



LEDBURY TOWN COUNCIL

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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that an Extraordinary Full Council meeting of the **Ledbury Town Council** will be held in **The Market House**, Ledbury on **Wednesday 15th November, 2017** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

CLlr E Fieldhouse
Town Mayor

Mrs K Mitchell
Clerk to the Council

Date: 10.11.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Committee Matters - Finance and General Purposes Committee

To approve the content of the Newsletter page in the Ledbury Focus for the December edition.

5. Committee Matters - Standing Committee

To receive the Minutes of the Standing Committee meeting held on 26th October 2017, if available and to consider any recommendations contained therein.

6. Committee Membership

To appoint Cllr Hopkins to serve on the Economic Development & Planning Committee and the Finance & General Purposes Committee.

7. Operational Review

To consider any action/recommendations from the working party meeting held on 25th September, 2017. (item deferred from 28.09.17 meeting)

8. Neighbourhood Development Plan

To receive and adopt the notes from the Working group meetings held on 26th September and 11th October, 2017. **Copy previously circulated**

9. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

10. Outside Bodies

To receive reports from meetings attended by Councillors.

11. General Correspondence - For information only

To note general correspondence received in the office.

12. To note the date of the next meeting

The next scheduled Full Council meeting will be held on 7th December, 2017.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In order to consider confidential matters, it is likely that a resolution will be passed to exclude members of the public.

13. Employment Matters

13.1 Judicial Review - To receive an update on Judicial Review proceedings.

13.2 To consider a process for reviewing measures concerning Cllr Harrison put in place at the Annual Council meeting on 11th May 2017.