REFERS AGENDA ITEM 5.4

Ledbury Town Council 2018/19

Annual Budget - By Committee

APPENDIX 4

		2017/18 Budget	2017/18 Actual	2018/19 Brought Forward	2018/19 Net Virement	2018/19 Agreed	2018/19 EMR	2018/19 Total	2018/19 Actual YTD	2019/20 Agreed	2019/20 EMR	2019/20 Carried Forward
Environment and Leisure												
101	**Closed Churchyard**											
4205	Grounds Maintenance (Contract)	8,348	9,381	0	0	8,348	0	8,348	2,042	10,000	0	0
4206	Grounds Maintenance (Extras)	450	0	0	0	450	0	450	0	0	0	0
4224	Wheely Bins Refuse Collection	330	233	0	0	330	0	330	195	330	0	0
4250	Repairs/Trees/Inprovements	1,000	400	0	0	1,000	0	1,000	420	2,000	0	0
4251	Churchyard Wall repairs	2,000	0	0	0	2,000	0	2,000	0	2,500	0	0
	Overhead Expenditure	12,128	10,014	0	0	12,128	0	12,128	2,657	14,830	0	0
	Movement to/(from) Gen Reserve	(12,128)	(10,014)			(12,128)		(12,128)	(2,657)	(14,830)		
102	**Cemetery & Buildings**											
1100	Burials	10,000	10,026	0	0	10,000	0	10,000	4,351	10,000	0	0
1130	Memorials	1,000	1,630	0	0	1,000	0	1,000	1,273	1,000	0	0
1160	Mortuary Rent Services	2,000	178	0	0	2,000	0	2,000	1,500	2,000	0	0
1875	Miscellaneous Income	0	0	0	0	0	0	0	398	0	0	0
	Total Income	13,000	11,834	0	0	13,000	0	13,000	7,522	13,000	0	0
4020	(Cleaning)	450	110	0	0	450	0	450	0	450	0	0
4023	Gravedigger Contingency	260	0	0	0	0	0	0	0	0	0	0
4110	Rates	2,142	2,268	0	0	2,185	0	2,185	1,979	2,500	0	0
4115	(Environmental Services)	200	102	0	0	200	0	200	267	0	0	0
4122	(Electricity)	600	1,130	0	0	1,200	0	1,200	1,845	0	0	0
4123	Lighting Heating, Running Cost	0	0	0	0	0	0	0	273	1,460	0	0
4124	Electric - new supply	0	300	0	0	0	0	0	0	0	0	0

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4130	Insurance	536	483	0	0	792	0	792	665	792	0	0
4160	Window Cleaning	120	40	0	0	60	0	60	0	60	0	0
4170	Maintenance	600	2,040	0	0	1,100	0	1,100	3,572	1,155	0	0
4206	Grounds Maintenance (Extras)	250	100	0	0	250	0	250	105	250	0	0
4223	Perimeter Wall Repairs	5,000	0	0	0	5,000	0	5,000	6,966	8,000	0	0
4225	Skip Hire	1,000	1,030	0	0	1,000	0	1,000	885	1,200	0	0
4226	New area	500	487	0	0	500	0	500	0	500	0	0
4250	Repairs/Trees/Inprovements	1,500	4,340	0	0	1,500	0	1,500	420	1,575	0	0
4330	Fuel	900	954	0	0	900	0	900	194	900	0	0
4899	(Miscellaneous Expenses)	0	895	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	14,058	14,278	0	0	15,137	0	15,137	17,171	18,842	0	0
	Movement to/(from) Gen Reserve	(1,058)	(2,444)			(2,137)		(2,137)	(9,649)	(5,842)		
103	**Grounds Maintenance**											
1715	Dean & Chapter Income	1,560	0	0	0	0	0	0	0	0	0	0
	Total Income	1,560	0	0	0	0	0	0	0	0	0	0
4010	Grounds Officer	21,000	22,467	0	0	22,000	0	22,000	13,337	30,000	0	0
4016	Town Cleaner	4,100	4,317	0	0	15,000	0	15,000	0	15,750	0	0
4017	Deputy Groundsman	0	0	0	0	0	0	0	0	20,000	0	0
4018	National Insurance	1,500	1,997	0	0	2,900	0	2,900	1,116	3,045	0	0
4019	Pension	5,062	6,121	0	0	10,100	0	10,100	1,972	10,605	0	0
4030	Dean & Chapter Paths	1,560	252	0	0	0	0	0	0	0	0	0
4170	Maintenance	0	995	0	0	0	0	0	0	0	0	0

