

**NOTES OF A MEETING OF THE  
TRAFFIC MANAGEMENT WORKING PARTY  
HELD ON THE 22<sup>ND</sup> OCTOBER 2019  
IN THE TOWN COUNCIL OFFICES, LEDBURY**

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**PRESENT:** Councillors Bannister, Howells, Manns, Morris

**IN ATTENDANCE:** The Town Clerk – Angela Price  
The Minute Taker- Olivia Bundy  
Member of the public – Barry Pringle

**1 ELECTION OF CHAIRMAN**

**RESOLVED:**

**Councillor Bannister to be elected Chairman of the Traffic Management Working Party for the 2019/2020 Municipal Year.**

**2 APOLOGIES**

**Apologies were received from Councillor Harvey**

**3 DECLARATION OF INTERESTS**

**None received**

**4 PUBLIC PARTICIPATION**

Barry Pringle advised members that he had previously been in contact with Councillor Harvey regarding his concerns on traffic due to the charges at Ledbury Station and she had invited to attend the meeting.

**5 TERMS OF REFERENCE**

Members were provided with the updated Terms of Reference.

Councillor Howells advised that the Terms of Reference had been updated on the 17<sup>th</sup> March 2019 and were to be received and noted.

**RESOLVED:**

**That the Terms of Reference were received and noted**

**6 MINUTES OF THE MEETING OF TRAFFIC MANAGEMENT WORKING PARTY HELD ON 11 MARCH 2019**

**RESOLVED:**

**That the minutes of the Traffic Management Working Party held on 11 March be received and noted.**

## **PRESENTATION FROM JOHN HARRIS, WEST MIDLANDS TRAINS**

The Town Clerk welcomed John Harris of West Midlands Trains to the committee and advised members that the main purpose of the meeting was to discuss the recent survey analysis at Ledbury Station and any questions members may have.

John Harris advised that the main reason for conducting a visit to Ledbury Station was to see how parking arrangements were functioning, and if station users were parking within the station lease area. He advised that the visit was arranged on 20<sup>th</sup> September two days after the charges were increased, and the results of the survey concluded that informal parking did not seem to be an issue at this time.

Councillor Howells advised that many residents had made formal complaints regarding informal parking on driveways due to the recent charges being introduced

John Harris advised that the carpark charges could not be changed for at least a year, however in the meantime the travel plan could be started which would focus on what the residents of Ledbury want. He suggested working with the community to become a more sustainable town and promoting more walking and cycling. John Harris also mentioned the possibility of the Town Council applying for a grant to go towards improvements for Ledbury Station like providing toilet facilities, cycle racks and a refreshments cabin.

There was a lengthy discussion between members on the recent findings of the survey including the percentage of people who commute to Ledbury to use the train Station. The Deputy Clerk suggested doing another survey in the winter on the weekend and looking into the safety of pedestrians. She suggested handing out leaflets at the station in the morning and advertising more on Facebook and social media.

The Clerk thanked John Harris for his presentation and advised that there would be a Traffic Management Workshop on 1<sup>st</sup> November in the Council Offices at 2:00pm.

## **8 TRAFFIC MANAGEMENT WORKING PARTY SUBMISSION RECORD**

Members were provided with a record of Traffic Management issues and submissions from residents of Ledbury.

Councillor Howells advised members that the record needed updating and that the lower priority ratings could be dealt with efficiently. Councillor Manns advised that a review of the carparks could be added to the record.

The Clerk suggested that the relevant paperwork for the records be provided at the next meeting for members.

### **RESOLVED**

1 **That the Traffic Management Submission Record be received and noted**

2

**That the relevant paperwork be provided for the next meeting on the Monday the 18<sup>th</sup> November.**

**9 TRAFFIC MANAGEMENT WORKING PLAN REPORT**

**Members were asked to receive and note a draft Traffic Management Working Plan Report prepared by Councillor Howells**

**RESOLVED:**

**That the Traffic Management Working Plan Report be received and noted**

**10 TRAFFIC MANAGEMENT PLAN FOR LEDBURY 2019 – COMMENTS**

Members were provided with a proposed Traffic Management Plan prepared by Councillor Bannister.

**RESOLVED:**

**That the draft Traffic Management Working Plan for Ledbury be received and noted.**

**11 NEXT MEETING**

**The date of the next, scheduled meeting of the Traffic Management Working Party is 18<sup>th</sup> November 2019 at 4:00pm**

The Meeting ended at 5:30pm

Signed .....

Dated .....