

Ledbury Town Council Traffic Management Working Party
Draft Terms of reference

Aims:

The Economic Development & Planning Committee meeting of 8th November 2018 agreed to need to set up a Traffic Management Working Party (TMWP) to take a 'whole-town' approach for all the issues involved. The overall aims of the working party are therefore:

- To identify key points of concern in traffic flow and road safety in and around Ledbury
- To analyse feedback and produce a report with recommendations to present to Ledbury Town Council for approval to submit the report to Herefordshire Council
- To include as part of the report appendices on past traffic management issues and outcomes/conclusions in the past, such as by the police on investigations into speeding complaints
- Target date to complete the report is end of March 2019

Actions to consider:

- To include access routes into Ledbury that are also in the parish
- To refer to past reports and documentation relating to traffic management issues as part of the information gathering
- To include the recent Balfour Beatty 'Public Realm' report (which includes traffic management) and Ledbury's response (Full Council 16/8/18 - Councillors have also discussed the draft report with Mark Hadley and his team and submitted their comments) as part of the information gathering. Also review 'Rail and Bus for Herefordshire' (RBfH) response dated 01/08/18

(Note: Town Council response priorities are: 1. Footpaths, cycle ways and disabled access, 2. Need to provide additional parking 3. Improving access to the railway station including to both platforms).

- To identify and consult with relevant stakeholders to help locate specific concern areas. These are likely to include:
 - The local police and feedback to and from PACT meetings
 - Other emergency services – fire brigade, ambulance, air ambulance
 - Traffic Wardens (enforcement team at Herefordshire Council)

- The Ledbury Footpaths Officer
 - Ledbury Town Plan Working Group (TPWG)
 - Ledbury Neighbourhood Plan Working Party (NPWP)
 - Herefordshire Locality Steward
 - John Masefield High School (JMHS)
 - Ledbury Railway Station ticket office
 - Ledbury Traders Association
 - Affected street resident groups (Mabels Furlong, Belle Orchard, Bank Crescent & Homend Crescent, Knapp Lane, Church Street, Bye Street and Lower Road)
 - Ledbury groups: Ledbury Area Cycle Forum, Cycling UK Ledbury Group, Ledbury Harriers, Ledbury Walkers' Club, the local Ramblers group, Ledbury Cricket Club, Ledbury Rugby Club, disabled persons groups, parents groups
 - Ledbury Motorcycle Club
 - Developers - Barratts Homes
 - Pughs (car boot sales and traffic caused)
 - Supermarkets – Aldi, Coop, Tesco
- To consider areas of concern known to exist and already referred to the working party:
 - Speeding and speed limits in the town and surrounding roads (such as in the Southend; and including to consider if the Council should be supporting a 20mph speed limit in parts of the town – ED&P 4/10/18 & PACT 29/10/11; complaint about speeding traffic in/down Orchard Lane – Cllr Whattler 10/12/18)
 - Increasing traffic incidents and accidents at what is now increasingly seen by residents as an 'accident black spot' on the A417 in Parkway and the need to review current speed limits. Installation of suggested 'gates' to mark the village boundaries, Speed Identification Devices (SIDs) and improved footpaths have been suggested – consider if they should be requested from Herefordshire Council and/or consider if the Town Council should consider funding any of these (ED&P 6/9/18). Review report by ADL Traffic and Highways Engineering Ltd on these matters to Herefordshire Council also considered by ED&P 6/9/18.
 - Increased traffic flow of lorries and caravans in Falcon Lane C1308 and if any more mitigation actions such as a 7.5 tonne weight limit should be recommended – ED&P 4/10/18 & 31/5/18
 - Resident/non-resident parking issues and consideration of requesting an increasing of Hereford Council priority for TROs (Traffic Regulation Orders) specifically in already discussed (ED&P 6/9/18) roads of Queens Court, Belle Orchard/Belle Orchard Close and Masefield

Avenue. This includes reviewing whether the Town Council should pay to help set up residents' 'controlled parking zones' parking schemes.

- Shoppers/visitor car/coach parking – Bye Street
- Impact of known and potential new developments on traffic movements and management issues (especially the Viaduct site development plans and controversial re-scheduled exit onto Bosbury Road instead of the original outline planning proposal to go under the viaduct onto the ring road/Hereford Road roundabout)
- Traffic and speeding around the entrance to JMHS and school parking issues including the effect on Mabels Furlong and other roads near to JMHS
- How footpaths, PRowS and cycleways, including disabled access relate to improve/mitigate traffic issue and any additions/improvements required (including: footpath from JMHS to New Street beside the Coop – ED&P 12/7/18 - and PRow M293 with additions to the PRow definite map – ED&P 31/5/18; improvements to/maintenance of Ledbury Town Trail – ED&P 12/7/18) and narrow pavements in the town and near to/on the way to schools
- Cycle lane markings (such as around the Primary School to Golding Way – ED&P 4/10/18) and any recommendations to be made
- Areas of double yellow lines and if any recommendations should be made, including already submitted request to consider placing lines between the Homend Garage and Knapp Lane (ED&P 4/10/18)
- Suggestions/need for new/improved 'No Through Road, 'No Access' 'Access 'Only' or 'No Entry' signs such as to Market Street 'No Through Road' (ED&P 6/9/18 - BT to be approached for permission for a new sign on one of their posts and SatNav companies to be contacted to change their mapping software), Mabels Furlong 'Access Only' (ED&P 6/9/18 and TMWP 27/11/18) and in Church Street 'No Entry'
- Parking and grass verge issues/concrete bollard replacement in Mabels Furlong and Bray Lane (ED&P 6/9/18 & report by Neil James, Locality Steward, Herefordshire Council 17/05/18),
- Ledbury Town Plan 2016 - traffic, transport and access issues raised in (non-car owners, travel schemes, road quality, road safety & traffic circulation, car parking, walking & cycling, trains & buses)
- Ledbury Neighbourhood Development Plan – transport & infrastructure issues – sustainable transport, railway station
- Review and any recommendations for the Top Cross traffic lights phasing as per resident request (TMWP 27/11/18)