



LEDBURY TOWN COUNCIL

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28 June 2019

Dear Councillor

You are summoned to attend a meeting of **LEDBURY TOWN COUNCIL** to be held on **Thursday, 4 July 2019** at 7.30 pm in the **Council Offices, Church Street, Ledbury**, for the purpose of transacting the business shown in the agenda below.

Yours faithfully

Angela Price PSLCC, AICCM
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

A G E N D A

1. **Apologies**
2. **Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

3. **To approve and sign the minutes of aa meeting of Full Council held on 30 May 2019 (attached) and an Extraordinary Meeting of Council held on 27 June 2019 (To Follow) (Pages 171-177)**

4. **To receive Chairman's report and correspondence**
5. **To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)**
- 7
"Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting"
6. **To Receive motions presented by Councillors in accordance with Standing Order 9
(None received)**

MINUTES

7. **To receive and note minutes of a meeting of the Economic Development & Planning Committee held on 13 June 2019 and to give consideration to any recommendations therein
(Pages 178-184)**
8. **To receive and note the minute of an Extraordinary meeting of the Resources Committee held on 19 June 2019 and to give consideration to any recommendations therein
(Pages 185-188)**
9. **To receive and note the minutes of a meeting of the Environment & Leisure Committee held on 20 June 2019 and to give consideration to any recommendations therein
(Pages 189-200)**
10. **To receive and note minutes of a meeting of the Finance, Policy & General Purposes Committee held on 27 June 2019 and to give consideration to any recommendations therein
(To Follow)**

FINANCE

11. **Annual Governance and Accountability Return
(Pages 201-234)**
12. **Request for funding for Special Audit
(Page 234a)**
13. **To approve invoices for payment received for June 2019
(Page 235)**
14. **Release of grant funds for 2019
(Page 236)**

GOVERNANCE

15. **Terms of Reference
(Pages 237-238)**
 - i. **Environment & Leisure Resources Committee**
 - ii. **Resources Committee**
16. **Town Clerks Report
(Pages 240-242)**

17. **To receive reports from representatives serving on Outside Bodies** (Copies of agendas and minutes for meetings of Outside Bodies are available for inspection in the
19. **Update from Neighbourhood Development Plan Working Party (Pages 243-251)**
- a. Minutes of a meeting held on 11 June 2019
 - b. Approval of specification in respect of proposal for a revised settlement boundary (retrospective)
 - c. Update on proposed revised settlement boundary

GENERAL

20. **Update on Council Website** (Verbal update)
21. **Herefordshire Councillors' Reports** (Verbal reports)
- To receive reports from Ledbury Ward Members.
22. **Ledbury in Bloom – Replacement Sign** (To follow)
23. **Date of next meeting**
- To note that the next meeting of Full Council is scheduled for 1 August 2019

Distribution: - Full agenda reports to all Councillors (10)

Agenda reports excluding Confidential items to Local Press (2), Library and Police