



# LEDBURY TOWN COUNCIL

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**NOTICE IS HEREBY GIVEN** that a Meeting of the **Finance & General Purposes Committee** will be held in **The Town Council Offices** on **Thursday 19<sup>th</sup> October, 2017** at 7.30pm. All Committee members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell  
Clerk to the Council  
13.10.2017

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

## A G E N D A

### 1. Apologies

To receive apologies for absence.

### 2. Interests

To receive any declarations of interest and written requests for dispensations.

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.*

### 3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

### 4. Minutes

To approve the Minutes of the Finance and General Purposes Committee meeting held on 21<sup>st</sup> September, as a correct record.

**Copy previously circulated**

### 5. Financial Matters

- 5.1 To approve and adopt the Summary of Receipts and Payments from 1<sup>st</sup> August to 30<sup>th</sup> September 2017. E.1
- 5.2 To receive a quarterly summary of income and expenditure related to budget.
- 5.3 To consider invoices for payment. (list to be circulated at the meeting)

**5.4 Grant Funding**

5.4.1 To approve the release of monies to Specified Grant recipients.

5.4.2 To consider correspondence from the Ledbury Community Brass Band.

**6. Budget 2018/19**

To consider the draft budget required by the Finance and General Purposes Committee for 2018/19.

**E.2**

**7. Risk Management**

7.1 To further consider risk management recommendation for lightning conductor maintenance.

7.2 To review the Risk Register.

*Copy previously circulated – Please contact the office if you require a hard copy.*

**8. Working Parties and Task & Finish Groups**

To receive a report from the ICT Working Party meeting held on 2<sup>nd</sup> October 2017 and to consider any action/recommendations.

**9. Citizens Advice Bureau**

The Town Council is advised that Herefordshire Citizens Advice services are now being run by Worcester Citizens Advice with support from Shropshire and South Worcestershire bureaux. All services will remain the same, including the Ledbury outreach service.

**10. Consultations**

2018 Parliamentary Constituency Boundary Review

The Town Council is advised that the Boundary Commission for England will be publishing revised proposals for new constituency boundaries on 17<sup>th</sup> October 2017. An eight week consultation will run until 11<sup>th</sup> December 2017. Proposals can be viewed at the following address from 17.10.17 [www.bce2018.org.uk](http://www.bce2018.org.uk)

**11. Outside Bodies**

11.1 To receive and note the Minutes of the Herefordshire Market Town Forum meeting held on 27<sup>th</sup> September, 2017.

**E.3**

11.2 To receive and note any other reports from Councillors who have attended meetings as a representative of Council.

**12. Correspondence for information**

To note any correspondence received.

**13. Date of next meeting and items for future agenda inclusion**

The next meeting of the Finance & General Purposes Committee is scheduled for 23<sup>rd</sup> November, 2017. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.