

Ledbury Town Council Traffic Management Working Party

Report from meeting held Tuesday 27th November 2018

Attendees: Cllrs Phillip Howells (Chairman), Andrew Manns, Nick Morris plus two members of the public representing Mabels Furlong & Bray Avenue

Apologies: Cllr Liz Harvey

1. Introductions

Cllr Howells welcomed attendees to the first meeting of this Traffic Management Working Party, pointing out he had been asked by the Council Chairman and Acting Town Clerk to organise a working party under the aegis of the Economic Development & Planning Committee to consider up-to-date traffic management issues in and around Ledbury. Meeting agreed with Cllr Howells acting as Chairman. Cllr Manns was agreed as Deputy Chairman.

2. The agenda was agreed

3. Issues highlighted by the public

- a) Two representatives from Mabels Furlong and Bray Avenue attended to present a petition signed by 20 residents to request the working party consider recommending an 'Access Only' sign be erected at Mabels Furlong entrance to stop drivers of vehicles not from residents or visitors from entering the narrow and constricted roads. Also to review local parking problems in relation to John Masefield High School.

After discussion the Working Party agreed to put this issue as one of the matters to review as part of its remit. It was agreed that we would need to ask more questions – probably in a wider survey – to ensure the petition does accurately represent the views of all residents before deciding on firm action recommendations

Cllr Morris declared in interest in this whole subject with a view that we may need to recommend employing our own Town Council Traffic Management consultants to review and gain a professional opinion in a report on how and if the Council could implement 'controlled parking zones' and what a budget for doing so would be.

Collecting 'driver details' to set up such zones would be a major issue – there would have to be resident database for parking and if parkers were not on that database then they would get a traffic ticket. (A review of how Belle Orchard secured there no access signs and what has been the result would be useful to show what can be done.

(Note: separately, Cllr Morris agreed to email the Mabels Furlong residents with an update on where we are with gritting bins – who owns them and who fills them up - and also send them a copy of the Balfour Beatty Public Realm Report. PH to email him a copy.)

- b) An email from a resident on the phasing of the traffic lights at Top Cross, which seem to be inefficient in managing the flow of traffic most effectively. It was agreed to include this issue in the matters to review as part of the working party ToR.
- c) An un-named and un-reference hand written letter was also received concerning 'the car parking situation at my mum's house'. Since it was clear there was no follow up information included it was agreed the letter be noted but no further action could be taken

4. Review draft 'Terms of reference and actions proposed

The draft Terms of References were agreed as a good starting point. The chairman to update with actions agreed from the meeting to review again at the next meeting.

5. Identify stakeholder groups/organisations

A number of stakeholder groups with which to consult on traffic management issues were identified to add to the ToR, such as the Traders Association, the emergency services, Traffic Wardens enforcement team, John Masefield High School, affected street resident groups, cyclist, runner, walker and rambler groups/organisations, disabled persons groups (suggested Cllrs Eakin and Francis may have best contact information given their interest in this area).

Others suggested were developers such as Barratts Homes and Pughs (owners of the land where the car boot sales are held with a lot of traffic caused). It was agreed other stakeholders will be added as the ToR are developed at future meetings/

6. Stakeholder conversations/info format

Cllr Morris agreed to produce a suggested stakeholder consultation template document for the next meeting, based on samples from other consultations. PH to send him copies of examples he has.

7. Sub-groups of Working Party to address different action areas

Agreed for next meeting:

- a) Cllr Manns to contact the Town Council Office to identify what information/source material/records of past conclusions on traffic management issues are available to add to the report (such as from Amey or Balfour Beatty as former and current contractors to Herefordshire Council)
- b) Cllr Howells to similarly approach Ledbury Police for similar information they hold that can guide the report and provide completeness on past matters considered with conclusions reached

8. Next steps

Once agreed, a precis of the notes and the ToR to go on the Town Council website for information and to encourage input/feedback

Chairman to write up notes and amend draft ToR for circulation

9. Date of next meeting

Agreed as Thursday 20th December 7.30pm; office asked to allocate room/venue and advise working party members