Continued on next page

Ledbury Town Council 2018/19

Annual Budget - By Committee

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4200	Tools & Materials	1,000	2,142	0	0	1,500	0	1,500	1,074	1,575	0	0
4223	Perimeter Wall Repairs	0	0	0	0	0	0	0	-4,966	0	0	0
4300	Vehicle Repair	1,000	276	0	0	1,000	0	1,000	0	1,050	0	0
4310	Vehicle Rplacement/Refurb	800	0	0	0	800	0	800	0	800	0	0
4330	Fuel	600	457	0	0	600	0	600	452	600	0	0
4340	Insurance, Tax & MOT	1,000	870	0	0	1,000	0	1,000	1,046	1,050	0	0
	Overhead Expenditure	37,622	39,894	0	0	54,900	0	54,900	14,032	84,475	0	0
	Movement to/(from) Gen Reserve	(36,062)	(39,894)			(54,900)		(54,900)	(14,032)	(84,475)		
105	**Painted Room**											
1450	Painted Room Sales	3,000	2,324	0	0	3,000	0	3,000	1,829	3,000	0	0
1451	Painted Room Donations	2,500	2,519	0	0	2,500	0	2,500	2,732	2,500	0	0
	Total Income	5,500	4,843	0	0	5,500	0	5,500	4,561	5,500	0	0
4170	Maintenance	700	172	0	0	700	0	700	0	700	0	0
4430	Advertising	300	410	0	0	300	0	300	115	450	0	0
4700	Stock	500	300	0	0	500	0	500	458	500	0	0
4702	Tour Guides	11,000	10,419	0	0	11,000	0	11,000	11,721	11,550	0	0
	Overhead Expenditure	12,500	11,301	0	0	12,500	0	12,500	12,294	13,200	0	0
	Movement to/(from) Gen Reserve	(7,000)	(6,458)			(7,000)		(7,000)	(7,733)	(7,700)		
108	**Amenity Areas**											
1875	Miscellaneous Income	0	500	0	0	0	0	0	0	0	0	0
	Total Income	0	500	0	0	0	0	0	0	0	0	0

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4204	Dog Hill Wood Management Plan/	1,000	0	0	0	1,000	0	1,000	0	1,050	0	0
4205	Grounds Maintenance (Contract)	0	0	0	0	0	0	0	121	0	0	0
4208	Dog Hill Wood Maintenance	4,030	4,030	0	0	4,030	0	4,030	2,725	4,241	0	0
4209	Dog Hill Wood Maint Extras	500	439	0	0	500	0	500	736	500	0	0
4210	Dog Hill Wood Coppicing	1,100	1,100	0	0	1,100	0	1,100	0	1,155	0	0
4220	DHW general tree maintenance	0	60	0	0	0	0	0	0	0	0	0
4228	General Tree works	500	2,075	0	0	500	0	500	650	1,500	0	0
4252	General ParkMaintenance	3,275	2,385	0	0	3,275	0	3,275	2,467	4,000	0	0
4253	General ParkVerges	840	890	0	0	840	0	840	490	840	0	0
	Overhead Expenditure	11,245	10,980	0	0	11,245	0	11,245	7,188	13,286	0	0
	Movement to/(from) Gen Reserve	(11,245)	(10,480)			(11,245)		(11,245)	(7,188)	(13,286)		
110	**Recreation Ground**											
4130	Insurance	0	0	0	0	0	0	0	7,973	1,500	0	0
4131	Insurance (CCTV)	104	94	0	0	154	0	154	129	1,500	0	0
4132	Insurance (Skate Park)	347	312	0	0	516	0	516	430	0	0	0
4133	Insurance (Rec Ground)	461	416	0	0	681	0	681	573	0	0	0
4174	CCTV New/ Security	1,000	0	0	0	1,000	0	1,000	0	1,050	0	0
4175	CCTV Maintenance	720	475	0	0	720	0	720	0	720	0	0
4205	Grounds Maintenance (Contract)	6,201	5,168	0	0	6,201	0	6,201	9,405	7,000	0	0
4206	Grounds Maintenance (Extras)	600	0	0	0	300	0	300	375	0	0	0
4224	Wheely Bins Refuse Collection	700	0	0	0	700	0	700	0	700	0	0
4230	ROSPA Reports	50	59	0	0	50	0	50	0	50	0	0
4235	Play Equipment-New	10,000	13,312	0	0	10,000	0	10,000	0	10,500	0	0

