

LEDBURY TOWN COUNCIL

Report from the Events Working Party
Held at 7pm on Tuesday 12th July 2016
in the Town Council Offices

Present: Cllrs M Eager, B Barnes, E Fieldhouse, B Barnes, A Crowe, J Roberts
K Francis.

Also Present: Kat Griffiths (Bamboo) and Mr Andy Ward

Apologies: Cllr A Manns.

1. Election of Chairman:

Cllr Elaine Fieldhouse was unanimously elected to the Chair.

2. HM the Queen 90th birthday celebration:

Proposal to hold a tea party at Ledbury Community Hall on Sunday 26th September for 90 local residents aged 60 and above, with music from Ledbury Community Choir (if available) and old time records provided by Andy Ward.

Detail: Local volunteer groups, residential homes and churches to be contacted to provide names for party, councillors and WP members to make sandwiches, cakes, fruit salad and any other suitable food. A working budget to be sought from LTC. Look at holding a raffle to raise funds, Andy Ward generously donated a meal for two at the Talbot Hotel. Ledbury Community Hall to be decked out with union flags and bunting. The event will start at 3pm and end around 5pm.

Recommendation: LTC to be asked at next Full Council Meeting for the sum of £1,000 to cover events 2016/17.

3. Allocated Tasks:

M. Eager – Contact Age UK Lunch Club and CVA for possible transportation, also organising large Birthday Cake.

A. Crowe – Contact Community Choir.

K. Francis – Contact Evergreen Club.

Jill Jupp – Contact Churches (to be asked)

Andy Ward & Elaine Fieldhouse – Bunting provision.

Kat Griffiths – Speak to local cafes re possible donation of food.

Annette Crowe & Elaine to liaise with Tesco for food (bread, sandwich filler, fruit etc) drink and sparkling wine either by donation or purchase.

Jayne Roberts – speak to Haygrove for possible fruit donation

Councillors to be asked if they can help on the day or prepare food etc.

Jayne Roberts in charge of first aide.

4. BBLP Road Closure Charges:

Supplied document with new BBLP road closure charges discussed and noted.

5. Any other matters relating to events:

- a. Jayne Roberts forewarned members that a medieval re-enactment group have offered to visit and participate in this year's Xmas lights switch-on, to be discussed in detail at the following week's Xmas lights WP meeting.

- b. Members raised issues from the Armed Forces Day held on Saturday 25th June, concerns were raised over lack of communication with local effected traders & businesses and lack of local promotion. Lessons have been learnt for any other similar event in the future.
- c. Andy Ward suggested that a person is appointed to promote and diarise events on social media and local press. Annette to pursue.
- d. Bob Barnes reminded members that 2017 would be the 400th birthday of the Market House.
- e. Keith Francis expressed his concerns that Ledbury was lacking in major community events and that local organisations should be contacted to promote and organise more events.
- f. Keith Francis suggested that Ledbury has permanent event advertising banners similar to Upton & Tewksbury on the Town's street lighting poles, it was suggested that Mary Portas pot of money could help fund such a scheme.

Recommendation: That LTC contact Upton and Tewksbury town councils for information as to banner costs and suppliers.

Recommendation: That the administrators of the Portas fund be asked if money could be made available to promote the town with suggested banners.

Meeting closed at 8.30pm

Next Meeting set for Tuesday 2nd August at 7pm in the Town Council Offices.

Items for next agenda to include New Events, Market House Birthday, Social Media Promotion & Banner Promotion.