



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY

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27 September 2019

Dear Councillor

You are summoned to attend a meeting of **LEDBURY TOWN COUNCIL** to be held on **Thursday, 3rd October 2019** at **7.00 pm** in the **Council Offices, Church Street, Ledbury**, for the purpose of transacting the business shown in the agenda below.

Yours faithfully


pp Angela Price PSLCC, AICCM
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

A G E N D A

1. **Apologies**
2. **Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

3. **To approve and sign the minutes of an extraordinary meeting of Full Council held on 12 September 2019**
(Pages 372-375)
4. **To receive Chairman's report and correspondence**

5. Herefordshire Councillors' Reports

(Page 376)

To receive reports from Ledbury Ward Members:

Councillor Howells – attached
Councillor Harvey – To Follow
Councillor l'Anson – To Follow

6. To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)

"Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting"

**7. To Receive motions presented by Councillors in accordance with Standing Order 9
(None received)**

MINUTES

8. To receive and note minutes of a meeting of the Economic Development & Planning Committee held on 15 August and 12 September 2019 (attached) and an extraordinary meeting held on 25 September 2019 (To Follow) and to give consideration to any recommendations therein

(Pages 377-399)

9. To receive and note the minutes of a meeting of the Environment & Leisure Committee held on 19 September 2019 and to give consideration to any recommendations therein

(Pages 400-410)

10. To receive and note minutes of a meeting of the Finance, Policy & General Purposes Committee held on 26 September 2019 and to give consideration to any recommendations therein

(To Follow)

FINANCE

11. To approve invoices for payment received September 2019

(To Follow)

GOVERNANCE

12. Town Clerks Report

(To Follow)

13. Outside Bodies

- i. To receive reports from representatives serving on Outside Bodies
(Copies of agendas and minutes for meetings of Outside Bodies are available for inspection in the Council Offices)

- i. To consider a request from the Town Plan Working Party for the Council to include Ledbury Health Group as an official Outside Body of the Council and to nominate 2/3 Councillors to be appointed to the Group.

14. Update from Neighbourhood Development Plan Working Party

(Pages 411-421)

- a. Minutes of a meeting held on 12 August and 3 September 2019
- b. Budget Plan – including funding request to Council
- c. To receive recommendations on the appointment of a Landscape Consultant and Consultant to assist with the revision of the NDP

GENERAL

15. Update on Council Website **(Verbal update)**
16. Report on visit to Herefordshire CCTV control room **(Pages 422-423)**
17. Our Customer and Community Fund – West Midlands Railway **(Pages 424-429)**
18. 75th Anniversary of VE and VJ Day 2020 **(To Follow)**
19. Armed Forces Covenant Partnership **(To Follow)**
20. Missing “Welcome to Ledbury Sign” **(Verbal Report)**
21. Possible Ledbury Youth Council **(To Follow)**
22. Update on Council Vacancies **(Verbal Report)**
23. Request for Ledbury Town Council to approve Speed Indicator Devices (SID’s) in Ledbury **(Pages 430-431)**
24. Date of next meeting

To note that the next meeting of Full Council is scheduled for 7th November 2019

25. Exclusion of Press and Public

In accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

26. Quotes in respect of ICT service provision **(Pages 432-472)**
27. Quotes in respect of Special Audit **(To Follow)**
28. Office Accommodation **(To Follow)**
29. Land at Blenheim Drive **(Pages 473-491)**

**Distribution: - Full agenda reports to all Councillors (10)
Plus file copy**

**Agenda reports excluding Confidential items to Local Press (2), Library,
Police and Councillor l'Anson**