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4236	Repairs Rec Ground Play Equipm	0	0	0	0	0	0	0	197	0	0	0
4237	Skate Park	10,000	585	0	0	15,000	0	15,000	0	15,750	0	0
4238	Recreation Ground Youth Shelte	5,000	0	0	0	7,500	0	7,500	0	7,875	0	0
4270	Litter Bins	300	0	0	0	300	0	300	0	300	0	0
4899	(Miscellaneous Expenses)	0	865	0	0	0	0	0	49	0	0	0
	Overhead Expenditure	35,483	21,285	0	0	43,122	0	43,122	19,132	46,945	0	0
	Movement to/(from) Gen Reserve	(35,483)	(21,285)			(43,122)		(43,122)	(19,132)	(46,945)		
115	**Baskets (/Christmas Lights)**											
1270	Fund Raising-Grotto/Stalls	1,000	516	0	0	1,000	0	1,000	78	1,050	0	0
1875	Miscellaneous Income	0	446	0	0	0	0	0	0	0	0	0
	Total Income	1,000	962	0	0	1,000	0	1,000	78	1,050	0	0
4011	Weekend Watering	500	0	0	0	0	0	0	1,125	0	0	0
4130	Insurance	80	72	0	0	118	0	118	99	118	0	0
4640	Christmas Lights	7,000	6,478	0	0	7,000	0	7,000	-145	7,350	0	0
4641	Christmas Lights Rental	2,271	2,270	0	0	0	0	0	0	0	0	0
4642	Father Christmas	300	614	0	0	500	0	500	0	0	0	0
4650	Hanging Basket Supply & Wateri	2,500	2,430	0	0	2,500	0	2,500	3,847	3,200	0	0
4651	Fertiliser/Water Equipment	250	81	0	0	250	0	250	0	250	0	0
	Overhead Expenditure	12,901	11,945	0	0	10,368	0	10,368	4,926	10,918	0	0
	Movement to/(from) Gen Reserve	(11,901)	(10,982)			(9,368)		(9,368)	(4,848)	(9,868)		
116	**Christmas Lights**											

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4640	Christmas Lights	0	0	0	0	0	0	0	125	0	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	125	0	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	(125)	0		
118	**Minor Infrastructure**											
1700	HC Highway Income	0	126	0	0	0	0	0	0	0	0	0
	Total Income	0	126	0	0	0	0	0	0	0	0	0
4130	Insurance	294	264	0	0	433	0	433	364	433	0	0
4176	CCTV Link to Hereford	7,868	7,714	0	0	8,018	0	8,018	6,013	8,419	0	0
4212	Definitive Footpaths	100	144	0	0	100	0	100	0	100	0	0
4213	New Mills Path-Grass Cutting	371	371	0	0	371	0	371	80	0	0	0
4214	Gloucester Rd Seats Grass Cut	371	371	0	0	371	0	371	449	0	0	0
4218	War Memorial Cleaning	500	500	0	0	500	0	500	0	500	0	0
4219	War Memorial Insurance	224	202	0	0	330	0	330	278	330	0	0
4221	War Memorial refurbishment	4,000	25	0	0	4,000	0	4,000	0	15,000	0	0
4274	Speed Indicator Device	0	-150	0	0	0	0	0	0	0	0	0
4275	Street Furniture	500	735	0	0	1,000	0	1,000	312	1,050	0	0
4276	External power supply -High St	100	502	0	0	100	0	100	0	100	0	0
	Overhead Expenditure	14,328	10,678	0	0	15,223	0	15,223	7,497	25,932	0	0
	Movement to/(from) Gen Reserve	(14,328)	(10,552)			(15,223)		(15,223)	(7,497)	(25,932)		
120	**Non-Statutory Services**											
1460	Ceremony Room Income	9,040	3,500	0	0	4,000	0	4,000	3,295	4,200	0	0

