



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY

HEREFORDSHIRE HR8 1DH - Tel. (01531) 632306

e-mail: clerk@ledburytowncouncil.gov.uk

website: www.ledburytowncouncil.gov.uk

23 January 2020

TO: Councillors Bannister, Eakin, Harvey, Howells (Town Mayor) and Morris

Dear Councillor

You are invited attend a meeting of the **Neighbourhood Development Plan Working Party** which will be held in the **Town Council Offices, Church Street, Ledbury**, on **Monday, 27 January 2020 at 7.30 pm** for the purposes of transacting the business set out below.

Yours faithfully

Angie Price
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act 1998

A G E N D A

- 1. Introductions**
- 2. Apologies for absence**
- 3. Declarations of interest (Councillors only)**
- 4. To receive the notes of the meeting of the NDP WP meeting held on 18 November 2020 (Pages 1-6)**
- 5. Notes from meeting with consultants 9 December 2019 (To Follow)**
- 6. Notes from workshop with consultants 7 January 2020 (To Follow)**

7. **Recommendations from 7 January 2020 workshop: (To Follow)**
 - a) **Revisions to the Schedule of Work and project timeline. Proposal that the work be divided into two stages.**
 - b) **Proposal that an NDP Steering Group undertake the Landuse Group Work**
 - c) **Employment Land – is there a need for employment land allocation in addition to Core Strategy 12 ha site?**
 - d) **Housing – is there a need for more housing allocation - are there any unmet needs?**
 - e) **Services and Facilities – should NDP policies be criteria based rather than site specific**
 - f) **Design Guide. Should the Design guide be fully revised or tidied up with a view to incorporating existing proposals into the revised NDP**
8. **Website and social media**
9. **Filing and record keeping – Standard Template for Record Keeping (To Follow)**
10. **LSCA baseline evidence gathering – report on progress (To Follow)**
11. **Confidentiality Agreement and Declaration of Interest (To Follow)**
12. **Dates of next meetings**