

**MINUTES OF A MEETING
OF THE
ENVIRONMENT AND LEISURE COMMITTEE
HELD ON THURSDAY 19TH JULY 2018
IN THE TOWN COUNCIL OFFICES, LEDBURY**

PRESENT: Councillors: J Hopkins Chairman
N Shields
J Roberts
N Morris
M Eakin
P Howells (non-voting)

IN ATTENDANCE: M ab Owain – Temporary Clerk
L James – Minute taker
Two members of public

E61-07.18 APOLOGIES:

Apologies were received from Cllrs Baker, Cllr Bradford, Cllr Francis, Cllr Manns and Cllr Warmington.

E62-07.18 DECLARATION OF INTERESTS:

There were no interests declared at this point in the meeting.

E63-07.18 PUBLIC PARTICIPATION:

A member of the public raised 3 questions regarding the Christmas Lights. Cllr Hopkins confirmed that these questions would be covered under Item 7: Christmas lights

E64-07.18 MINUTES:

Cllr Roberts proposed the acceptance of the minutes from the meeting on the 14th June 2018. Cllr Shields seconded this.

Votes for: Unanimous.

RESOLVED: That the minutes are accepted as a correct record.

E65-07.18 DOG HILL WOOD:

5.1 To consider pricing/quotes for the new picnic bench to be installed on the Cricket Pitch area of Dog Hill Wood.

Deferred to closed session at end of meeting where items of confidential or commercial nature will be discussed.

5.2 To consider the maintenance of the Dog Hill Wood camera in the absence of permanent Grounds Staff.

Cameras that are currently present are considered not fit for purpose. It was discussed that in future consideration of such installations should involve more frequent and open consultation with local residents.

Cllr Howells, whose ward includes Dog Hill Wood reported that local residents are very satisfied with the camera installation and that the cameras have helped reduce antisocial behaviour. Cllr Shields proposed that the costs of standard CCTV installation were investigated.

Cllr Eakin seconded this. Votes for: Unanimous.

RESOLVED: That the costs of standard CCTV installation for Dog Hill Wood be investigated.

E66-07.18 TOWN CENTRE

6.1 Grit Bins: To consider quotations for the supply of grit; to consider where any surplus grit would be stored.

Deferred to closed session at end of meeting where items of confidential or commercial nature will be discussed.

6.2 To consider quotation received from BBLP for the installation of the bench outside the old Cottage Hospital on The Homend.

Cllr Hopkins proposed acceptance of the installation quotation,

Cllr Shields seconded the proposal. Votes for: unanimous.

RESOLVED: That the BBLP installation quote be accepted.

E67-07.18 CHRISTMAS LIGHTS

7.1 To consider residents' correspondence regarding the date of the Christmas lights. Cllr Roberts noted that traders preferred an earlier date than that proposed by the correspondence.

Cllr Hopkins proposed that the correspondence be passed to the Christmas Lights Working Party; Cllr Eakin seconded this.

Votes for: unanimous.

RESOLVED: Correspondence be passed to the working party.

7.2 To consider options for cross street displays from our chosen contractor, Gala Lights Ltd.

Cllr Eakin proposed that option 2 should be chosen; Cllr Hopkins seconded this. Votes for: Unanimous.

RESOLVED: That option 2 is chosen – Bespoke “Jaynce” Crossing.

7.3 To consider a response to the points raised by The Traders' Association.

Cllr Hopkins proposed that this was passed directly to the Christmas Lights Working Party for consideration.

Cllr Eakin proposed that an agreement in principle of the points raised be given by the E&L Committee and the Working Party would respond on behalf of the E&L Committee. Cllr Shields seconded Cllr Eakin's proposal.

Votes for: Unanimous.

RESOLVED: That an agreement in principle of the points raised be given by the E&L Committee, and that the Working Party would respond on behalf of the E&L committee.

7.4 To consider the appointment of Councillor Representatives to the Christmas Lights Working Party (which is no longer administered by LTC).

Cllr Hopkins invited one of the members of public to inform the Cllrs present regarding the timing and dates of meetings. Unfortunately no Cllr present felt able to commit to the Working Party, and therefore it was decided to defer this to Full Council.

