



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES. CHURCH STREET. LEDBURY
HEREFORDSHIRE HR8 1DH. Tel. (01531) 632306

e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Town Council Offices on Thursday 14 March 2019** at 7.30pm. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

Mr Mel ab Owain
Interim Clerk, Ledbury Town Council
08.03.2019

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Presentation from Haygrove Limited regarding the Ledbury Community Garden Concept and Next Steps

5. Minutes

To approve the Minutes of the Environment & Leisure Committee meeting held on 14 February 2019, as a correct record. **Copy previously circulated**

- 6. Cemetery**
- 6.1 Cemetery wall quotations **EX 20-2019 To follow**
- 6.2 Cemetery Groundsman update
- 6.3 Cemetery Task & Finish Group– to arrange a date for this Group to meet to discuss policy and the introduction of a permit for Memorial Benches.
- 7. Dog Hill Wood**
- 7.1 Dog Hill Wood Management Plan (including coppicing) **To follow**
- 7.2 Dog Hill Wood Maintenance Contract **To follow**
- 8. Grounds Maintenance Contracts Renewal**
- 8.1 Ledbury Amenity Areas **To follow**
- 8.2 Recreation Ground **To follow**
- 9. Painted Room**
To consider current arrangements. **To follow**
- 10. Ledbury Celebration 2019** **Appendix 1**
- 11. Recreation Ground**
Lighting update.
- 12. Armed Forces Day 24 June 2019 – Lowering the Flag**
Requested by Cllr Manns to discuss potential LTC involvement (deferred from previous E&L meeting on 14 February (refer agenda item E22-02.19)
- 13. Town Centre**
Town Centre bins update
- 14. Ledbury War Memorial**
To receive an update on progress.
- 15. Recreation Ground**
Update on ROSPA inspection date.
- 16. Correspondence**
- 16.1 Email from resident regarding failed surface in play area.
- 16.2 Email from resident regarding tree planting in cemetery.
- 17. Date of next meeting and Agenda Items**
The next meeting of the Environment & Leisure Committee will be scheduled following the Elections held in May, unless an Extraordinary meeting is required. Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.