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Total Income	9,040	3,500	0	0	4,000	0	4,000	3,295	4,200	0	0
4000	Staff Salaries	1,440	0	0	0	0	0	0	4,993	6,500	0	0
4005	Ceremony Co-ordinator	5,100	460	0	0	800	0	800	212	0	0	0
4006	Ceremony Room Facilities	500	0	0	0	500	0	500	0	0	0	0
4007	Ceremony Room Licence Fee	500	500	0	0	500	0	500	0	500	0	0
4020	(Cleaning)	1,000	0	0	0	200	0	200	0	0	0	0
4430	Advertising	500	0	0	0	500	0	500	0	500	0	0
	Overhead Expenditure	9,040	960	0	0	2,500	0	2,500	5,205	7,500	0	0
	Movement to/(from) Gen Reserve	0	2,540			1,500		1,500	(1,910)	(3,300)		
125	**Green Spaces Maintenance**											
1710	Lengthsman (basic) Income	1,254	-648	0	0	0	0	0	269	0	0	0
1712	P3 Scheme Income	1,765	-784	0	0	1,766	0	1,766	392	1,766	0	0
	Total Income	3,019	-1,432	0	0	1,766	0	1,766	661	1,766	0	0
4012	Extended Lengthsman Scheme	0	896	0	0	0	0	0	0	0	0	0
4013	Devolved Services (grass cutti	5,000	2,640	0	0	5,000	0	5,000	0	2,500	0	0
4014	Lengthsman scheme (basic)	3,762	2,464	0	0	5,016	0	5,016	1,120	5,000	0	0
4015	P3 scheme	2,295	2,240	0	0	2,295	0	2,295	1,008	2,500	0	0
	Overhead Expenditure	11,057	8,240	0	0	12,311	0	12,311	2,128	10,000	0	0
	Movement to/(from) Gen Reserve	(8,038)	(9,672)			(10,545)		(10,545)	(1,467)	(8,234)		
127	**Services and Events**											

Continued on next page

Ledbury Town Council 2018/19

Annual Budget - By Committee

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4271	Dog Bags	700	700	0	0	700	0	700	700	700	0	0
4600	Town Crier/Fees & Subs	800	257	0	0	800	0	800	0	800	0	0
4601	Town Crier/Uniforms	1,000	0	0	0	1,000	0	1,000	0	1,050	0	0
4605	Events Barriers	1,500	266	0	0	750	0	750	0	750	0	0
4606	October Fair	0	0	0	0	0	0	0	844	0	0	0
4850	Poppy Wreath	100	0	0	0	100	0	100	25	100	0	0
	Overhead Expenditure	4,100	1,223	0	0	3,350	0	3,350	1,569	3,400	0	0
	Movement to/(from) Gen Reserve	(4,100)	(1,223)			(3,350)		(3,350)	(1,569)	(3,400)		
	Environment and Leisure - Income	33,119	20,333	0	0	25,266	0	25,266	16,116	25,516	0	0
	Expenditure	174,462	140,796	0	0	192,784	0	192,784	93,923	249,328	0	0
	Movement to/(from) Gen Reserve	(141,343)	(120,463)			(167,518)		(167,518)	(77,807)	(223,812)		

Continued on next page

Ledbury Town Council 2018/19

Annual Budget - By Committee

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Finance and General Purposes												
201	**Market House**											
1030	Market House Income	1,000	806	0	0	1,000	0	1,000	530	1,000	0	0
	Total Income	1,000	806	0	0	1,000	0	1,000	530	1,000	0	0
4110	Rates	1,590	1,515	0	0	1,590	0	1,590	1,018	1,670	0	0
4115	(Environmental Services)	21	30	0	0	40	0	40	-6	0	0	0
4122	(Electricity)	0	0	0	0	0	0	0	76	0	0	0
4123	Lighting Heating, Running Cost	1,500	1,010	0	0	1,500	0	1,500	308	1,500	0	0
4130	Insurance	1,786	1,610	0	0	2,637	0	2,637	2,218	2,769	0	0
4150	Cleaning	400	87	0	0	400	0	400	0	120	0	0
4170	Maintenance	2,000	0	0	0	2,000	0	2,000	1,324	2,100	0	0
4180	(Internal Improvements)	1,000	1,290	0	0	1,000	0	1,000	0	0	0	0
	Overhead Expenditure	8,297	5,541	0	0	9,167	0	9,167	4,938	8,159	0	0
	Movement to/(from) Gen Reserve	(7,297)	(4,735)			(8,167)		(8,167)	(4,408)	(7,159)		
202	**Town Council Offices**											
1035	Office rental income	1,000	5,333	0	0	5,200	0	5,200	5,417	5,200	0	0
	Total Income	1,000	5,333	0	0	5,200	0	5,200	5,417	5,200	0	0
4020	(Cleaning)	0	0	0	0	0	0	0	195	0	0	0
4110	Rates	5,500	5,832	0	0	5,500	0	5,500	4,753	5,775	0	0
4115	(Environmental Services)	721	555	0	0	721	0	721	287	0	0	0
4122	(Electricity)	0	0	0	0	0	0	0	2,217	0	0	0

