	0	0	0	0	0	0
Overhead Expenditure		53,122	43,567	7,824	0	0	0	0
Movement to/(from) Gen Reserve		(53,122)	(43,567)	(7,824)	0	0	0	0
<u>Baskets (/Christmas Lights)</u>								
1270	1,000	223	1,050	0	0	0	0	0
Total Income		1,000	223	0	0	0	0	0
4011	0	1,485	0	0	0	0	0	0
4130	118	99	118	0	0	0	0	0
4640	7,000	5,406	7,350	0	0	0	0	0
4641	0	7,440	0	0	0	0	0	0
4642	500	0	0	1,083	0	0	0	0
4650	2,500	4,067	3,200	2,656	0	0	0	0
4651	250	830	250	0	0	0	0	0
Overhead Expenditure		10,368	19,327	3,739	0	0	0	0
Movement to/(from) Gen Reserve		(9,368)	(19,104)	(3,739)	0	0	0	0

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		<u>2018/19</u>		<u>2019/20</u>			<u>2020/21</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>118</u>	<u>Minor Infrastructure</u>									
1290	Income War Memorial Refurbishm	0	0	0	15,321	0	0	0	0	0
	Total Income	0	0	0	15,321	0	0	0	0	0
4130	Insurance	433	364	433	0	0	0	0	0	0
4176	CCTV Link to Hereford	8,018	8,017	8,419	4,009	0	0	0	0	0
4212	Definitive Footpaths	100	0	100	0	0	0	0	0	0
4213	New Mills Path-Grass Cutting	371	496	0	0	0	0	0	0	0
4214	Gloucester Rd Seats Grass Cut	371	158	0	50	0	0	0	0	0
4218	War Memorial Cleaning	500	450	500	450	0	0	0	0	0
4219	War Memorial Insurance	330	278	330	0	0	0	0	0	0
4221	War Memorial refurbishment	4,000	1,750	15,000	12,768	0	0	0	0	0
4275	Street Furniture	1,000	312	1,050	0	0	0	0	0	0
4276	External power supply -High St	100	0	100	0	0	0	0	0	0
	Overhead Expenditure	15,223	11,825	25,932	17,276	0	0	0	0	0
	Movement to/(from) Gen Reserve	(15,223)	(11,825)	(25,932)	(1,955)	0		0		
<u>120</u>	<u>Non-Statutory Services</u>									
1460	Ceremony Room Income	4,000	4,445	4,200	1,354	0	0	0	0	0
	Total Income	4,000	4,445	4,200	1,354	0	0	0	0	0
4000	Staff Salaries	0	0	6,500	45	0	0	0	0	0
4005	Ceremony Co-ordinator	800	312	0	198	0	0	0	0	0
4006	Ceremony Room Facilities	500	0	0	0	0	0	0	0	0

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		<u>2018/19</u>		<u>2019/20</u>				<u>2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4007	Ceremony Room Licence Fee	500	0	500	0	0	0	0	0	0
4020	(Cleaning)	200	0	0	0	0	0	0	0	0
4430	Advertising	500	0	500	450	0	0	0	0	0
	Overhead Expenditure	2,500	312	7,500	693	0	0	0	0	0
	Movement to/(from) Gen Reserve	1,500	4,133	(3,300)	661	0		0		
<u>125</u>	<u>Green Spaces Maintenance</u>									
1710	Lengthsman (basic) Income	0	269	0	0	0	0	0	0	0
1712	P3 Scheme Income	1,766	2,116	1,766	1	0	0	0	0	0
	Total Income	1,766	2,385	1,766	1	0	0	0	0	0
4013	Devolved Services (grass cutti	5,000	0	2,500	0	0	0	0	0	0
4014	Lengthsman scheme (basic)	5,016	2,688	5,000	896	0	0	0	0	0
4015	P3 scheme	2,295	2,240	2,500	560	0	0	0	0	0
	Overhead Expenditure	12,311	4,928	10,000	1,456	0	0	0	0	0
	Movement to/(from) Gen Reserve	(10,545)	(2,543)	(8,234)	(1,455)	0		0		
<u>127</u>	<u>Services and Events</u>									
4271	Dog Bags	700	700	700	700	0	0	0	0	0
4600	Town Crier/Fees & Subs	800	0	800	0	0	0	0	0	0
4601	Town Crier/Uniforms	1,000	0	1,050	0	0	0	0	0	0
4605	Events Barriers	750	125	750	478	0	0	0	0	0
4606	October Fair	0	3,419	0	2,093	0	0	0	0	0
4850	Poppy Wreath	100	25	100	138	0	0	0	0	0

