



MINUTES OF A MEETING

OF THE

ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE

HELD ON Thursday 4<sup>th</sup> October 2018

IN THE TOWN COUNCIL OFFICES, LEDBURY

**PRESENT:** Councillors: A Bradford, M Eakin, E Harvey, J Hopkins, P Howells, A Manns, N Morris, J Roberts, N Shields, D Vesma, A Warmington (Chairman).

**IN ATTENDANCE:** Cllr Knight, M ab Owain (Temporary Clerk), L James (Minute Taker), one member of the public.

**P101. - 10.18**

**APOLOGIES**

Apologies were received from Councillors Baker, Francis, Low, and Whattler.

**P102. - 10.18**

**INTERESTS**

Cllr Morris declared a non-pecuniary interest in P183385 of Planning Applications, Cllr Knight declared a non-pecuniary interest in P183402 of Planning Applications

**P103. - 10.18**

**PUBLIC PARTICIPATION**

None

**P104. - 10.18**

**MINUTES**

**Update:** Cllr Warmington has contacted Herefordshire Centre for Community-Led Housing, but at present no date has been set for a presentation.

**Amendment:** Cllrs Knight, Vesma, and Whattler should have been recorded as in attendance rather than present.

It was proposed that the minutes be approved and signed.

**RESOLVED:** The minutes were accepted with the above amendment.

**P105. - 10.18**

**PLANNING APPLICATIONS**

Members commented on the following Planning Applications prior to determination by Herefordshire Council.

1	182794	Enclose existing veranda area to create dining room at <b>4 Larkrise, Knapp Lane, Ledbury, HR8 1AN.</b> <b>RESOLVED: to support the application.</b>
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2	182746	Proposed lean-to building adjoined to existing building to enable the pre-despatch collation and storage of products at <b>Galebreaker House, New Mills Industrial Estate, Ledbury HR8 2SS.</b> <b>RESOLVED: to support the application.</b>
3	183385	Create new separate access from highway, separate from veterinary practice at <b>Bowling Green Cottage, The Southend, Ledbury HR8 2HD.</b> <b>RESOLVED: NOT TO SUPPORT the application</b> for reasons of net loss of parking and impact on bus stop
4	183402	Application of condition 2 of planning permission P152952/F (Proposed demolition of existing house, garage and undercroft parking, working shop and storage) at <b>The Views, Homend Crescent, Ledbury, HR8 1QA</b> <b>RESOLVED: to support the application.</b>
5	183396	Proposed single storey rear extension to replace existing extension, replacement porch, dormer window to rear and new rooflights at <b>Brandon, Long Acres, Ledbury HR8 2AT</b> <b>RESOLVED: to support the application.</b>

#### **P106. - 10.18          WORKS TO TREES**

Members commented on the following Planning Applications prior to determination by Herefordshire Council.

1	183418	Propose to cut back branches on Yew Tree as they are affecting parking spaces. To the SE of the Yew is a holly; cut back lateral branches to effectively lift crown. To the SE of holly is a prunus with branches overhanging the washing line area. Branches should be cut back from main trunk. Second holly tree also has branches that reach into airing area and these should be lopped, thus raising the canopy & improve at <b>Ledbury Park, Ledbury Park Access, Ledbury</b> <b>RESOLVED: to support the application.</b>
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#### **P107. - 10.18          PLANNING APPLICATION DECISIONS**

Appendix 1: Noted.

#### **P108. - 10.18          LEDBURY NEIGHBOURHOOD PLAN**

This is a standing item on the agenda. The decisions made at the extraordinary full council meeting held prior to this meeting were noted.

#### **P109. - 10.18          TRAFFIC MANAGEMENT**

##### **P109.01**

The Southend: to consider correspondence from resident regarding speeding vehicles. Cllr Hopkins wished it noted that with reference to the residents previous letter of October 2017, she was assured at the time by the then Clerk that the resident would be replied to, and she gave her apologies that this had not in fact happened. Cllr Harvey proposed that with reference to the Public Realm document, that the council should be supportive of a whole town 20mph zone.

