



LEDBURY TOWN COUNCIL

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NOTICE IS HEREBY GIVEN that an extraordinary meeting of the **Ledbury Town Council** will be held in The Town Council Offices, Ledbury on **Thursday 3 January 2019** starting at **6.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mel abOwain
Interim Clerk, Ledbury Town Council
28.12.2018

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. **Apologies**

To receive apologies for absence.

2. **Interests**

To receive any declarations of interest and written requests for dispensations.

3. **Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In order to consider confidential matters, it is likely that a resolution will be passed to exclude members of the public.

4. **Judicial Review**

5. **Town Council First Floor Offices - Lease**

6. **To note the date of the next meeting**

The next scheduled Full Council meeting will be held on 31 January 2019.