

FP Meeting - 17 January 2019 - Agenda Item 5.3 Appendix 3

RECEIPTS 1 November 2018 to 30 November 2018

Date	Received From	Total	Description
01.11.2018	The Public Sector Deposit Fund	95.03	Dividend reinvested
01.11.2018	Gracemerres (Radfield)	650.00	Rent
08.11.2018	HMRC	6293.00	VAT Repay
30.11.2018	The Cooperative Group	166.67	Mortuary Rent
Total Nov 2018	Friends of the Master's House	80.00	Market House Hire Charges
Total Nov 2018	Lloyds Bank	18.39	Interest
Total Nov 2018	Cemetery Income	392.00	Interments
Total Nov 2018	Painted Room Sales	244.00	LPS Activity Days
Total Nov 2018	Painted Room Donations	66.10	Donations from visitors
Total Nov 2018	Charter Market Tolls	1155.00	Tues & Sat Market Charges

Total Receipts November 2018: £9,160.19

PAYMENTS 1 November 2018 to 30 November 2018

Date	Paid to	Total	Description	Reference
Utilities				
01.11.2018	E.on	11.00	Electricity BBI	DD
01.11.2018	Npower	294.00	Electricity Cemetery	DD
01.11.2018	E.on	430.00	Electricity TCO	DD
05.11.2018	EE Limited	28.73	Mobile Phone Contract	DD
08.11.2018	Welsh Water	14.67	Water Charges	DD
08.11.2018	Welsh Water	21.57	Water Charges Cemetery	DD
19.11.2018	BT Finance	242.04	Phones & Broadband	DD
23.11.2018	E.on	63.28	Electricity Market House	DD
27.11.2018	E.on	86.34	Electricity Cemetery	DD
Permanent Staff Payroll				
19.11.2018	Staff Payroll	3,314.62	Month 8	011924-29
19.11.2018	HMRC	480.31	Staff NIC & PAYE Month 8	011932
19.11.2018	Worcestershire County Council	878.73	Staff Pension Month 8	011931
Regular monthly payments				
26.11.2018	Herefordshire Council	80.00	NNDR Cemetery	DD
26.11.2018	Herefordshire Council	129.00	NNDR Cemetery	DD
26.11.2018	Herefordshire Council	130.00	NNDR Market House	DD
26.11.2018	Herefordshire Council	538.00	NNDR TCO	DD
28.11.2018	Lloyds Bank	46.82	Charges	DD
Other irregular payments				
08.11.2018	Chubb Fire & Security Ltd	1,503.30	Annual Contract 01.12.18-30.11.19	011921
08.11.2018	Wadworth	1,049.30	Locum Clerk Accomodation Expenses	011922
13.11.2018	Grapevine Publications	98.40	Advert Focus Nov 2018	011923
13.11.2018	CF Corporate Finance	219.60	Photocopier Rental	DD
19.11.2018	Abbey Business Group	100.74	Photocopier Usage Costs	DD

Total Payments November 2018: £9,760.45

RECEIPTS 1 December 2018 to 31 December 2018

Date	Received From	Total	Description
03.12.2018	The Public Sector Deposit Fund	89.34	Dividend reinvested
03.12.2018	Gracemerres (Radfield)	650.00	Rent
28.12.2018	The Cooperative Group	166.67	Mortuary Rent
Total Dec 2018	Friends of the Master's House		Market House Hire Charges
Total Dec 2018	Lloyds Bank	9.49	Interest
Total Dec 2018	Cemetery Memorial Permits	158.00	Memorial Permits
Total Dec 2018	Painted Room Sales	38.30	Sales Painted Room
Total Dec 2018	Ceremony Room Income	400.00	Ceremony Room Hire
Total Dec 2018	Painted Room Donations	182.75	Donations from visitors
Total Dec 2018	Charter Market Tolls	285.00	Tues & Sat Market Charges

Total Receipts December 2018: £1,979.55

PAYMENTS 1 December 2018 to 31 December 2018

Date	Paid to	Total	Description	Reference
Utilities				
03.12.2018	E.on	11.00	Electricity BBI	DD
03.12.2018	Npower	294.00	Electricity Cemetery	DD
03.12.2018	E.on	430.00	Electricity TCO	DD
04.12.2018	EE Limited	28.73	Mobile Phone Contract	DD
07.12.2018	PEAC UK Ltd	171.89	Handset & Phone System Rental	DD
10.02.2018	Welsh Water	14.67	Water Charges	DD
10.12.2018	Welsh Water	21.57	Water Charges Cemetery	DD
17.12.2018	BT Finance	243.02	Phones & Broadband	DD
18.12.2018	Welsh Water	34.54	Water Charges	DD
24.12.2018	E.on	267.94	Electricity Market House	DD
24.12.2018	E.on	47.59	Electricity Cemetery	DD
Permanent Staff Payroll				
17.12.2018	Staff Payroll	3,472.42	Month 9	011981&89
17.12.2018	HMRC	1,426.47	Staff NIC & PAYE Month 9	011995
17.12.2018	Worcestershire County Council	1,715.58	Staff Pension Month 9	011996
Temporary Staff Payroll				
05.12.2018	Locum Clerk	2,252.02	Locum Clerk November 2018	011969
03.12.2018	Hoople Ltd	2,564.76	Temp Admin Staff	011990
Regular monthly payments				
27.12.2018	Herefordshire Council	80.00	NNDR Cemetery	DD
27.12.2018	Herefordshire Council	129.00	NNDR Cemetery	DD
27.12.2018	Herefordshire Council	130.00	NNDR Market House	DD
27.12.2018	Herefordshire Council	538.00	NNDR TCO	DD
	Lloyds Bank	69.56	Charges	DD
Other Payments				
03.12.2018	Fresh Air Fitness	236.88	Rec Ground Air Skier Arm Replacement	011933
03.12.2018	Type wise Document Solutions	924.00	Legal Bundle Preparation	011934
03.12.2018	Petty Cash	244.15		011935
03.12.2018	Rebecca S Sheppard	550.00	War Memorial Booklet	011936
03.12.2018	Rippon, G J	170.00	Selection Process Town Clerk	011937
03.12.2018	Rippon, G J	205.00	Clerking Full Council 01.11.2018	011938
03.12.2018	Petty Cash	150.00	Cash for stamps	011939
03.12.2018	Ledbury Hardware Ltd	12.37	Rubbish bags TCO	011941