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<u>2018/19</u>		<u>2019/20</u>				<u>2020/21</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure									
Movement to/(from) Gen Reserve									
	3,350	4,269	3,400	3,408	0	0	0	0	0
	(3,350)	(4,269)	(3,400)	(3,408)	0		0		
Market House									
1030	1,000	1,131	1,000	1,335	0	0	0	0	0
	1,000	1,131	1,000	1,335	0	0	0	0	0
Total Income									
4110	1,590	1,538	1,670	1,308	0	0	0	0	0
4115	40	0	0	0	0	0	0	0	0
4123	1,500	553	1,500	1,188	0	0	0	0	0
4130	2,637	2,218	2,769	0	0	0	0	0	0
4150	400	0	120	0	0	0	0	0	0
4170	2,000	1,324	2,100	1,278	0	0	0	0	0
4180	1,000	0	0	0	0	0	0	0	0
Overhead Expenditure									
	9,167	5,633	8,159	3,774	0	0	0	0	0
Movement to/(from) Gen Reserve									
	(8,167)	(4,502)	(7,159)	(2,438)	0		0		
Town Council Offices									
1035	5,200	7,367	5,200	4,595	0	0	0	0	0
1875	0	126	0	6	0	0	0	0	0
Total Income									
	5,200	7,493	5,200	4,601	0	0	0	0	0
4110	5,500	6,367	5,775	5,341	0	0	0	0	0
4115	721	563	0	0	0	0	0	0	0

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	<u>2018/19</u>		<u>2019/20</u>			<u>2020/21</u>	
	Budget	Actual	Total	Actual YTD	Projected	Agreed	Carried Forward
4123 Lighting Heating, Running Cost	5,000	4,936	5,500	3,713	0	0	0
4130 Insurance	1,119	941	1,175	0	0	0	0
4150 Cleaning	2,300	2,126	2,415	1,539	0	0	0
4155 Housekeeping	400	408	500	277	0	0	0
4157 New heaters	1,500	0	0	124	0	0	0
4160 Window Cleaning	250	152	250	111	0	0	0
4170 Maintenance	1,500	2,360	1,575	170	0	0	0
4171 PAT Testing	200	167	200	0	0	0	0
4182 Repairs	1,500	0	1,575	0	0	0	0
4185 Alarms	3,800	3,113	3,990	2,262	0	0	0
4270 Litter Bins	0	0	0	1,238	0	0	0
4645 (Seasonal Decorations)	150	0	0	0	0	0	0
4899 (Miscellaneous Expenses)	0	380	0	0	0	0	0
Overhead Expenditure	23,940	21,513	22,955	14,774	0	0	0
Movement to/(from) Gen Reserve	(18,740)	(14,020)	(17,755)	(10,173)	0	0	
210 Civic Matters							
4130 Insurance	40	33	40	0	0	0	0
4529 Civic Insignia	200	146	200	0	0	0	0
4530 Civic Insignia Maintenance	100	0	100	158	0	0	0
4531 Roll of Honour	30	0	30	46	0	0	0
4532 Flag Pole	160	0	160	120	0	0	0
4535 Civic Hospitality	3,250	1,400	1,500	1,164	0	0	0
Overhead Expenditure	3,780	1,579	2,030	1,488	0	0	0