Cllr Howells informed the meeting that the next Ledbury PACT meeting would be the 29<sup>th</sup> October 2018, and that he hoped that speeding would be a priority for PACT this year. It was suggested that the concerned resident should be invited to attend the PACT meeting.

**RESOLVED:** The Temporary Clerk to write to the resident inviting them to attend the PACT meeting.

**P109.02**

Falcon Lane: to consider briefing note received from ADL Traffic & Highways Engineering Ltd. It was noted that the original request was received in 2009. Cllr Roberts who knows the area well noted that Falcon Lane has changed dramatically since 2009, with increased numbers of caravanning and camping, as well as other traffic movements to properties and businesses along Falcon Lane.

**RESOLVED:** To support the recommendation, but with the comment that before Herefordshire Council/Balfour Beatty commission a report regarding a request that is more than 2 years old, that the ward councillor is consulted to ensure the request is still relevant.

**P110. - 10.18**

**PUBLIC REALM**

The members were given an update following the Extraordinary Full Council Meeting of 16 August 2018. It was noted that any proposal from Balfour Beatty LP would go through normal planning rules.

**P111. - 10.18**

**WORKING PARTY REPORTS**

The minutes of the Ledbury Town Plan Working Group were reviewed. It was noted that the working group is independent of the Town Council. The post of Town Manager has been proposed.

**RESOLVED:** To add discussion regarding the merits of a Town Manager to the December ED&P meeting agenda once a Job Spec has been drafted.

**P112. - 10.18**

**WORKING PARTY MEMBERSHIP**

To update Membership of Working Parties. The current Working Parties under the remit of the Economic Development and Planning Committee were reviewed and updated.

**Emergency Planning** – Cllrs Warmington, Eakin, Manns & Shields.

**Charter Market** – Cllrs Warmington, Eakin, Manns, Morris & Knight.

**Traffic Management** – Cllrs Warmington, Manns & Morris.

**Roundabouts** – deferred to organisational review.

**Town Promotions** – Cllrs Warmington, Morris, Howells, Knight & Vesma.

**Town Development** – Cllrs Warmington, Francis, Howells, Morris, Shields & Knight.

**Neighbourhood Plan Group** – Cllrs Warmington, Eakin, Howells & Knight.

**P113. - 10.18**

**CORRESPONDENCE**

**P113.01**

Email from resident re renewal of cycle lane markings. It was agreed that this is Herefordshire Council's responsibility. It was

suggested that the clerk should cc this email to the Ward Member (Cllr Warmington) and email the appropriate department at Herefordshire Council.

**RESOLVED:** that the Temporary Clerk copies the email to Cllr Warmington as Ward Member, and emails the appropriate department at Herefordshire Council.

**P113.02** Correspondence from BBLP regarding works to Storesbrook Bridge. Cllr Harvey gave an update on a meeting she attended at Wellington Heath, which included representatives from local villages affected by the closure. She reported that BBLP are still evaluating final advice regarding the road closure for the works. Businesses are asking for a delay until after Christmas for the start date – the proposed 16-week closure includes a 2- week downtime period for Christmas and the New Year. Cllr Harvey will update the Clerk when further information is known.

**P113.03** Correspondence from resident regarding Double Yellow Lines between the Homend Garage and Knapp Lane. It was proposed that this issue was taken to the Traffic Management Working Party for discussion. It was suggested that the resident be invited to join the Traffic Management Working Party.  
**RESOLVED:** to take the issue to the Traffic Management Working Party and the Temporary Clerk to contact resident to invite them to join the Traffic Management Working Party.

**P113.04** Correspondence from Herefordshire Council re land south of Leadon Way. Noted.

**P113.05** Correspondence regarding Tree Preservation Order 2589. Noted.

**P114. - 10.18** **DATE OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA INCLUSION**

It was requested that “planning be a sub-committee to this committee” and that the “Budget for the Committee” be added as items for future agendas by councillors in the meeting.

The date of the next, scheduled meeting of the Economic Development & Planning is Thursday 8<sup>th</sup> November 2018 at 7.30pm.

Meeting closed at 9.00 pm.

CHAIRMAN ..... DATE .....