PAYMENTS 1 December 2018 to 31 December 2018

Date	Paid to	Total	Description	Reference
03.12.2018	Aynsley Cleaning Services	35.00	Window Cleaning	011942
03.12.2018	Fisher S	225.00	Minute taking Full Council 01.11.2018	011943
03.12.2018	Paperstation Ltd	249.09	Stationery	011944
03.12.2018	Loveridge M	40.00	Removal/lifting of hanging baskets	011945
03.12.2018	C Hill Electrical	61.00	New LED light plate in C/ee Room	011946
03.12.2018	Shields N	97.50	Chairman's Ex epnses	011947
03.12.2018	MM Locksecure	150.00	Lock repair	011948
03.12.2018	James L	130.50	Minute taking October 2018	011949
03.12.2018	Microshade Business Consult	231.30	Hosting November 2018	011950
03.12.2018	Hughes E A	57.25	Craft supplies - Painted Room	011951
03.12.2018	Dold T	360.00	Watering Hanging Baskets Sept 2018	011952
04.12.2018	Came & Co	9,567.93	Town Council insurance	011953
04.12.2018	Communi Corp	12.00	Clerks & Councils Direct Subscription	011954
04.12.2018	Lee Z (Diamond Cleaning)	243.00	Cleaning October	011955
04.12.2018	Rippon, G J	250.00	Job Evaluation - Town Clerk	011956
04.12.2018	BBLP	250.00	Road closure - October Fair	011958
04.12.2018	Herefordshire Council	2,004.34	CCTV contribution	011959
04.12.2018	Herefordshire Council	374.63	Bench installation - The Homend	011960
04.12.2018	Npower	307.55	Electricity TCO	011961
04.12.2018	Winckworth Sherwood LLP	144.00	Professional fees - final bill	011962
04.12.2018	Npower	70.42	Electricity Market House	011963
04.12.2018	Smithsound	135.00	Mic, amp, etc Remembrance Sunday	011964
04.12.2018	e-Mango	576.00	Website hosting and support	011965
04.12.2018	Royal British Legion	75.00	Donation Remembrance Sunday Reception	011966
04.12.2018	Royal British Legion	25.00	Poppy Wreath	011967
04.12.2018	D McCutcheon	3,202.99	Maintenance Contratcat	011969
14.12.2018	Ledbury Hardware Ltd	14.54	Hygiene Supplies	011968
14.12.2018	Ledbry Methodist Church	20.00	Hire - Full Council Meeting	011969
14.12.2018	Microshade Business Consult	231.30	Hosting Fee December 2018	011973
14.12.2018	Advansys	2,100.00	Website Design	011975
14.12.2018	Herefordshire Council	65.00	Waste Collection St Michael & All Angels	011976
14.12.2018	Lee Z (Diamond Cleaning)	351.00	Cleaning November 2018	011977
14.12.2018	SLCC Enterprises	234.00	Job Advertisement - Town Clerk	011978
14.12.2018	Masefield LLP	240.00	Ref LEB/LEB/LED004/0001	011971
14.12.2018	D McCutcheon	2,332.99	Maintenance Contratcat	011974
17.12.2018	Hfds Tree Warden Network	25.00	Subscription	011977
17.12.2018	James L	90.00	Minute taking November 2018	011978
17.12.2018	Fisher S	225.00	Minute taking Full Council 06.12.2018	011984
17.12.2018	Paperstation Ltd	138.34	Stationery	011979
17.12.2018	Lyreco UK Ltd	39.60	Stationery	011980
17.12.2018	Chubb Fire & Security	239.83	Chubb Fire Alarm Service	011981
17.12.2018	Wadworth	1,319.15	Locum Clerk Accommodation	011983
17.12.2018	Shields N	160.50	Ex penses	011984&93
17.12.2018	Grapevine Publications Ltd	98.40	Ledbury Focus Ad December 2018	011985
17.12.2018	Age UK Ledbury	2,750.00	Specified Grant 2018-19	011987
17.12.2018	Ledbury Carnival Association	1,000.00	Specified Grant 2018-19	011988
20.12.2018	Ledbury Community Association	2,500.00	Specified Grant 2018-19	011989
20.12.2018	Ledbury Poetry Festival	2,200.00	Specified Grant 2018-19	011990

PAYMENTS 1 December 2018 to 31 December 2018

Date	Paid to	Total	Description	Reference
20.12.2018	Community Action Ledbury	7,000.00	Specified Grant 2018-19	011993
20.12.2018	Ledbury Primary School	750.00	Specified Grant 2018-19	011994
Total Payments December 2018:		£59,434.31		