RESOLVED: To defer appointment of Councillor Representative to the Christmas Lights Working Party to Full Council.

E68-07.18 RECREATION GROUND

To consider quotations to repair a broken piece of exercise equipment. Deferred to closed session at end of meeting where items of confidential or commercial nature will be discussed.

E69-07.18 WORKING PARTIES

To receive the report of the Commemoration Working Party held on the 10th July 2018. Matters arising from report:

(6a) Centenary Exhibition: re Arts & Craft Exhibitions Cllr Shields informed the committee that the proposal was varied, including Dymock Poets readings, shop window displays, and a community project display within the Masters House. There will also be crocheted poppies decorating the railings in front of the Alms Houses.

(6b) LTC's soldiers need to be fixed to the Market House using cable ties – will need to drill through the figures to do this.

E70-07.18 STRATEGIC MANAGEMENT PLAN

Request from ED&P Committee (refer P.60 – 05.18). To request that E&L consider a strategic management plan for all the town's green and amenity spaces, footpaths, and cycle-ways, and to keep ED&P and F&GP advised as regards their respective areas of responsibility.

It was proposed by Cllr Eakin that a working party be set up to collate the details of Council owned green spaces in the Deer Park as there is uncertainty about this. Cllr Shields seconded this.

Votes for: Unanimous.

Cllrs Eakin and Howells are prepared to join this working party.

Cllr Shields reported on a meeting she, and other interested parties had held with Spencer Grogan, Parks & Leisure Commissioning Manager for Herefordshire Council, regarding setting up a properly supervised volunteer structure to keep the Town Trail maintained.

RESOLVED: That a working party be set up to collate the details of Council-owned green spaces in the Deer Park.

E71-07.18 CORRESPONDENCE FOR INFORMATION

11.1 Email from Ledbury Carnival Association Chair regarding equipment storage.

Cllr Shields suggested the space in Church Lane where the cones etc. are stored.

Cllr Eakin proposed that we write back to Ledbury Carnival Association Chair asking for clarification on how long storage is required.

Cllr Hopkins seconded this.

Votes for: Unanimous.

RESOLVED: That the E&L committee ask for clarification on how long storage is required.

11.2 Email from West Mercia Police regarding a complaint from a resident regarding Dog Hill Wood.

This referred to a group of young people who had lit a bonfire in Dog Hill Wood. Cllr Eakin asked how the damaged was caused, this was not known, but concern was raised about how a potential fire, especially with this year's exceptional weather conditions, would be handled.

Cllr Hopkins proposed that the Council asks the Fire Service for their advice. Cllr Eakin seconded this.

Votes For: Unanimous.

Cllr Hopkins will reply to the resident updating them on the Council's action.

RESOLVED: That the council will ask the Fire Service for advice on management of potential fire risk, and that Cllr Hopkins will reply to the resident updating them on the Council's actions.

11.3 Email from resident regarding Orchard Place amenity area.

Cllr Eakin declared an interest with regard to this item.

A resident has expressed concern regarding a large beech tree close to his tree. Cllr Hopkins proposed that a tree report is done on this tree. At the last E&L meeting, tree reports were presented for all areas apart from the Deer Park. The Temporary Clerk recommended that tree reports were done yearly for all areas, citing a village council in the South of England, which was liable after a tree fell, hitting a bus.

It was proposed by Cllr Hopkins that Tree Reports were commissioned for the Deer Park; Cllr Morris seconded this.

Votes For: 4, Abstention 1

RESOLVED: That Tree Reports be commissioned for the Deer Park.

11.4 To note receipt of the Lengthsman/P3 Contract 2018/19.

Duly noted.

11.5 To note receipt of the summer 2018 edition of Field Notes (Fields in Trust Newsletter) Duly noted.

E72-07.18 DATE OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA INCLUSION

No items were suggested for future agendas by councillors in the meeting.

The date of the next, scheduled meeting of the Environment & Leisure Committee is 13th September 2018.

Meeting closed at 8.30pm.

CHAIRMAN DATE