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	<u>2018/19</u>		<u>2019/20</u>			<u>2020/21</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(3,780)</u>	<u>(1,579)</u>	<u>(2,030)</u>	<u>(1,488)</u>	<u>0</u>		<u>0</u>		
214 Grants with Powers									
1718 October Fair Rights	2,000	2,250	2,000	2,250	0	0	0	0	0
Total Income	<u>2,000</u>	<u>2,250</u>	<u>2,000</u>	<u>2,250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4800 Barrett Browning Clock	500	252	150	58	0	0	0	0	0
4801 Carnival Association	1,000	1,000	1,000	1,000	0	0	0	0	0
4802 Community Association	2,500	2,500	2,500	0	0	0	0	0	0
4803 CVA Transport	7,000	7,000	8,000	8,000	0	0	0	0	0
4804 Railway Station	450	450	450	440	0	0	0	0	0
4820 Poetry Festival	2,200	2,200	2,500	2,200	0	0	0	0	0
4823 Ledbury Places	1,000	1,000	0	0	0	0	0	0	0
4825 CAB	8,250	7,083	8,250	5,000	0	0	0	0	0
4826 Malvern Hills AONB Partnership	500	500	500	500	0	0	0	0	0
4830 October Fair	2,000	0	2,000	0	0	0	0	0	0
4852 Age UK	2,750	2,750	3,000	0	0	0	0	0	0
4856 Design Award	100	0	100	0	0	0	0	0	0
4866 Primary School	750	750	1,000	1,000	0	0	0	0	0
4870 Youth Budget	2,500	1,000	2,500	7,850	0	0	0	0	0
4875 Distinguished Citizen Awards	250	143	150	69	0	0	0	0	0
4890 Unspecified Grants	1,000	300	500	950	0	0	0	0	0
Overhead Expenditure	<u>32,750</u>	<u>26,929</u>	<u>32,600</u>	<u>27,067</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(30,750)</u>	<u>(24,679)</u>	<u>(30,600)</u>	<u>(24,817)</u>	<u>0</u>		<u>0</u>		

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	<u>2018/19</u>		<u>2019/20</u>				<u>2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>220 Finance and General Purposes</u>									
1870 Interest Received	800	1,073	800	997	0	0	0	0	0
1900 Precept Received	375,771	375,771	477,153	477,153	0	0	0	0	0
Total Income	376,571	376,844	477,953	478,150	0	0	0	0	0
4130 Insurance	2,939	2,008	3,086	0	0	0	0	0	0
4430 Advertising	500	1,004	500	3	0	0	0	0	0
4460 Subscriptions	2,300	2,150	2,415	1,067	0	0	0	0	0
4550 Bank Charges	550	396	550	473	0	0	0	0	0
4551 Data Protection	40	40	40	0	0	0	0	0	0
4579 Audit Internal	2,000	420	2,100	625	0	0	0	0	0
4580 Audit External	5,000	13,673	5,250	2,000	0	0	0	0	0
4589 Legal Costs Awarded Against Co	0	96,262	0	0	0	0	0	0	0
4590 Professional Services	5,000	23,137	10,000	6,407	0	0	0	0	0
4591 Repay Reserves	10,000	0	10,500	0	0	0	0	0	0
4592 Health & Safety	5,000	2,015	5,250	266	0	0	0	0	0
4899 (Miscellaneous Expenses)	750	1,198	750	0	0	0	0	0	0
4940 Listed Building Reserve	10,000	0	20,000	0	0	0	0	0	0
4945 Operational Review	2,000	0	0	0	0	0	0	0	0
4950 (UnspecProj)Devolved Services	10,000	0	10,500	0	0	0	0	0	0
Overhead Expenditure	56,079	142,303	70,941	10,841	0	0	0	0	0
Movement to/(from) Gen Reserve	320,492	234,541	407,012	467,309	0			0	
<u>225 Councillors/Newsletter</u>									

