

LEDBURY TOWN COUNCIL

FINANCE, POLICY & GENERAL PURPOSES COMMITTEE	27 FEBRUARY 2020	AGENDA ITEM: 13
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Report prepared by Angie Price – Town Clerk

GRANT APPLICATIONS

Purpose of Report

The purpose of this report is to provide Members of the Finance, Policy & General Purposes Committee with applications for grant funding.

Detailed Information

The following grant applications have been received:

1. **Under £500 applications**

- a. Ledbury Community Day – amount requested £300
- b. Ledbury Food Group – amount requested £500

2. **Over £500 applications**

- a. Community Voluntary Action Ledbury District (community Action Ledbury) – amount requested - £8,000

3. **Multi-year application**

- a. Dream Your Future Counselling – amount requested:
Year 1 - £540
Year 2 - £540
Year 3 - £540

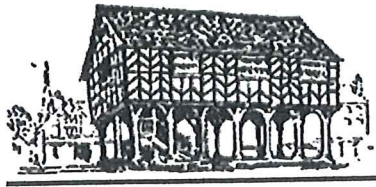
Members will recall that at the meeting of the Committee held on 23 January 2020, the application from Dream Your Future Counselling was deferred for more information. Following that meeting the Clerk has reviewed the website of the organisation but found that whilst it does list schools that they work with it does not give any information as to what they do. However, the Clerk did find out that they are registered with the Hereford Council Wish page.

The organisation has been contacted requesting further information on and it is hoped that this information will be available for consideration at the meeting.

Currently there is a sum of approximately £8,000 remaining in Community Grants of the 2019/20 budget. However, should members agree to award the grants as requested then consideration could be given to them being awarded in the 2020/21 financial year.

Recommendation

1. That Members consider which, if any of the organisations to award grants to and if so, how much is to be awarded,
2. That should Members agree to award grants to all the organisations and the sum being awarded exceeds the amount available in the 2019/20 grants budget, they resolve which ones should be awarded in the 2019/20 financial year and which should be awarded from the 2020/21 financial year.



LEDBURY TOWN COUNCIL

GRANTS POLICY

- 1) The sum set aside each financial year for donations, is to be recommended annually by the Finance, Policy & General Purposes Committee and agreed annually at the Full Council meeting in which the precept is resolved.
- 2) All applications for donations must be made in writing and submitted to the Clerk.
- 3) All grant applications must be agreed at a meeting of Full Council by way of recommendation from the Finance, Policy & General Committee.
- 4) Ledbury Town Council must satisfy itself that the grant will benefit the area and a significant number of residents. Ideally there should be clear evidence of local need or demand for the proposed project/activity.
- 5) Each application must be accompanied by the required supporting documents.

GRANTS CONDITIONS

- 1) Grants will not be:
 - a. awarded to individuals.
 - b. made retrospectively.
 - c. awarded to fund activities of a political nature.
 - d. awarded to organisations that make, or attempt to make, profit for the benefit of their members or owners.
- 2) All applicants receiving a grant will be requested to provide an End of Project Report within 3 months of the project completion. (Unless agreed otherwise, projects should be completed within 1 year of a grant offer).
- 3) All grants are awarded at the Town Council's discretion. Ledbury Town Council's decision is final and there is no right of appeal.
- 4) Successful grant recipients will be asked to attend the Town Council offices to receive their grant and to consent to a photograph to be used as part of a press release publicising the award.

- 5) The Council reserves the right to recall any grant given to an organisation which ceases to operate during the council's financial year in which the grant has been given.
- 6) The Council will take action and will terminate the grant if evidence is presented of dishonesty or negligence on the part of the recipient which could bring the Council into disrepute.
- 7) Application timescales:
 - a. Multi-year applications must be received before 1-Sept of the year before the grant is requested to start.
 - b. Over £500 applications must be received before 1-Sept or 1-Feb of the year in which the grant is requested.

Under £500 applications can be submitted at any time of the year.