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4123	Lighting Heating, Running Cost	6,400	3,593	0	0	5,000	0	5,000	1,093	5,500	0	0
4130	Insurance	758	683	0	0	1,119	0	1,119	941	1,175	0	0
4150	Cleaning	2,300	1,933	0	0	2,300	0	2,300	1,699	2,415	0	0
4155	Housekeeping	200	546	0	0	400	0	400	294	500	0	0
4157	New heaters	1,500	3,073	0	0	1,500	0	1,500	0	0	0	0
4160	Window Cleaning	250	185	0	0	250	0	250	0	250	0	0
4170	Maintenance	4,000	1,145	0	0	1,500	0	1,500	2,040	1,575	0	0
4171	PAT Testing	150	180	0	0	200	0	200	167	200	0	0
4182	Repairs	1,500	0	0	0	1,500	0	1,500	0	1,575	0	0
4185	Alarms	3,800	3,163	0	0	3,800	0	3,800	2,194	3,990	0	0
4645	(Seasonal Decorations)	150	0	0	0	150	0	150	0	0	0	0
4899	(Miscellaneous Expenses)	0	2,073	0	0	0	0	0	380	0	0	0
	Overhead Expenditure	27,229	22,961	0	0	23,940	0	23,940	16,259	22,955	0	0
	Movement to/(from) Gen Reserve	(26,229)	(17,628)			(18,740)		(18,740)	(10,842)	(17,755)		
210	**Civic Matters**											
4130	Insurance	27	24	0	0	40	0	40	33	40	0	0
4150	Cleaning	0	168	0	0	0	0	0	0	0	0	0
4529	Civic Insignia	200	0	0	0	200	0	200	42	200	0	0
4530	Civic Insignia Maintenance	100	0	0	0	100	0	100	0	100	0	0
4531	Roll of Honour	30	0	0	0	30	0	30	0	30	0	0
4532	Flag Pole	160	292	0	0	160	0	160	0	160	0	0
4535	Civic Hospitality	3,000	1,397	0	0	3,250	0	3,250	1,400	1,500	0	0
	Overhead Expenditure	3,517	1,880	0	0	3,780	0	3,780	1,475	2,030	0	0

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	(3,517)	(1,880)			(3,780)		(3,780)	(1,475)	(2,030)		
214	**Grants with Powers**											
1718	October Fair Rights	2,000	2,000	0	0	2,000	0	2,000	2,250	2,000	0	0
1850	Grants received	0	3,944	0	0	0	0	0	0	0	0	0
1875	Miscellaneous Income	0	310	0	0	0	0	0	0	0	0	0
	Total Income	2,000	6,254	0	0	2,000	0	2,000	2,250	2,000	0	0
4800	Barrett Browning Clock	300	81	0	0	500	0	500	224	150	0	0
4801	Carnival Association	1,000	1,000	0	0	1,000	0	1,000	1,000	1,000	0	0
4802	Community Association	2,500	2,500	0	0	2,500	0	2,500	2,500	2,500	0	0
4803	CVA Transport	2,000	7,000	0	0	7,000	0	7,000	7,000	8,000	0	0
4804	Railway Station	450	450	0	0	450	0	450	440	450	0	0
4820	Poetry Festival	2,000	2,000	0	0	2,200	0	2,200	2,200	2,500	0	0
4823	Ledbury Places	1,000	1,000	0	0	1,000	0	1,000	0	0	0	0
4825	CAB	5,000	2,940	0	0	8,250	0	8,250	7,083	8,250	0	0
4826	Malvern Hilss AONB Partnership	0	0	0	0	500	0	500	0	500	0	0
4830	October Fair	2,000	1,641	0	0	2,000	0	2,000	0	2,000	0	0
4852	Age UK	2,750	2,750	0	0	2,750	0	2,750	2,750	3,000	0	0
4853	CVA Accomodation	3,000	0	0	0	0	0	0	0	0	0	0
4855	Volunteer & Mobility Centre	2,000	0	0	0	0	0	0	0	0	0	0
4856	Design Award	100	0	0	0	100	0	100	0	100	0	0
4866	Primary School	1,000	1,000	0	0	750	0	750	750	1,000	0	0
4870	Youth Budget	4,600	61	0	0	2,500	0	2,500	1,000	2,500	0	0
4875	Distinguished Citizen Awards	250	133	0	0	250	0	250	143	150	0	0