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4420 Newsletter	1,000	423	1,000	382	0	0	0	0	0
4500 Town Mayors Expenses	2,000	1,085	1,500	1,021	0	0	0	0	0
4520 Councillors Expenses	500	15	500	0	0	0	0	0	0
4525 Councillors Training	500	180	1,500	753	0	0	0	0	0
4540 Election Expenses	7,600	7,591	10,000	0	0	0	0	0	0
4545 Annual & Other Meetings	600	756	2,000	0	0	0	0	0	0
Overhead Expenditure	12,200	10,050	16,500	2,156	0	0	0	0	0
Movement to/(from) Gen Reserve	(12,200)	(10,050)	(16,500)	(2,156)	0		0		
230 Management and Payroll									
4000 Staff Salaries	38,000	28,922	90,300	73,320	0	0	0	0	0
4001 Temporary Staff Salaries	38,000	40,324	0	4,283	0	0	0	0	0
4018 National Insurance	6,800	7,184	7,140	18,127	0	0	0	0	0
4019 Pension	23,000	11,206	24,150	19,974	0	0	0	0	0
4050 Staff Training	3,000	791	3,150	996	0	0	0	0	0
Overhead Expenditure	108,800	88,427	124,740	116,701	0	0	0	0	0
Movement to/(from) Gen Reserve	(108,800)	(88,427)	(124,740)	(116,701)	0		0		
235 Office Facilities & Equipment									
1470 Photocopy Income	0	60	0	0	0	0	0	0	0
Total Income	0	60	0	0	0	0	0	0	0
4155 Housekeeping	0	11	0	84	0	0	0	0	0
4400 Stationery	2,400	2,824	2,000	2,345	0	0	0	0	0

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**Ledbury Town Council Current Year
Annual Budget - By Centre**

2018/19			2019/20			2020/21		
Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4405 Photocopier Hire	732	1,361	732	660	0	0	0	0
4410 Photocopier Costs	750	350	750	2,184	0	0	0	0
4415 Office Support & Equipment	1,000	312	500	663	0	0	0	0
4444 Petty Cash	0	63	0	0	0	0	0	0
4455 Postage	1,000	794	750	1,009	0	0	0	0
4480 ICT-Computers	9,000	11,654	4,000	5,240	0	0	0	0
4481 Telephones	3,300	3,207	3,300	7,845	0	0	0	0
Overhead Expenditure	18,182	20,576	12,032	20,030	0	0	0	0
Movement to/(from) Gen Reserve	(18,182)	(20,516)	(12,032)	(20,030)	0	0		
<u>301 Planning/Economic Development</u>								
1090 Charter Market Tolls	13,000	11,742	12,350	7,407	0	0	0	0
Total Income	13,000	11,742	12,350	7,407	0	0	0	0
4274 Speed Indicator Device	0	0	0	490	0	0	0	0
4546 Traffic Management	4,000	0	8,200	0	0	0	0	0
4548 Job Fair/Business Forum	175	0	0	0	0	0	0	0
4549 Charter Market improvements	1,000	318	1,050	0	0	0	0	0
Overhead Expenditure	5,175	318	9,250	490	0	0	0	0
Movement to/(from) Gen Reserve	7,825	11,424	3,100	6,917	0	0		
<u>401 Full Council</u>								
1850 Grants received	9,250	0	0	0	0	0	0	0
Total Income	9,250	0	0	0	0	0	0	0

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**Ledbury Town Council Current Year
Annual Budget - By Centre**

	<u>2018/19</u>		<u>2019/20</u>				<u>2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4543 Neighbourhood Plan	8,693	16	0	0	0	0	0	0	0
Overhead Expenditure	8,693	16	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	557	(16)	0	0	0		0		
Total Budget Income	432,287	421,680	524,019	521,264	0	0	0	0	0
Expenditure	485,550	466,427	561,585	290,274	0	0	0	0	0
Movement to/(from) Gen Reserve	(53,263)	(44,747)	(37,566)	230,990	0		0		

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