

**Ledbury Town Council Traffic Management Working Party**  
**Report from the 4<sup>th</sup> meeting held Monday 4<sup>th</sup> February 2019**

Present. Cllrs Phillip Howells (Chair) and Nick Morris + 3 members of the public representing Mabels Furlong. Apologies: Cllr Andrew Manns

1. No new attendees to introduce
2. Notes from the meetings of 7<sup>th</sup> January were taken as read
3. Meeting with representatives from Mabels Furlong to further help with design and questions for the proposed residents survey on parking in the 3 roads in the area. Residents to draw up and share with Working Party for comment. Agreed best response likely to be if questionnaire is dropped off for considered answers and then call back later to collect. Council Office to be asked if possible to print off about 150 copies.
4. Agreed number and quality of submissions has been excellent so far, many inspired by article in The Ledbury Reporter. Spreadsheet presentation of list of submissions is very useful.
5. Updated Terms of Reference (ToR) reflecting more submissions were agreed as now being quite comprehensive.
6. Promotion - it is expected that further planned promotion of the group to invite submissions would generate more responses with a deadline of 10<sup>th</sup> March agreed.
7. Agreed to now arrange key 'stakeholder' meetings with the police and Herefordshire Council parking enforcement and traffic departments as soon as possible – Cllr Howells as Chairman to arrange. The 3 Cllr members of the working party to arrange meetings with agreed stakeholders between them.
8. Next steps also agreed as:
  - a. Ask next ED&P meeting to agree that the Clerk be asked to search for potential Traffic Management Consultants with a view to securing 3 tenders to produce a report on behalf of Ledbury Town Council to see if possible to do so within the allocated traffic management budget in line with the ToR for the working party
  - b. ED&P meeting also asked to consider response to recent request for Herefordshire (BB) SID deployment planning for the year April 2019 to March 2020. Investigation reveals 2 current bases - Hereford Road (on road up to the Station) and Knapp Lane (to be checked as still operational).
    - i. At a deployment cost to existing bases at £250 a time for a month, request approval for 2 months each (must be 2 months apart) in the year
    - ii. Consider requesting two other base installations in Parkway (one each way) at a cost of £445 for assessment and £425 per base if agreed meet criteria
9. Next meeting Monday 11<sup>th</sup> March 7.00pm.