Continued on next page

Ledbury Town Council 2018/19

Annual Budget - By Committee

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4890	Unspecified Grants	1,000	3,800	0	0	1,000	0	1,000	300	500	0	0
4895	Portas Grants	0	6,400	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	30,950	32,757	0	0	32,750	0	32,750	25,391	32,600	0	0
	Movement to/(from) Gen Reserve	(28,950)	(26,503)			(30,750)		(30,750)	(23,141)	(30,600)		
220	**Finance and General Purposes**											
1870	Interest Received	800	439	0	0	800	0	800	768	800	0	0
1900	Precept Received	0	329,883	0	0	375,771	0	375,771	375,771	0	0	0
	Total Income	800	330,322	0	0	376,571	0	376,571	376,539	800	0	0
4130	Insurance	1,566	3,383	0	0	2,939	0	2,939	2,008	3,086	0	0
4185	Alarms	0	0	0	0	0	0	0	719	0	0	0
4430	Advertising	500	799	0	0	500	0	500	554	500	0	0
4460	Subscriptions	1,800	2,070	0	0	2,300	0	2,300	2,125	2,415	0	0
4550	Bank Charges	550	583	0	0	550	0	550	426	550	0	0
4551	Data Protection	40	35	0	0	40	0	40	0	40	0	0
4579	Audit Internal	2,000	1,260	0	0	2,000	0	2,000	420	2,100	0	0
4580	Audit External	5,000	0	0	0	5,000	0	5,000	0	5,250	0	0
4590	Professional Services	10,000	90,743	0	0	5,000	0	5,000	121,278	10,000	0	0
4591	Repay Reserves	0	0	0	0	10,000	0	10,000	0	10,500	0	0
4592	Health & Safety	0	0	0	0	5,000	0	5,000	0	5,250	0	0
4899	(Miscellaneous Expenses)	750	1,198	0	0	750	0	750	927	750	0	0
4940	Listed Building Reserve	10,000	0	0	0	10,000	0	10,000	0	20,000	0	0
4945	Operational Review	4,000	6,601	0	0	2,000	0	2,000	0	0	0	0

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4950	(UnspecProj)Devolved Services	5,000	301	0	0	10,000	0	10,000	0	10,500	0	0
	Overhead Expenditure	41,206	106,972	0	0	56,079	0	56,079	128,456	70,941	0	0
	Movement to/(from) Gen Reserve	(40,406)	223,351			320,492		320,492	248,083	(70,141)		
225	**Councillors/Newsletter**											
4420	Newsletter	1,000	848	0	0	1,000	0	1,000	0	1,000	0	0
4500	Town Mayors Expenses	2,000	409	0	0	2,000	0	2,000	987	1,500	0	0
4520	Councillors Expenses	500	219	0	0	500	0	500	15	500	0	0
4525	Councillors Training	500	0	0	0	500	0	500	0	1,500	0	0
4540	Election Expenses	7,000	3,658	0	0	2,000	0	2,000	2,128	10,000	0	0
4545	Annual & Other Meetings	600	660	0	0	600	0	600	8,840	2,000	0	0
	Overhead Expenditure	11,600	5,794	0	0	6,600	0	6,600	11,970	16,500	0	0
	Movement to/(from) Gen Reserve	(11,600)	(5,794)			(6,600)		(6,600)	(11,970)	(16,500)		
230	**Management and Payroll**											
4000	Staff Salaries	80,000	75,849	0	0	86,000	0	86,000	28,458	90,300	0	0
4001	Temporary Staff Salaries	0	0	0	0	0	0	0	12,357	0	0	0
4018	National Insurance	5,100	6,066	0	0	6,800	0	6,800	3,680	7,140	0	0
4019	Pension	24,500	18,226	0	0	23,000	0	23,000	8,123	24,150	0	0
4050	Staff Training	3,000	335	0	0	3,000	0	3,000	191	3,150	0	0
	Overhead Expenditure	112,600	100,476	0	0	118,800	0	118,800	52,809	124,740	0	0
	Movement to/(from) Gen Reserve	(112,600)	(100,476)			(118,800)		(118,800)	(52,809)	(124,740)		
235	**Office Facilities & Equipment**											

