

**MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE
HELD ON 12 DECEMBER 2019
IN THE TOWN COUNCIL OFFICES, LEDBURY**

PRESENT: Councillors: Bannister, Harvey, Howells (Ex-Officio) Manns, Morris

IN ATTENDANCE: The Town Clerk – Angela Price
Administrator - Olivia Bundy

P133. APOLOGIES

Apologies were received from Councillors Eakin, Knight and Vesma (Chair).

P134. DECLARATION OF INTERESTS

None received

P135. PUBLIC PARTICIPATION

No members of the public were present.

P136. TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE ECONOMIC DEVELOPMENT & PLANNING COMMITTEE HELD ON 21 NOVEMBER 2019

Members were asked to approve and sign the minutes of a meeting of Economic Planning and Development held on 21 November 2019

Councillor Harvey asked for an update on minute number P122 regarding the letter to be sent to Bovis Homes in respect of the land owned by the Town Council. The Clerk advised that a letter had been sent and Councillor Harvey asked whether reference had been made to the "SUDS" in the letter. The Clerk advised that this had been included in the letter.

The Clerk advised that she would send members a copy of the letter and in future ensure that letters are uploaded as an attachment to minutes on the website. She advised members that Bovis Homes had replied and that currently they were not considering the proposal of a footbridge as it was not a legal requirement, however they had advised that they had met with HCC Highways and as a result of that meeting they would be re-submitting their application with some amendments in due course.

RESOLVED:

- 1. That the minutes of the meeting of Economic Planning and Development committee be approved and signed as correct record.**
- 2. That in future letters sent as a result of a decision at Council or Standing Committee meetings would be attached as an appendix to minutes of that meeting.**

P137. PLANNING CONSULTATIONS

RESOLVED:

None Received

P138. PLANNING DECISIONS

Members noted that the decision for planning number 18447 needed to be updated to 'disposal notice' due to the applicant not providing the relevant documents in time.

Due to the positive outcome at the Planning Meeting regarding the single access at the Viaduct, it was agreed to postpone the Extraordinary Full Council Meeting on 19 December 2019 until the New Year, when it was anticipated further information on a way forward would be available

Council Bannister felt that it would be beneficial to create a working party to deal with future appeals and suggested that the council agree to a budget for legal representation. He also felt that it would be in the Council's best interest to investigate gaining the Rule 6 Status for future inquiries and applications.

The Town Clerk advised that the above recommendation could go to Full Council in February.

Councillor Harvey advised members that she was due to have a meeting with Tony Johnson, a Councillor and Ward Member of Hope End. She advised that they would be discussing how a second access could be achieved at the Viaduct and work with the community to do more than the minimum to enable the development to go forward.

RESOLVED:

That the planning application decisions be received and noted

P139.

TO RECEIVE AN UPDATE ON THE TRAFFIC MANAGEMENT WORKING PARTY, INCLUDING NOTES OF A MEETING HELD ON 18 NOVEMBER 2019

The Clerk informed members that the West Midlands Trains Workshop had been cancelled due to time constraints and lack of information in respect of advertising. She advised that she would be liaising with West Midlands Trains to rearrange a date in the New Year.

Councillor Harvey suggested that The Town Clerk investigate the Terms of Reference regarding addressing members of the working Party, in respect of non-councillor members. She also suggested investigating Confidentiality Agreements for members due to the discussions and nature of the Neighbourhood Development Working Party.

RESOLVED

That the minutes of the Traffic Management Party be received and noted.

P140.

TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD DEVELOPMENT WORKING PARTY, INCLUDING NOTES OF A MEETING HELD ON 18 NOVEMBER 2019

Councillor Howells updated members on the progress of the NDP and the minutes of a meeting held on 18 November 2019. He advised that the date of the next meeting was on 17 January 2020.

The Town Clerk asked where grant monies for the NDP would be paid into. Councillor Harvey advised that as the grant applications would be made by the Council on behalf of the NDP, these should be paid into the Council's bank account for release as and when required,

RESOLVED:

That the minutes of the NDP be received and noted

P141.

THE METHODIST CHURCH- REQUEST TO HEREFORDSHIRE COUNCIL FOR CHANGE OF USE FROM B1 TO D1

Members were asked to consider supporting the request from the Methodist Church for change of use from B1 TO D1.

Councillor Harvey proposed to support the request in principle

RESOLVED:

That the Council support the request from The Methodist Church.

P142. LEDBURY TOWN COUNCIL S106 WISH LIST

Members were provided with the up to date Ledbury Town Council S106 Wish List.

The Town Clerk advised members that there was a discussion on the S106 wish list in the Chairman's meeting she had attended. She advised members that the document was the most recent copy that Herefordshire Council owned.

Councillor Howells thought that he had a more recent copy of the S106 Wish List and that he would circulate copies to members of the committee accordingly.

Councillor Harvey proposed that members receive and note the S106 and arrange a meeting in the New Year to create a new S106 Wish List.

Councillor Howells left the meeting 20:50

RESOLVED:

- 1. That the S106 wish list be received and noted**
- 2. That the Clerk arrange for a meeting in the New Year to create a new wish list.**

P143. DEVELOPMENT IN THE RIVER LUGG CATCHMENT AREA

Members were asked to receive and note the Development in the River Lugg catchment area statement from Herefordshire Council.

Councillor Harvey proposed to receive and note the statement.

RESOLVED:

That the Statement of Development in the River Lugg catchment areas be received and noted.

P144. REQUEST TO SUPPORT THE LOCAL ELECTRICITY BILL

Members were asked to consider supporting the Local Electricity Bill.

RESOLVED:

That members support the Local Electricity Bill

P145. AGREEMENT FOR THE PURCHASE OF THE TELEPHONE KIOSK(S)

Members were asked to accept the agreement for the purchase of the telephone kiosks

Members felt that the agreement was standard and authorised the Clerk to go ahead with the purchase of the telephone kiosks as agreed.

RESOLVED:

That the agreement for the purchase of the telephone kiosks be accepted.

P146. DATE OF NEXT MEETING

To note that the date of the next Economic Planning and Development Committee is scheduled for 9 January 2020

The Meeting ended at 21:03

Signed

Date: 9 January 2020

A handwritten signature in black ink, appearing to read "Dawn Usher", written in a cursive style.