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1470	Photocopy Income	0	7	0	0	0	0	0	45	0	0	0
	Total Income	0	7	0	0	0	0	0	45	0	0	0
4400	Stationery	1,750	2,600	0	0	2,400	0	2,400	1,951	2,000	0	0
4405	Photocopier Hire	986	896	0	0	732	0	732	2,347	732	0	0
4410	Photocopier Costs	750	1,301	0	0	750	0	750	167	750	0	0
4415	Office Support & Equipment	1,000	286	0	0	1,000	0	1,000	312	500	0	0
4455	Postage	1,000	1,048	0	0	1,000	0	1,000	602	750	0	0
4480	ICT-Computers	4,000	4,794	0	0	9,000	0	9,000	3,812	4,000	0	0
4481	Telephones	2,250	3,292	0	0	3,300	0	3,300	2,432	3,300	0	0
	Overhead Expenditure	11,736	14,218	0	0	18,182	0	18,182	11,623	12,032	0	0
	Movement to/(from) Gen Reserve	(11,736)	(14,211)			(18,182)		(18,182)	(11,578)	(12,032)		
	Finance and General Purposes - Income	4,800	342,722	0	0	384,771	0	384,771	384,781	9,000	0	0
	Expenditure	247,135	290,599	0	0	269,298	0	269,298	252,920	289,957	0	0
	Movement to/(from) Gen Reserve	(242,335)	52,123			115,473		115,473	131,861	(280,957)		

Continued on next page

		2017/18		2018/19						2019/20		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Planning/Economic Development												
107	**Town Promotion**											
4703	Promotional Material	1,000	146	0	0	2,000	0	2,000	1,448	4,000	0	0
4704	Tourism/ Allotments/Centenary	1,000	1,178	0	0	1,000	0	1,000	642	1,050	0	0
4705	Signage	1,000	0	0	0	1,000	0	1,000	0	4,000	0	0
4706	Town Plan Projects	0	0	0	0	0	0	0	0	4,000	0	0
	Overhead Expenditure	3,000	1,324	0	0	4,000	0	4,000	2,090	13,050	0	0
	Movement to/(from) Gen Reserve	(3,000)	(1,324)			(4,000)		(4,000)	(2,090)	(13,050)		
301	**Planning/Economic Development**											
1090	Charter Market Tolls	13,000	10,243	0	0	13,000	0	13,000	9,448	12,350	0	0
	Total Income	13,000	10,243	0	0	13,000	0	13,000	9,448	12,350	0	0
4274	Speed Indicator Device	150	0	0	0	0	0	0	0	0	0	0
4546	Traffic Management	2,000	0	0	0	4,000	0	4,000	0	8,200	0	0
4548	Job Fair/Business Forum	175	0	0	0	175	0	175	0	0	0	0
4549	Charter Market improvements	1,000	159	0	0	1,000	0	1,000	318	1,050	0	0
	Overhead Expenditure	3,325	159	0	0	5,175	0	5,175	318	9,250	0	0
	Movement to/(from) Gen Reserve	9,675	10,084			7,825		7,825	9,130	3,100		
Planning/Economic Development - Income		13,000	10,243	0	0	13,000	0	13,000	9,448	12,350	0	0
	Expenditure	6,325	1,483	0	0	9,175	0	9,175	2,408	22,300	0	0
	Movement to/(from) Gen Reserve	6,675	8,760			3,825		3,825	7,040	(9,950)		

Continued on next page

Ledbury Town Council 2018/19

Annual Budget - By Committee

	2017/18		2018/19						2019/20		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Budget Income	50,919	373,299	0	0	423,037	0	423,037	410,345	46,866	0	0
Expenditure	427,922	432,878	0	0	471,257	0	471,257	349,251	561,585	0	0
Movement to/(from) Gen Reserve	(377,003)	(59,580)			(48,220)		(48,220)	61,094	(514,719)		